

# Great & Little Kimble cum Marsh Parish Council

## Notice of a Meeting of Great & Little Kimble cum Marsh Parish Council

To: Cllrs J Austin, D Williams, G Redding, D Burton, A Jones, J Good, J Cripps

You are hereby summoned to the Annual Meeting of the Parish Council to be held Kimble Stewart Hall Committee Room on **Wednesday 12<sup>th</sup> June 2019 at 7.30pm** for the purposes of transacting the following business

***Members of the Public are welcome to attend***

### AGENDA

**1. Apologies**

*To receive and accept any apologies for absence*

**2. Declaration of interest in any item on this agenda by a member**

**3. Minutes**

*To agree and sign the minutes of the Annual Parish Council meeting and the Annual Parish Meeting held on 8<sup>th</sup> May 2019.*

**4. To approve payments for June 2019**

<b>Payment for approval June 2019 Meeting</b>			
1153	Julie Bunker	May-19	£312.50
1154	Julie Bunker	Expenses	£44.19
1155	TBS	Dog Waste disposal	£60.00
1156	Kimble Stewart Hall	Committee Room hire 2019-2020	£205.50
1157	A Ricketts	Rest and be Thankful bench rent	£20.00
1158	Chiltern Society	Subscription	£30.00
1159	Richard Billyard	Grass Cutting	£734.00
1160	Richard Billyard	Churchyard Grass	£140.00
<b>Neighbourhood Plan Expenses</b>			
1161	Local Dialogue	NP Consultation material	£7,717.38
1162	Kimble Stewart Hall	Room Hire	£17.50
			<b>£9,281.07</b>

**5. Planning Applications and appeals**

*To review and confirm the responses made to Wycombe District Council by the planning committee.  
(Updated list sent prior to meeting)*

**6. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)**

**7. To approve the Annual Accounting Return 2018-2019**

**8. To discuss and agree response to Consultation on the Princes Risborough Expansion Supplementary Planning Document (SPD) from Tuesday 4 June until Sunday 21 July 2019**

**9. Community Speed watch – Ellesborough Parish Council**

*To discuss joint venture*

**10. Bridge Street/Church Lane resurfacing issues – Cllr Redding**

**11. Neighbourhood Plan**

- To note minutes and receive progress report from the Working Group
- To approve recommendations from the Kimble NP Working Group

**12. Correspondence, reports and Issues (for information only)**

- a. *Clerks Report*
- b. *Reports/Issues from Councillors*
- c. *Correspondence Received*

**13. To receive items for inclusion on the agenda for the next meeting to be held on 10<sup>th</sup> July 2019**

# Minutes of meeting of Annual Meeting of Great and Little Kimble cum Marsh Parish Council held on Wednesday 8<sup>th</sup> May 2019 at Kimble Stewart Hall at 7pm

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting, for statements or questions from members of the public*

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## Attendance

Cllr Alun Jones Cllr Gerald Redding, Cllr Delia Burton, Cllr James Good, Cllr John Austin, and Julie Bunker (Clerk)

### 1. Election of Chairman

To elect the Chairman of the Parish Council and receive the Chairman's Declaration of Acceptance of Office, to be signed in the presence of the Clerk.

Cllr John Austin was nominated for Chairman by Cllr Alun Jones and seconded by Cllr Delia Burton. This unanimously agreed and Cllr Austin duly accepted

### 2. Election of 3 members of the Planning Working Group and to elect one of those members as Chairman

Cllr John Austin nominated Cllr James Good, Cllr Delia Burton and Cllr Gerald Redding as members of the Working Group, with Cllr Good as Chair. This was unanimously agreed and all duly accepted.

### 3. Apologies

*To receive and accept any apologies for absence*

Received and accepted from Cllrs James Cripps and David Williams

### 4. Declaration of interest in any item on this agenda by a member

None were declared

### 5. Minutes

*To agree and sign the minutes of the Parish Council meeting held on 10<sup>th</sup> April 2019*

These were agreed and signed by the Chairman.

