

Great & Little Kimble cum Marsh Parish Council

Notice of a Meeting of Great & Little Kimble cum Marsh Parish Council

To: Cllrs J Austin, D Williams, G Redding, D Burton, A Jones, J Good, J Cripps
You are hereby summoned to the Annual Meeting of the Parish Council to be held Kimble Stewart Hall Committee Room on **Wednesday 12th December 2018 at 7.30pm** for the purposes of transacting the following business

Members of the Public are welcome to attend

AGENDA

1. Apologies

To receive and accept any apologies for absence

2. Declaration of interest in any item on this agenda by a member

3. Minutes

To agree and sign the minutes of the Parish Council meeting held on 14th November 2018

4. To approve payments for December 2018

Payment for approval December 2018 Meeting			
1110	Julie Bunker	Dec-18	£312.50
1111	Julie Bunker	Expenses	£23.19
1112	TBS	Dog Waste disposalSeptember	£32.40
Neighbourhood Plan Expenses			
1113	RCOH	NP Fees	£5,490.00
1114	KSH	Room Hire x 2	£36.00
			£5,894.09

5. Planning Applications and appeals

*To review and confirm the responses made to Wycombe District Council by the planning committee.
(Updated list sent prior to meeting)*

6. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)

7. Budget and Precept – to discuss draft figures

8. Neighbourhood Plan

- o To note minutes and receive progress report from the Working Group
- o To approve recommendations from the Kimble NP Working Group

9. Correspondence, reports and Issues (for information only)

- a. Clerks Report
- b. Reports/Issues from Councillors
- c. Correspondence Received

10. To receive items for inclusion on the agenda for the next meeting to be held on 9th January 2019

Julie Bunker
Clerk

6th December 2018

Minutes of meeting of Great and Little Kimble cum Marsh Parish Council held on Wednesday 14th November 2018 at Kimble Stewart Hall at 7.30pm

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting, for statements or questions from members of the public*

Attendance

Cllr Gerald Redding, Cllr Delia Burton, Cllr John Austin (Chairman), Cllr David Williams, Cllr James Good, Julie Bunker (Clerk) and District Councillor Clive Harriss

1. Apologies

To receive and accept any apologies for absence

Apologies were received and accepted from Cllr Alun Jones

2. Declaration of interest in any item on this agenda by a member

None were declared

3. Minutes

To agree and sign the minutes of the Parish Council meeting held on 10th October 2018

The minutes were unanimously agreed and signed by the Chairman

4. To approve payments for November 2018

All payments were agreed

Payment for approval November 2018 Meeting			
1103	Julie Bunker	Nov-18	£312.50
1104	Julie Bunker	Expenses	£23.19
1105	Richard Billyard	Grass Cutting	£629.00
1106	Playspace	Securing waste bins	£78.00
1107	Friarsprint	War Memorial Role of Honour	£60.00
1108	TBS	Dog Waste disposal September	£32.40
1109	RBL	Poppy Wreath Donation	£100.00
Neighbourhood Plan Expenses			
			£1,235.09

5. Planning Applications and appeals

To review and confirm the responses made to Wycombe District Council by the planning committee. (Updated list sent prior to meeting)

All current applications were discussed and noted

The clerk will, once again, contact WDC regarding burning of Rubbish at Brook Farm, Marsh. Mr Wells has been given notice to replace the hedge he removed alongside his field in Marsh.

6. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)

New storage above the stage has been installed and is useful. The new table storage is also working well. Christmas decorations will be going up on 1st December. 2017-18 Accounts have been signed off by the auditor and approved by the committee. Thanks to Roger Nash our auditor who carries out this audit free of charge.

7. Unitary Authority – To discuss the recent announcement by Bucks County Council

Cllr Harriss reported on this issue. Parish Councils will not be affected by this but it will have impact due to new ways of reporting and contacting.

8. Bus Shelters – to approve estimate for repair and addition of marine ply panels.

The clerk had not received the quote for this, it was agreed that a budget of £1500 be approved to allow works to proceed.

9. War Memorial – to discuss cleaning of the memorial

It was agreed that the War Memorial should be cleaned. The clerk will get quotes.

The meeting was stopped at this point to allow the HS2 Community Engagement Officers to present to the Parish Council. The meeting resumed at 20.15

HS2 will be holding community engagement sessions in the Parish next year, the impact of this project on the local area will be huge. There will be designated construction traffic routes around the area. Major construction not likely to start until 2020 but before then there will groundworks plus access points and compounds built.

