

# Great & Little Kimble cum Marsh Parish Council

## Notice of a Meeting of Great & Little Kimble cum Marsh Parish Council

To: Cllrs J Austin, D Williams, G Redding, D Burton, A Jones, J Good, J Cripps  
You are hereby summoned to the Annual Meeting of the Parish Council to be held Kimble Stewart Hall Committee Room on **Wednesday 12<sup>th</sup> February 2020 at 7.30pm** for the purposes of transacting the following business  
***Members of the Public are welcome to attend***

### AGENDA

**1. Apologies**

*To receive and accept any apologies for absence*

**2. Declaration of interest in any item on this agenda by a member**

**3. Minutes**

*To agree and sign the minutes of the Parish Council meeting of 8<sup>th</sup> January 2020*

**4. To approve payments for February 2020**

Payment for approval February 2020			
	Julie Bunker	Jan-20	£312.50
	Julie Bunker	Expenses February	£83.02
	SLCC	Clerks Membership	£92.00
	TBS Hygiene	Dog Bin emptying	£60.00
	Kimble PCC	Newsletter Grant	£600.00
	Richard Billyard	Grass cut (December)	£120.40
Neighbourhood Plan Expenses			
	Kimble Stewart Hall	Committee Room hire	£18.00
			<b>£1,285.92</b>

**5. Planning Applications and appeals**

*To review and confirm the responses made to Wycombe District Council by the planning committee.  
(Updated list sent prior to meeting)*

**6. Kimble Stewart Hall – Update – Cllr Delia Burton and Cllr Gerald Redding**

**7. Neighbourhood Plan: Update - Cllr James Good**

**8. VE Celebrations – 8<sup>th</sup> May 2020 – support and ideas for Parish Celebrations**

**9. Kimblewick Road – review of speed limit – Cllr Redding**

**10. To discuss possible projects for funding by HS2 Community Funds Awards – Cllr David Williams**

**11. To agree costs of speed tube data from TfB for 2 sites along A4010**

**12. Clerks Salary Review and Office Rental costs**

**\*\*\*members of the public will be asked to leave while this private matter is discussed\*\*\***

**13. Correspondence, reports and Issues (for information only)**

- a. *Clerks Report*
- b. *Reports/Issues from Councillors*
- c. *Correspondence Received*

**14. To receive items for inclusion on the agenda for the next meeting to be held on 11<sup>th</sup> March 2020**

**Minutes of Meeting of Great and Little Kimble cum Marsh Parish Council held on  
Wednesday 8<sup>th</sup> January 2020 at Kimble Stewart Hall at 7.30pm**

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting, for statements or questions from members of the public*

1 member of the public in attendance

**Attendance:** Cllr Alun Jones, Cllr Gerald Redding, Cllr Delia Burton, Cllr David Williams, Cllr John Austin (Chairman), Cllr James Cripps, Cllr James Good

**1. Apologies**

*To receive and accept any apologies for absence*

There were none

**2. Declaration of interest in any item on this agenda by a member**

Cllr Alun Jones declared an interest in item 7

**3. Minutes**

*To agree and sign the minutes of the Parish Council meeting of 11<sup>th</sup> December 2019*

A small amendment to the wording on item 7 was agreed and the minutes signed

**4. To approve payments for January 2020**

Payments were agreed

Payment for approval January 2020			
1210	Julie Bunker	Jan-20	£312.50
1211	Julie Bunker	Expenses December	£40.19
1213	TBS Hygiene	Dog Bin emptying	TBC
Neighbourhood Plan Expenses			
			<b>£352.69</b>

**5. Planning Applications and appeals**

*To review and confirm the responses made to Wycombe District Council by the planning committee.  
(Updated list sent prior to meeting)*

Ref 19/0749/FUL – Objection due to dormer windows overlooking neighbours, suggest they are removed or obscured glass.

**6. Kimble Stewart Hall – Update – Cllr Delia Burton and Cllr Gerald Redding**

Cllr Burton showed the PC an outline plan for updating the front of the hall to create Kerbside appeal. LED light bulbs will be installed in the main hall.

**7. Neighbourhood Plan: Update and confirmation of Consultation dates, currently proposed as 8<sup>th</sup> January to 18<sup>th</sup> February 2020– Cllr James Good**

Consultation confirmed as starting on 8<sup>th</sup> January and running to 18<sup>th</sup> February 2020.