### 6. To approve payments for May 2019

All payments were reviewed and agreed

Payment for approval May 2019 Meeting			
1145	Julie Bunker	May-19	£312.50
1146	Julie Bunker	Expenses	£44.19
1147	TBS	Dog Waste disposal	£60.00
1148	Richard Billyard	Grass Cutting	£707.40
1149	Richard Billyard	Churchyard Grass	£140.00
Neighbourhood Plan Expenses			
1150	Bucks Herald	NP Consultation Advert	£262.80
1151	Bucks Free Press	NP Consultation Advert	£605.76
1152	Kimble Stewart Hall	Room Hire	£17.50
			<b>£2,150.15</b>

### 7. Planning Applications and appeals

*To review and confirm the responses made to Wycombe District Council by the planning committee.*

*(Updated list sent prior to meeting)*

All applications were discussed and comments, where applicable, were agreed

### 8. Kimble Stewart Hall - Report from Committee members and to note the Annual Report from the Hall (Cllrs Burton and Redding)

Venous are now able to get Wi-Fi into the hall and will be installing shortly.

**9. To agree date for the Parish Litter Pick day**

It was agreed that Sunday 9<sup>th</sup> June 2019 @ 10am, meeting at the Kimble Stewart Hall. Bags will be provided by WDC and Cllr Burton has the pickers. WDC will collect full bags and these can be left at the Hall for collection.

**10. To agree timescales and advertising for Parish Logo Competition**

It was agreed that the Clerk would produce a flyer for the next Parish Magazine with all the forthcoming events advertised, Litter Pick, NP Consultation event, and the Parish Logo. The end of June will be the cut off date for Logo entries.

**11. Neighbourhood Plan**

- o To note minutes and receive progress report from the Working Group  
Noted
- o To approve recommendations from the Kimble NP Working Group  
No recommendations to approve this month.

**12. Correspondence, reports and Issues (for information only)**

- *Clerks Report*  
The Clerk reported that the Parish Laptop is becoming unreliable and the printer ink cartridges are becoming prohibitively expensive. It was agreed that a budget to £1000 be allocated for replacement of both. The Clerk will investigate and source.
- *Reports/Issues from Councillors*  
Fence has collapsed over the footway outside the empty cottage at B4009/A4010 junction. Clerk will contact WDC for removal.
- *Correspondence Received*  
All email correspondence received has been circulated to Councillors and, where necessary, added to the agenda for discussion.

**13. To receive items for inclusion on the agenda for the next meeting to be held on Wednesday 12<sup>th</sup> June 2019**

None were put forward.

Chairman.....

Date: 12<sup>th</sup> June 2019

# Minutes of the Annual Parish Meeting of Great and Little Kimble cum Marsh held on Wednesday 8<sup>th</sup> May 2019 at Kimble Stewart Hall at 8pm

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## Present

**Cllrs:** Delia Burton, Alun Jones, James Good, Gerald Redding, John Austin (Chairman)

**Clerk and RFO:** Julie Bunker (note taker)

1. Welcome by the Chairman
2. Chairman's Annual Report  
Content:
  1. Welcome
  2. Planning Applications
  3. HS2
  4. Playground
  5. Kimble Stewart Hall
  6. Your Parish Officers
  7. Council Meetings & Information
  8. Neighbour Hood Plan

### 1. Welcome

A warm welcome to you all to the Annual Parish Meeting. I'd like to start on behalf of the Parish as whole thank those you who support the Parish in various way throughout the year, whether that is on the Parish Council, the Committee of the Kimble Stuart Hall, various fund raising activities or in a multitude of other ways.

### 2. Planning Applications

Hopefully you are all aware that the PC is invited to comment as a consultee on all Planning Applications made for properties in our Parish. The PC has no power, but acts to advise Wycombe DC on our views: positive or negative on the merits of planning applications. This is overseen by a PC Planning Committee made up of 3 of the Parish Councillors, all of whom have also been on the NP WG. The PC can only comment as it sees the merits etc. of a particular application, so if Parishioners have views on any application that they'd wish for PC endorsement you need to let us know.

### 3. HS2

As you are aware some HS2 work has commenced in around Buckinghamshire and the Chilterns. Your PC continues to monitor progress and has been visited by the local HS2 consultative representatives and we continue to press for any improvements in the plans for noise reduction schemes. It is planned that HS2 will hold a drop-in exhibition to provide information about the likely disruption we will face once the large scale groundworks commence.

