

Great & Little Kimble cum Marsh Parish Council

Notice of a Meeting of Great & Little Kimble cum Marsh Parish Council

To: Cllrs J Austin, D Williams, G Redding, D Burton, A Jones, J Good, J Cripps

You are hereby summoned to a meeting of the Parish Council to be held Kimble Stewart Hall Committee Room on Wednesday 8th March 2017 at 7.30pm for the purposes of transacting the following business

Members of the Public are welcome to attend

AGENDA

1. Apologies

To receive and accept any apologies for absence

2. Declaration of interest in any item on this agenda by a member

3. Minutes

To agree and sign the minutes of the Parish Council meeting held on 8th February 2017

4. To review accounts up to end of February 2017 and approve payments for March 2017

Payments for approval at March 2017 Meeting			
958	Clerks Salary	Mar-17	£312.50
959	Clerks Expenses	Mar-17	£35.00
960	Glasdon	Dog Waste bins and fixings	£407.88
961	Came & Co	Annual Insurance	£536.43
	Total for month		£1,291.81

5. Planning Applications and appeals

*To review and confirm the responses made to Wycombe District Council by the planning committee.
(Updated list sent prior to meeting)*

6. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)

7. To discuss and agree a response to the Consultation on the proposed expansion of Great Kimble School

8. Playground Refurbishment Phase 3 – Cllr Delia Burton

9. Neighbourhood Plan – Update from Meeting with Bledlow PC NP Working Group

10. To discuss the Risborough Area Residents Association request for assistance in their petitioning of WDC to reduce the number of houses proposed to be built in Risborough.

11. To discuss a suggestion from Ellesborough Parish Council for a shared Community Vehicle

12. Correspondence, reports and Issues (for information only)

- *Clerks Report*
- *Reports/Issues from Councillors*
- *Correspondence Received*

13. To receive items for inclusion on the agenda for the next meeting to be held on Wednesday 12th April 2017

Minutes of the Meeting of Great and Little Kimble cum Marsh Parish Council held on Wednesday 8th February 2017 at Kimble Stewart Hall at 7.30pm

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting, for statements or questions from members of the public*

Attendance

Cllr John Austin (Chair), Cllr Gerald Redding, Cllr Alun Jones, Cllr David Williams, Cllr Delia Burton, Cllr James Good, County Cllr David Carroll, Julie Bunker (Clerk) and 4 members of the public

1. Apologies

To receive and accept any apologies for absence

Apologies were received and accepted from Cllr James Cripps

2. Declaration of interest in any item on this agenda by a member

None were declared

3. Minutes

To agree and sign the minutes of the Parish Council meeting held on 11th January 2017

The minutes were accepted and signed by the Chairman.

4. To review accounts up to end of January 2017 and approve payments for February 2017

The accounts were acknowledged and payments agreed

Payments for approval at February 2017 Meeting			
954	Clerks Salary	Feb-17	£312.50
955	Clerks Expenses	Feb-17	£53.90
956	SLCC	Membership	£78.00
957	Sue Howgate	Printing flyers	£25.00
	Total for month		£469.40

5. Planning Applications and appeals

To review and confirm the responses made to Wycombe District Council by the planning committee. (Updated list sent prior to meeting)

16/08454/FUL – It was agreed to send an objection comment regarding this retrospective application.

6. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)

The minutes from the December meeting were acknowledged. Cllr Burton and Redding had nothing to report but mentioned the Casino night being held on 11th March 2017.

7. To acknowledge letter from The Pensions Regulator and the process that has to be undertaken to comply with the law.

The Clerk explained that she has a right to join a pension scheme under the new rules but not an automatic right. At present, she does not wish to exercise this right.

8. War Memorial Lay by – Continued permanent parking by motorhome

A letter will be sent to the occupier of the motorhome and the Clerk will start the ball rolling on getting parking restrictions in this layby.

9. Moveable Vehicle Activated Sign – To discuss rota and management of the equipment

Cllrs Good and Austin will move the sign this weekend to a new location. Each location will be used for a period of 3 months. Some of the site identified are not safe enough to erect the sign without some sort of traffic management so these will be left for the time being. The Clerk will investigate if we can use Volunteers to move the sign and how this is covered under insurance.