10. Neighbourhood Plan

- To note minutes and receive progress report from the Working Groups
Noted
- To approve recommendations from the Kimble NP Working Group
All members of the NPWG who also had an interest in sites included there in have been excluded from any correspondence which would be create a conflict of interest.
Draft pre-submission is underway and be presented to the Parish Council at the January 2019 meeting.

11. Correspondence, reports and Issues (for information only)

- *Clerks Report – no report*

- *Reports/Issues from Councillors*
Cllr Redding asked if the Footway between the Railway station and field could have some plannings. The Clerk reported the issue and was told by BCC that they would not do this.

Kimblewick Road - Weight restriction sign at entrance near The Swan, the clerk will chase this up with TFB

- *Correspondence Received*
All email correspondence received has been circulated to Councillors and, where necessary, added to the agenda for discussion

12. To receive items for inclusion on the agenda for the next meeting to be held on 9th January 2019

None were put forward at this stage

Chairman.....

Date: 12th December 2018

PLANNING FOR DECEMBER 2018 MEETING

7/Dec/18	Date of application	Address			Brief description of proposal	Comments	Current status of application
18/05926/FUL	24/04/2018	Old Rife Range Farm	Risborough Rd	Great Kimble	Demolition of commercial buildings and erection of 10 x market dwellings (6 x 3 bed and 4 x 4 bed) and 5 x 2 bed affordable dwellings with bin and cycle stores		Awaiting decision by WDC (expiry dates for comment 15th May 2018)
18/07051/FUL	20/08/2018	Cradle Coombe	Cadesden Road	Cadsden	Demolition of existing detached dwelling, garage and outbuildings and erection of 1 x 4 bed replacement dwelling with new detached garage, bin stores and entrance gates		Awaiting decision by WDC
18/07187/FUL	20/08/2018	The Dell	Cadesden Road	Cadsden	Householder application for replacement of existing shallow pitched part hipped gable roof with new steeper pitched structure in traditional plain clay tiles, straight gable ends, associated roof lights and chimney stack		Awaiting decision by WDC
18/06145/VCDN	18/05/2018	Bernard Arms	Risborough Rd	Gt Kimble	Variation of condition 2 (plan numbers) attached to PP 14/07190/FUL (Demolition of existing public house and erection of 1 x detached 4 bed dwellinghouse and 2 x 3 bed semi-detached dwellinghouses and detached triple garage) to allow amendments to te dwellings		Awaiting decision by WDC (expiry dates for comment 8th June 2018)
18/07530/FUL	01/10/2018	Alpine	Rifle Range Lane	Great Kimble	Householder application for re-siting of oil tank to front		Awaiting decision by WDC (expiry dates for comment 23 Oct 2018)
CHANGE OF STATUS SINCE LAST MEETING							
18/06849/FUL	05/10/2018	Stable Farm	Marsh Road	Marsh	Construction of replacement tool shed (part retrospective)	Objection submitted	Application Permitted
18/07578/FUL	03/10/2018	Manor Farm Barn	Kimblewick	Kimblewick	Householder application for construction of single storey side extensions and fenestration alterations		Application Permitted
NEW APPLICATIONS SINCE LAST MEETING							
18/07945/FUL	04/12/2018	Lake House	Marsh	Marsh	Conversion and alterations to existing outbuildings and garage to form new 3 bed dwelling including new detached double garage		Awaiting decision by WDC (expiry dates for comment 21st Dec 2018)
18/07975/OUT	04/12/2018	The Laurels	Marsh Road	Little Kimble	Outline application (including details of access) for residential development of up to 14 x 2-storey residential units with associated access		Awaiting decision by WDC (expiry dates for comment 25 Dec 2018)

Kimble Stewart Hall Committee

Minutes of the Kimble Stewart Hall Committee Meeting held on Wednesday 7th Nov 2018 at 7pm

Attendance and Apologies

Attendance

Sue Howgate
Julie Bunker
Gerald Redding
Richard Needle
Peter Parsons
John Simmons
Maggie Kaye

Apologies

Delia Burton

- 2 **To agree and sign the minutes not included in this Agenda**
The Minutes of 3rd October 2018 were agreed and signed as a correct copy
- 3 **Matters Arising from minutes not included in this Agenda**
None
- 4 **Information update (items not covered in the agenda)**
None
- 5 **Treasurer's Report November 218 - Julie Bunker**

Account Balances

Current Account Balance £7231.34
Deposit Account Balance £7004.77

- The accounts have now been audited and signed off formerly.
- Sue Howgate and the Committee would like to formally thank Roger Nash for auditing the accounts. A garden token will be sent as a thank you.
- Julie Bunker will set up her own Excel spread sheet for next year's audit and Sue Howgate and Julie Bunker will budget as to how funds are spent.
- Peter Parsons asked about items in the audit for clarification.