#### 4. Playground

The playground outside the Swan has had some renovation and maintenance work over the last year and appears to be a popular attraction with our Families. Our thanks goes particularly to Councillor Delia Burton who looks after this project on our behalf.

#### 5. Kimble Stewart Hall

The KSH remains one of the key focal points for our village community. Its success remains down to the ever loyal small band of residents that make up the hall management committee.

#### 6. Your Parish Officers

You should all recognise the dedication and time that your Councillors put it on your behalf to run this Parish. It may be that the PC has only an influence in the matters concerning us all, but by having a PC we actually have a voice. So my thanks to the team, who have all contributed to the workings of the council.

#### 7. Council Meetings & Information

Hopefully you are all aware that your PC meets on the 2nd Wednesday of the month (except August), here at the KSH Committee Room, normally at 7:30 p.m. The agenda is published 5 days before on the website and meetings are open for all to attend and contribute. Previous minutes are available on the website along with links to planning applications around the Parish and other useful information. Please visit our website [www.kimblecouncil.org](http://www.kimblecouncil.org)

If you have matter you would like addressed please contact the Julie Bunker the Parish Clerk ([clerk@kimblecouncil.org](mailto:clerk@kimblecouncil.org)) 07494 691605

#### 8. Neighbourhood Plan

I'll not dwell on the NP at this juncture, suffice to say that it has been a long and busy road upon which the NP Working Group has taken us to the point where we will launch the next stage of process towards having an endorsed Neighbourhood Plan. [www.kimbleplan.org](http://www.kimbleplan.org)

I think we should all very grateful to the time, effort and dedication of all involved, but I would like to give special recognition to the WG's chairman, James Good without whom, I believe we would have floundered long ago.

John Austin  
Chairman (2018-19)

### 3. Report from the Kimble Stewart Hall Committee

#### **Activities in the hall**

This last year has seen continue: Pilates, Art Lessons, Whist, Horticultural Society, Dog Training, Women's Institute, Parish Meetings, Masons' Societies, Karate, Church and School Events, Reflexology, Private Celebrations, Local and National Elections. Ante-natal classes have now been added to the regulars. Sadly one of the regular art classes has now finished as the tutor, associated with the Stewart Hall for some 40 years, is experiencing ill-health. Ill-health also affected the exhibitors for Bucks Art exhibition week so that did not go ahead in the hall, neither did their usual November event

Bookings continue at a high level, particularly regular hirings, and there are times we have to disappoint people. We receive many compliments about the hall and its facilities.

A small number of parents of Great Kimble C of E School continue to use the car park to facilitate walking along the footpath and across the fields to the school in order to relieve traffic congestion in Church Lane. The Women's institute also use the car park facility for their occasional trips out.

#### **Finances**

Our finances remain strong enabling us to continue with upgrading facilities within the hall. Thanks go to Julie Bunker, our treasurer, for the management of the monies. This year's audit, as last year's, is being carried out by Roger Nash.

#### **Maintenance and Improvements**

The redecoration of the main hall has been carried out. A wi-fi connection may now be a moving forward given the possibility of a signal from a property on the B4009.

Heating issues faced us this winter but fortunately our contract with British Gas ensured the heating boiler was fully refurbished at no additional cost. Our hirers were very patient whilst it was being attended to. We did not charge those hirers who braved a cold hall.

#### **Fire and Electrical inspections**

Electrical work to comply with the latest regulations has been completed month. Remi Chapman who lives locally is now our 'resident' electrician.

#### **General Housekeeping**

Most hirers are responsible but we need to monitor the condition of the hall with daily checks and to perform such necessary tasks as putting out the dustbins. Terry Kaye is maintaining the main hall floor and additionally is setting the heating controls and carrying out small maintenance tasks. His experience is proving invaluable.

**The cleaning of the hall** continues to be satisfactory; cleaning is often restricted by occupation of the hall. Our cleaner, Doreen Tietjen, is very conscientious about notifying potential issues and is prepared to offer some degree of flexibility with the cleaning times.