10. Neighbourhood Plan – to review the meeting held on 19th January 2017 and discuss next steps.

It was felt the Public Meeting went well, WDC gave a good presentation and the general feeling was positive. Cllr Good had contacted Tibbalds, who had undertaken the Thame NP, they are unable to take

on ours but sent a very informative email with points to consider. Roger Howgate informed the PC that he had undertaken a Housing Survey as part of some work on a Village Plan some years ago, the PC thanked Roger for this information and felt the survey would be useful for the NP.

The next steps: Cllr Austin and Good will meet to discuss a timetable for our possible NP and we will contact Bledlow Parish Council to ask if they will come and share experience of NP with us.

11. Correspondence, reports and Issues (for information only)

- *Clerks Report*
 - The Traffic island at the junction of B4009/A4010 is due for repair this week
 - Marsh Bridge railings are programmed for w/c 20th February 2017
 - TfB had reported back that the patch of road o/s Woodhouse Farm, Marsh had no planned works due but will be kept safe.
 - TfB had also reported that there were not Cat 1 defects in Bridge Street so no planned works here either.

- *Reports/Issues from Councillors*
 - Cllr Carroll reported that he had had a drive around the area with our LAT, James Tunnard, and highlighted a number of roads in the Parish that will be targeted for repair. Cllr Redding asked if this include Bridge Street and Church Lane as they were both in a very poor state.
 - Cllr Carroll also thanked the Parish for its continued support in lobbying against HS2, the Parish Petitions have helped BCC with their case.
 - It has been reported that the amount of lighting at Charlottes Farm was unacceptable.
 - Pedestrians walking from Stoke Mandeville towards the Marsh Crossing at night are not wearing and reflective clothing or carrying a torch and there have been a number of near misses with vehicles.
 - Mr Roger Howgate reported that he had had a number of complaints about the condition of the BOAT and asked if the PC would write to BCC to ask them to now put in place a TRO as they undertook to do if this problem occurred. The PC unanimously agreed to write to BCC.

- *Correspondence Received*
 - All email correspondence received has been circulated to Councillors an, where necessary added to the agenda for discussion