6 Booking Secretary's Report

- Sue Howgate reported lots of enquiries for bookings including an antenatal class on a Sunday.
- There is a party booked for 24th November and it has been agreed that the floor in the hall will be protected.

7 Future Planned Spending

- The drains are still in need of attention and someone will be contacted to carry out the work.

- The hearing loop is still outstanding and Sue Howgate will get costings and look into the costings for a sound system.

8 Fund Raising Events:

- Richard Needle informed the Committee that he now had a date for the Race Night and it is to be held on 30th March 2019 as agreed with the organisers and the Booking Secretary and the ticket prices will be set after Christmas.
- The organisers are M.K.Watling Rotary. There should be as much publicity for the event as possible.

9 Maintenance

- PAT testing is due again and Sue Howgate will check with Remi that it is required annually.
- Terry Kaye has worked through the list of items outstanding.
- The switch under the sink still needs attention and Gerald Redding has contacted someone regarding this.
- Sue Howgate informed the Committee that there have been a lot of burglaries and has asked the Committee to be extra vigilant and to observe all the windows and doors at the back of the hall for signs of entry.

10 Health and Safety

- None

11 Expanding the Team

- As yet, no volunteers have come forward.

Any Other Business

- Sue Howgate will complete the Value Office Agency form and return it.
- The hall Christmas decorations are to be put up at 2.00 pm on 1st December and volunteers would be needed for this.
- There will not be a Committee Meeting in January 2019.
- Peter Parsons has bought 20 light bulbs and Sue Howgate thanked him for doing this.
- John Simmons mentioned that several tables have been put away dirty. Sue Howgate will do further notices.
- John Simmons informed the Committee that he is moving out of the area. Sue Howgate on behalf of the Committee thanked him for all his hard work and how much he will be missed.

Signed **Dated**

Great and Little Kimble cum Marsh Parish Council

Draft Budget and Precept 2019-20

December 2018

Overview

This table assumes that we will freeze the precept at last year's figure, but with the grant money already received and the additional likely to come our way, it may well be excessive.

Current account balance end March 2019	£20,276.00	
Plus reserves	£8,000.00	
Total at end March 2019		£28,276.00
Expected income 2019/20		
Proposed Precept (for discussion)	£45,000.00	
Total	£73,276.00	
<u>Expenditure for 2019/20</u>		
Standard budget items	£17,691.00	
Neighbourhood Plan	£7,500.00	
Bus Shelter Maintenance	£2,000.00	
War Memorial Cleaning	£2,000.00	
Kerbing in Marsh	£10,000.00	
Updating Village Entry Gates	£3,000.00	
	£42,191.00	
Projected balance at March 2020	£31,085.00	

Reserves

We hold £8000 as general reserves. This should be reviewed, I suggested perhaps we up this to £10k as it is suggested that this should be approx. one third of the precept.

Great Kimble School Projects

We have committed to £3000 towards funding of safety and parking issues around Church Lane/A4010 and we now have cost relating to the feasibility studies on these projects to consider. This project is currently on hold.

Kerbing in Marsh

There is a budget of £10k for kerbing work in Marsh, we need to decide if this project is going to go ahead and if we keep the funds earmarked.

**Great and Little Kimble cum Marsh Parish Council
Draft Budget and Precept 2019-20
December 2018**

Staff Cost	3750	
Payroll Administration	125	
Office Sundries	200	
Milage Expenses	100	
Office/Telephone/Broadband	216	
Grass Cutting	7000	
Dog waste and bin emptying	450	
Playground Maintenance and Safety Inspeicton	2000	
Insurance	800	
Hire of Hall for all PC Meetings	400	
Website Annual Fee	700	
Website Extras	200	
Subscriptions (CPRE/SLCC/BALC/WDALC etc)	400	
Internal/External Audit fees	400	
Usual Grants		
Friends of Kimble School Donation	250	
Parish Magazine Donation	600	
RBL Wreath (S137)	100	
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