#### **Village Events/Fund Raising**

We are grateful for the donations from the **Whist Group** towards the upkeep of the hall.

A fun musical evening was enjoyed by many locals with entertainment provided by one of the groups that hires the hall. Committee member Peter Parsons showed off his talents at this event.

### **Stewart Hall Committee**

Julie Bunker (treasurer), Delia Burton (vice chair), Sue Howgate (chair), Maggie Kaye (secretary) Richard Needle, Gerald Redding, Peter Parsons (representing hirers) and John Simmons. John Simmons has now moved from the area. Penny Standen who is new to the Parish has now joined the committee.

Booking Secretary: Amanda Robinson; Cleaner: Doreen Tietjen;

Small Maintenance: Terry Kaye

The Stewart Hall AGM is to be held on Wednesday 4<sup>th</sup> September 2019

**It is important to stress that the successful management of the hall would not be achieved without the team of volunteers on the committee assuming responsibility for such roles as treasurer and secretary, responding to unexpected situations such as heating breakdowns and carrying out a multitude of small housekeeping tasks. The team devotes much time to creating a valuable community facility. We are fortunate in the responsible approach of our cleaner; the diligence and care for hirers by our booking secretary and importantly the valuable support of the Parish Council and the reliable and supportive local trades people.**

***Sue Howgate May 2019  
Chair, Stewart Hall Committee***

4. Forthcoming projects and events
  - Parish Litter Pick Day
  - Design a Parish Council Logo
  - Village Entry Gates – refurbishment and replacement
5. Open forum
  - Councillors were questioned on various topics by members of the public.
6. Launch of the Public Consultation on the Great and Little Kimble cum Marsh Parish Pre-Submission Neighbourhood Plan

Signed.....  
Chairman

12<sup>th</sup> June 2019

PLANNING FOR DISCUSSION AT JUNE 2019 MEETING

7/Jun/19	Date of application	Address			Brief description of proposal	Comments	Current status of application
18/07975/OUT	04/12/2018	The Laurels	Marsh Road	Little Kimble	Outline application (including details of access) for residential development of up to 14 x 2-storey residential units with associated access	Objection submitted	Awaiting decision by WDC (expiry dates for comment 25 Dec 2018)
19/05596/FUL	02/04/2009	Opp Ashbrook Farm	Marsh	Marsh	Construction of 4 bed detached dwellinghouse and detached garage with office above including creation of access of Marsh Lane		Awaiting decision by WDC (expiry dates for comment 23rd April 2019)
19/05906/FUL	17/04/2019	1 & 2 Roundhill Cottages	Kimblewick Road	Kimblewick	Householder application for joint application of construction of two storey side extensions and single storey rear extensions together with alterations to parking area		Awaiting decision by WDC (expiry dates for comment 16th May 2019)
19/05866/FUL	17/04/2019	3 & 4 Roundhill Cottages	Risborough Road	Little Kimble	Householder application for construction of a two storey side extensions and single storey rear extensions and alterations to existing parking areas		Awaiting decision by WDC (expiry dates for comment 16th May 2019)
19/05551/FUL	17/04/2019	1 Arden	Grove Lane	Great Kimble	Householder application for construction of detached outbuilding		Awaiting decision by WDC (expiry dates for comment 16th May 2019)
<b>CHANGE OF STATUS SINCE LAST MEETING</b>							
19/05866/FUL	17/04/2019	Bracken House	Risborough Road	Little Kimble	Householder application for construction of single storey front, side and rear extensions, conversion of existing carport to create additional living area and replacement windows to dwelling		Application permitted
<b>NEW APPLICATIONS SINCE LAST MEETING</b>							
19/06137/FUL	23/05/2019	Askett Nurseries	Risborough Road	Askett	Erection of 1 x 5-bed detached dwelling with study room, 1 pair of 2-x 3-bed semi-detached dwellings with integral car ports & 1 pair of semi-detached dwellings comprising 1 x 4-bed & 1 x 3-bed dwellings (5 in total) with associated access, parking and landscaping following the demolition of all existing buildings		Awaiting decision by WDC (expiry dates for comment 13 June 2019)
19/06239/FUL	23/05/2019	1 Swan Cottages	Lower Icknield Way	Great Kimble	Householder application for erection of single storey detached outbuilding following demolition of existing double garage to create gym and family/tv room.		Awaiting decision by WDC (expiry dates for comment 13 June 2019)
19/06232/FUL	31/05/2019	Floradene	Marsh Road	Little Kimble	Householder application for demolition of conservatory and construction of single storey rear extension		Awaiting decision by WDC (expiry dates for comment 21 June 2019)