Each household will receive a copy of the plan, cost of this was agreed at £1180.

\*\*\*\*\*Cllr Alun Jones removed himself from the meeting at this point\*\*\*\*\*

New application received today for site 17a of the NP plan, the Clerk will ask for an extension to the comment deadline so this can be discussed at February meeting.

\*\*\*\*\*Cllr Alun Jones re-joined the meeting\*\*\*\*

**8. To agree annual donation to Newsletter for 2019-20**

The budgeted amount of £600 was agreed.

Discussion was held around improving the newsletter with may be a bumper issue once a year, however it was acknowledged that Sue Howgate produces the newsletter and has little help with this. More contributions would be needed, both regular and one offs, and there seems little enthusiasm for this in the Parish.

**9. To discuss and give feedback to the proposed new look website from MHP**

The new website was discussed but it was felt that taking away our ability to update the Noticeboard section of the website was a backward step. For the time being we will remain with the old site and explore possibilities for creating a subscription email list so we can disseminate information through that.

**10. To discuss and agree donation to new defibrillator to be sited at Kimble School**

We had been approached by the Friends of Kimble School for a grant to install a defibrillator at the school, it would be located on the outside of the building and therefore would be able to be used by the public as well. After discussion it was agreed that we would we would buy the defibrillator and the school would install and maintain. Further discussion with the School is needed as they have not decided which defibrillator to purchase. (subsequent to the meeting Cllr Cripps found some information on supply of defibrillators and the Clerk has passed this on to the FOKS)

**11. To discuss and agree Precept and Budget for 2020 2021**

The budget was reviewed and agreed.  
The Precept was reviewed and agreed to remain the same as the previous year

**12. Correspondence, reports and Issues (for information only)**

- Clerks Report  
*TfB had responded to us regarding the road narrowed area near Moat Cottage in Marsh saying that there had not been enough accidents to flag it up as a safety issue. If we wanted to change the layout there, we would need to have a feasibility study and then a scheme designed. This is a very costly process, Cllr Good said he would make contact with an independent surveyor to see how much they would charge.*
- Reports/Issues from Councillors  
*Cllr Austin reported that he had met with the Clerk to review her current working pattern, hours, remuneration and location. The Clerk has expressed a desire not to work from home and to relocate the PC work to the Committee Room of the Stewart Hall. She would work from there 2 mornings a week, nominally Tuesday and Thursday, a total of 8 hours rather than the current 6, but this would need be flexible due to her other work commitments. It was unanimously agreed that this was, in fact, a better way of working all round. These changes will take effect formally at the beginning of April and be reviewed in September 2020. Remuneration will be discussed at the February 2020 meeting*  
  
*Cllr Austin reminded everyone that there will be local elections this coming May and we should advertise this around the Parish and encourage new members. Cllr Reading said he would be stepping down from the Parish Council this year.*  
  
*The Clerk will follow up with TfB about the renewal of the footway between the station and war memorial and overgrowth cut back outside Little Kimble House.*  
  
*Cllr Good reported flooding in Marsh around the bridge, contributing cause thought to be a blocked ditch, the Clerk will report to TfB*
- Correspondence Received  
*All Email correspondence has been circulated to Councillors and, where necessary, added to the agenda for discussion*

**13. To receive items for inclusion on the agenda for the next meeting to be held on 12<sup>th</sup> February 2020**

None were none put forward at this time.

