

## Minutes of the Meeting of Great and Little Kimble cum Marsh Parish Council held on Wednesday 14<sup>th</sup> September 2016 at Kimble Stewart Hall at 7.30pm

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting*, for statements or questions from members of the public

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### Attendance

Councillor John Austin (Chair), Councillor Gerald Redding, Councillor Alun Jones, Councillor James Good, and Julie Bunker (Clerk)

### 1. Apologies

*To receive and accept any apologies for absence*

Apologies were received and accepted from Cllr Delia Burton, Cllr James Cripps and Cllr David Williams.

### 2. Declaration of interest in any item on this agenda by a member

Cllrs Redding and Austin declared an interest in item 7 of this agenda

### 3. Minutes

*To agree and sign the minutes of the Parish Council meeting held on 13<sup>th</sup> July 2016*

The minutes were unanimously agreed and signed by the Chairman of the meeting

### 4. To review accounts up to end of August 2016 and approve payments for September 2016

The accounts and payments were reviewed and agreed.

Payments for approval at September 2016 Meeting			
930	Clerk Salary	Aug-16	£312.50
931	Clerk Salary	Sep-16	£312.50
932	Clerks Expenses	Aug-Sept 16	£55.00
933	D A Fane	Payroll Management FY 2015/16	£60.00
934	Richard Billyard	Gras cutting - July- Aug	£1,329.00
935	Mazars	External Audit fee	£240.00
936	Roger Nash	Internal Audit fee	£150.00
937	Friends of Kimble School	Summer Fayre Grant	£250.00
	<b>Total for month</b>		<b>£2,709.00</b>

### 5. Planning Applications and appeals

*To review and confirm the responses made to Wycombe District Council by the planning committee. (Updated list sent prior to meeting)*

All applications were reviewed and comments, where deemed necessary, were agreed.

### 6. Handyman – To discuss the need for a Parish Handyman

The clerk will contact 3 local tradesmen to quote so work needed around the parish.

### 7. Kimble Stewart Hall – to discuss a letter received from the outgoing Treasurer of the Kimble Stewart Hall Committee

There were not enough eligible Councillors to discuss the full details of Mrs Austin's letter, however it was agreed that, from October 2016, every Parish Council Agenda will have a Kimble Stewart Hall item under which a report will be received from the representatives. The minutes of the KSH Committee meetings will also be distributed to all Councillors.

The KSH Committee meet on the first Wednesday of each month where the minutes of the previous meeting are agreed by the committee, so Councillors will receive minutes one month in arrears, in the same way the PC publish their minutes to the public. If there is anything that the representatives feel needs to be brought to the attention of the PC as a matter of urgency, this will be covered in their monthly report.

**8. Correspondence, reports and Issues**

- *Clerks Report*  
The Clerk sought advice on back up storage for the Parish Council computer, she had been using Dropbox but this was now over its cost free limit. It was agreed that she should continue to use Dropbox at a cost of £79 per annum.
  
- *Reports/Issues from Councillors*
  - A report of fly tipping opposite Lake Adams, the Clerk will notify WDC
  - It was noted that the jet patcher had been through Marsh and filled the worst of the potholes and some larger patches had been marked up for repair. Councillor Carroll had been asked to flag up the issue of the condition of the road through Marsh,
  - Kerbing – Cllrs Good and Williams will identify locations and measure length. A meeting with Richard Ashford Ltd could then take place to establish costs.
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- *Correspondence Received*
  - All email correspondence had been distributed to Councillors.

9. To receive items for inclusion on the agenda for the next meeting to be held on Wednesday 12<sup>th</sup> October 2016

Cllrs Good and Jones sent apologies for the October meeting.

**Signed.....**  
**Chairman**

**12<sup>th</sup> October 2016**