**Minutes of the Kimble Stewart Hall Committee Meeting held on  
Wednesday 1<sup>st</sup> May 2019 at 7pm**

**Attendance and Apologies**

Sue Howgate  
Delia Burton  
Gerald Redding  
Richard Needle  
Maggie Kaye

**Apologies**

Julie Bunker Peter Parsons Penny Standen

- 2 **To agree and sign the minutes not included in this Agenda**  
The Minutes of 3<sup>rd</sup> April 2019 were agreed and signed as a correct copy
- 3 **Matters Arising from minutes not included in this Agenda**  
None
- 4 **Information update (items not covered in the agenda)**  
None
- 5 **Treasurer's Report May 2019 - Julie Bunker**

**Account Balances**

Current Account Balance £4329.79  
Deposit Account Balance £7011.72

Sue Howgate informed the Committee that Roger Nash will audit the accounts and Amanda will complete the diary for the last financial year.

- 6 **Hire Charges for Hall**  
Not discussed
- 7 **Booking Secretary's Report**  
  
Compliments are still being received about the hall from recent hirings.  
The hiring for the Teak sale has now become a regular hiring.
- 8 **Future Planned Spending**
  - Sue Howgate reported that there were no quotes had been arranged for repairing the drive. The pot holes at the side of the building were inspected by the Committee as was the hole on the pavement. Bucks County Council will need to be contacted regarding defining the boundary. Sue Howgate will

contact Martin Saunders regarding the pot holes.

- Delia Burton will contact Radley regarding the guttering.
- Sue Howgate will seek advice about the sound system from Tim Standen.
- Remi to be contacted regarding electrics
- The annual inspection of the fire extinguishers is due but Farawade have not responded to email.
- Voneus have written to say that can get signal from Redding Court. Sue Howgate will contact Community Impact regarding Wi-Fi in public places as a protocol will need to be established. Thank you to Terry Kaye for contacting Gary Nash

## 9 Fund Raising Events

- Race Night 16<sup>th</sup> November Richard Needle asked for a reminder notice to go into the village newsletter. Ticket prices will be reviewed nearer the date.
- Delia Burton had received a video link to new Victor and Albert events for either Christmas or spring 2020 and it was circulated to Committee.

## 10 Maintenance

- Guttering at side of hall to be replaced
- Car Park light still to be replaced

## 11 Health and Safety

Terry and Doreen are monitoring any problems.

### Expanding the Team

Sue Howgate discussed ways of expanding the Committee. It was agreed that a notice would be put up in The Swan and one in Stewart Hall asking for volunteers.

### Any Other Business

- Sue Howgate has completed a report to the Parish Council.
- The AGM will be held on 4<sup>th</sup> September 2019
- It was suggested that a letter be sent out to hirers regarding the use of the hall keys for access when other groups are using the hall as it may cause disruption.
- Gerald Redding was thanked for purchasing the light bulbs for the back room.
- Gerald Redding also suggested that notices be put up asking hirers to replace the furniture back to where it was when they have finished their booking.

**Signed .....**      **Dated .....**

## Minutes of meeting of Great and Little Kimble cum Marsh Parish Council held on Wednesday 10<sup>th</sup> April 2019 at Kimble Stewart Hall at 7.30pm

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting, for statements or questions from members of the public*

### Attendance

Cllr Gerald Redding, Cllr Alun Jones, Cllr Delia Burton, Cllr James Good, Cllr John Austin (Chairman), Cllr James Cripps, Cllr David Williams

### 1. Apologies

*To receive and accept any apologies for absence*  
None

### 2. Declaration of interest in any item on this agenda by a member

None were declared

### 3. Minutes

*To agree and sign the minutes of the Parish Council meeting held on 13<sup>th</sup> March 2019*  
The minutes were unanimously agreed and signed by the Chairman