**Chairman**.....

**Date: 12<sup>th</sup> February 2020**

PLANNING FOR DISCUSSION AT FEBRUARY 2020 MEETING

4/Feb/20	Date of application	Address			Brief description of proposal	Comments	Current status of application
18/07975/OUT	04/12/2018	The Laurels	Marsh Road	Little Kimble	Outline application (including details of access) for residential development of up to 14 x 2-storey residential units with associated access	Objection submitted	Resolution to grant application agreed
19/07193/FUL	09/09/2019	Hill View Farm	Moreton Road	Kimblewick	Change of use to mixed use of agriculture and generator & equipment rental business (retrospective)		Awaiting decision by WDC (expiry dates for comment 17th October 2019)
19/07949/FUL	09/12/2019	1 Swan Cottages	Lower Icknield Way	Great Kimble	Householder application for construction two storey detached outbuilding following the of demolition of existing garage(alternative scheme to 19/06239/FUL)		Awaiting decision by WDC (expiry dates for comment 8th Jan 20)
19/08015/FUL	16/12/2019	9 Swan Cottages	Lower Icknield Way	Great Kimble	Householder application for construction of two storey rear extension and first floor side extension		Awaiting decision by WDC (expiry dates for comment 8th Jan 2020)
19/07701/FUL	04/12/2019	Lake House	Marsh Lane	Marsh	Change of use of an outbuilding from ancillary residential use to a one-bedroom detached dwelling with access via the existing driveway from Marsh Lane, new hardsurfacing and demolition of two other outbuildings.	Objection submitted	Awaiting decision by WDC (expiry dates for comment 25th December 2019)
<b>CHANGE OF STATUS SINCE LAST MEETING</b>							
19/07288/FUL	02/12/2019	24	Bridge Street	Great Kimble	householder application for construction of single storey rear extension		Application permitted
<b>NEW APPLICATIONS SINCE LAST MEETING</b>							
19/08073/OUT	08/0120	Land Between Stream And Sunridge	Risborough Road	Little Kimble	Outline application (including details of access) for 40 residential units (including 48% affordable housing), as well as an A1 shop		Awaiting decision by WDC (expiry dates for comment 14th February 2020)
20/05204/FUL	31/01/2020	Vine Cottage	Risborough Road	Little Kimble	Householder application for first floor extension with installation of solar panels		Awaiting decision by WDC (expiry dates for comment 21st February 2020)

## Kimble Stewart Hall Committee Meeting

### **Minutes of the Kimble Stewart Hall Committee Meeting held on Wednesday 4<sup>th</sup> December 2019 at 7.10 pm in the Stewart Hall Committee Room**

#### **1. Apologies and Attendance**

Sue Howgate Julie Bunker Richard Needle Gerald Redding Peter Parsons John McVay Delia Burton Penny Standen Maggie Kaye

**Apologies: None**

#### **2. Minutes and Matters not arising elsewhere**

The Minutes were approved and signed.

#### **3. Matters Arising from Minutes not included in this Agenda**

Mary Tate thanked the Committee for the hall Christmas Decorations.

#### **4. Information Update (information not covered in the agenda)**

Great Kimble School has asked to use the car park for the fête on Saturday. The hirer last Saturday left rubbish but this has now been cleared up. Sue Howgate informed the Committee that the recycling bin was a mess. Peter Parsons said that he took the Lodge's rubbish home. There followed a discussion regarding putting another notice up and whether to look into a cleaning company – Delia Burton said she would look into the prices of larger bins.

#### **5. Treasurer's Report**

Balances are £7018.79 Deposit  
£7460.40 Current

Julie confirmed that she hopes to change the bank for the Stewart Hall in the New Year.

#### **6. Future Planned Spending**

##### **1. Christmas Boxes**

Peter Parsons proposed £35.00 for Doreen, Amanda and Terry. The Committee agreed this proposal.

#### **7. Fund Raising Events**

The Race Night Event – Sue Howgate thanked Richard Needle for all his hard work planning this event and all the Committee members who helped make this a great success. Approx. £800 profit was made and a cheque has been sent to the Round Table.

Theatre in the Village has been booked by Delia for 25<sup>th</sup> April 2020.

**9. Maintenance**

Details of the repairs needed to the outside areas of the car park have been sent to the Parish Council and we are awaiting their response.

Sue Howgate will ask Remi Chapman if he could do the emergency lighting upgrade work in January/February 2020. Sue will negotiate with Remi if he could do it on a Thursday/Friday.

Peter Parsons reported that a bulb on the wall lights had blown last week. Sue Howgate will ask Remi Chapman about LED lights and dimmer lights for the hall.

There followed a discussion about the entrance signage and the possibility of a hearing loop facility for the hall.

Gerald Redding has been asked to look at Solar Lighting for the proposed hall signage. This will be discussed at the February meeting.

**Any Other Business.**

There is no meeting in January 2020.

Penny Standen gave her apologies for February.

Gerald Redding suggested upgrading the Christmas Decorations next year.

Committee to take down decorations on 5<sup>th</sup> January 2020 at 2.00 pm.

Peter Parsons thanked Sue Howgate for all her hard work during the year on behalf of all the Committee members.

**Signed .....** **Dated .....**