### 4. To approve payments for April 2019

All payments were reviewed and agreed

Payment for approval April 2019 Meeting			
1133	Julie Bunker	Apr-19	£312.50
1134	Julie Bunker	Expenses	£58.25
1135	TBS	Dog Waste disposal	£90.00
1136	D A Fane	Payroll 2018-19	£120.00
1137	Came & Co	Annual Insurance	£667.30
1138	MHP	Website Plan	£828.00
1139	Community Impact Bucks	Community Buildings Membership	£55.00
1140	BALC	Annual Membership	£176.81
1141	MHP	Domain renewal	£23.98
1142	Richard Billyard	Grasscutting	£687.40
<b>Neighbourhood Plan Expenses</b>			
1143	Oneill Homer	Committee Room Hire	£3,300.00
1144	Kimble Stewart Hall	Room Hire	£18.00
			<b>£6,337.24</b>

### 5. Planning Applications and appeals

*To review and confirm the responses made to Wycombe District Council by the planning committee.*  
(Updated list sent prior to meeting)  
All applications were reviewed and comments were agreed

### 6. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)

The Committee have recruited a new member.  
Hall fees will be reviewed in October  
Forthcoming events, 16<sup>th</sup> November 2019 – Race Night, 4<sup>th</sup> September 2019 – Hall AGM

### 7. To discuss a Footway maintenance schedule for 2019 – Cllr Jones

Carried forward to next meeting

### 8. To discuss and agree agenda for Annual Parish Meeting on 8<sup>th</sup> May 2019

NP Pre-sub consultation will be launched at this meeting and agenda to include date for Parish Litter Pick and Parish Logo Competition.

### 9. To agree subscription to Community Impact Bucks for 2019-20

Agreed and cheque signed

**10. Parish Logo competition – to discuss and agree way forward and budget**

Launch at Annual Parish Meeting

**11. Parish Litter pick – discuss and agree a date**

Launch at Annual Parish Meeting

**12. Neighbourhood Plan**

- o To note minutes and receive progress report from the Working Group  
Minutes noted
- o To approve recommendations from the Kimble NP Working Group  
Next steps.  
After pre-sub is approved by Parish Council it will go to a 6-week public consultation, Reg 14, this may give us some protection from premature applications.  
After any amendments from this pre-sub consultation the plan is formally submitted, Reg 16, this goes to the Examiner and then to a public referendum

\*\*\*\*\*Item 14 was brought forward to this point\*\*\*\*\*

\*\*\*\*\*Cllr Alun Jones left the meeting before agenda item 13 was discussed\*\*\*\*\*

**13. Confidential Items**

The Public Bodies (*Admission to Meetings*) Act 1960 makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest.

The Chairman of the NPWG presented the Pre-submission Neighbourhood Plan, and all its supporting documents, to the Parish Council with the recommendation that the public consultation be launched at the Annual Parish Meeting on Wednesday 8<sup>th</sup> May 2019,

This was unanimously agreed

There will be a NPWG meeting on Wednesday 17<sup>th</sup> April to discuss details of how the pre-sub plan is presented and the consultation advertised.

**14. Correspondence, reports and Issues (for information only)**

- *Clerks Report*
  - o *Cllr Williams has agreed to work on the new website with MHP and the Clerk*
  - o *A letter had been received from Mr and Mrs Rand regarding speeding from Marsh Crossing into Bishopstone – the Clerk will investigate solutions*
  - o *The Clerk asked to purchase a new printer/scanner/copier as the ink cartridges for the old one have tripled in price – this was agreed and she will investigate.*
  - o *Still awaiting response from various authorities regarding footpath with overflowing sewerage.*
- *Reports/Issues from Councillors*
  - o *None received*
- *Correspondence Received*
  - o *All email correspondence received has been circulated to Councillors and, where necessary, added to the agenda for discussion*

**15. To receive items for inclusion on the agenda for the next meeting to be held on 8<sup>th</sup> May 2019**

Chairman.....

Date: 8<sup>th</sup> May 2019