12. To receive items for inclusion on the agenda for the next meeting to be held on Wednesday 8th March 2017

Signed.....
Chairman

8th March 2017

Unaudited accounts for the year April 2016- March 2017

Great and Little Kimble cum Marsh Parish Council

	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Receipts												
Lloyds Bank Deposit Account			1.01			1.01					1.68	
Cash receipt												
Precept from WDC / Grant	15680.34					15000.00						
Kimble Stewart Hall Rent			1.00			1.00			1.00			
Refund of VAT / Insurance Claim				5150.58					2885.00			
Wayleave income from utilities					34.17							
Contribution to Parish Funds												
BCC Agency Receipts												
Transfer from Deposit Account												
TOTAL RECEIPTS	15680.34		2.01	5150.58	34.17	15002.01			2886.00		1.68	
Payments												
General Admin	505.17	310.80	62.50	60.71		405.00	106.00	45.28	87.17	33.38	78.90	
Staff Costs	312.50	312.50	312.50	312.50		685.00	312.50	312.50	312.50	312.50	312.50	
Kimble Stewart Hall												
Open Spaces (not incl Grass Cutting)	20.00											
Maintenance	135.00			195.00								
Grass Cutting/Bin Emptying		1392.00		1209.00		1329.00	638.50		762.00			
Grants						250.00				600.00		
Parish Projects 2016/17		1996.80	2995.20	4992.00				696.00				
Website Costs	60.00	690.00										
Subscriptions	60.00			182.15							78.00	
VAT Payments	39.00	593.86	599.04	1039.46		40.00				100.00		
S137		282.50							100.00	500.00		
TOTAL PAYMENTS	1131.67	5578.46	3969.24	7990.82		2709.00	1057.00	1053.78	1261.67	1545.88	469.40	
RECEIPTS less PAYMENTS	14548.67	-5578.46	-3967.23	-2840.24	34.17	12293.01	-1057.00	-1053.78	1624.33	-1545.88	-467.72	
Cash Summary												
Lloyds Bank												
Opening Balance	2388.52	16937.19	11358.73	7390.49	4550.25	4584.42	16876.42	14765.42	14764.64	16389.97	14844.09	
Receipts less payments	14548.67	-5578.46	-3967.23	-2840.24	34.17	12293.01	-1057.00	-1053.78	1624.33	-1545.88	-467.72	
Closing Balance	16937.19	11358.73	7391.50	4550.25	4584.42	16877.43	15819.42	13711.64	16388.97	14844.09	14376.37	
From Statements												
Lloyds Bank Deposit Account	8038.47	8038.47	8039.48	8039.48	8039.48	8040.49	8040.49	8040.49	8040.49	8040.49	8042.17	
Lloyds Bank Current Account	17017.19	11358.73	7390.49	6550.67	4584.42	17126.42	15819.42	14765.64	16389.97	14844.09	14452.69	
less unpaid cheques & plus non credited receipts	80.00			2000.42		250.00					78.00	
Lloyds Bank Current Account NET	16937.19	11358.73	7390.49	4550.25	4584.42	16876.42	14765.42	14765.64	16389.97	14844.09	14374.69	
Total net Net bank balance	25055.66	19397.20	15429.97	14590.15	12623.90	25166.91	22805.91	22806.13	24430.46	22884.58	22494.86	
Total Funds (End Month)	25055.66	19397.20	15429.97	14590.15	12623.90	25166.91	22805.91	22806.13	24430.46	22884.58	22494.86	
Playground Refurbishment	10000.00	8004.00	5008.80	16.80	16.80	16.80	16.80	16.80	16.80	16.80	16.80	
Ped Refuge Feasibility Study/Layby Church Lane	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00	
General Reserve	8000.00	8000.00	8000.00	8000.00	8000.00	8000.00	8000.00	8000.00	8000.00	8000.00	8000.00	
Net available funds	4055.66	393.20	-578.83	3573.35	1607.10	14150.11	11789.11	11789.33	13413.66	11867.78	11478.06	

2/Mar/17	Date of application	Address			Brief description of proposal	Comments	Current status of application
16/07518/VCDN	23/08/2016	Lowlands	Marsh Lane	Bishopstone	Variation of condition 5 and 7 attached to PP 11/06050/FUL (Change of use of land to include the stationing of 3 mobile homes and 3 touring caravans for 3 gypsy pitches and hard-standing ancillary to that use) to allow alternative site layout and occupation of the site by only gypsies and travellers	Objection comments submitted	Awaiting decision by WDC (expiry dates for comment 27th October 2016)
16/08176/FUL	04/12/2016	Stables Farm	Marsh Road	Little Kimble	Change of use of land to provide 4 additional mobile homes and creation of additional access	Objection comments submitted	Awaiting decision by WDC (expiry dates for comment 24th November 2016)
16/08454/FUL	24/01/2017	Land at Stables Farm	Marsh Road	Little Kimble	Application for erection of single storey 3-bed detached dwelling (Retrospective)	Objection comments submitted	Awaiting decision by WDC (expiry dates for comment 22th February 2017)
17/05099/FUL	18/01/2017	Clematis Cottage	Lower Icknield Way	Great Kimble	Erection of 1 x 3 bed detached dwelling with detached garage and parking area.		Awaiting decision by WDC (expiry dates for comment 28th February 2017)
CHANGE OF STATUS SINCE LAST MEETING							
16/08407/FUL	22/12/2016	K Y Green Funeral Directors	Marsh Road	Little Kimble	Construction of single storey extension to front of existing garage, infill extension to form 1 x additional garage space and associated internal and external alterations		Application permitted
16/07682/FUL	26/10/2016	Barn Pollards Farm	Moreton Road	Kimblewick	Householder application for construction of detached triple bay garage with storage / office over (alternative scheme to pp 15/07725/FUL)		Application permitted
NEW APPLICATIONS SINCE LAST MEETING							
17/05494/HEDGE	23/02/2017	OS Parcel 8087	Marsh Road	Little Kimble	Hedgerow Removal Notice		Awaiting decision by WDC (expiry dates for comment 15th March 2017)

Kimble Stewart Hall Committee

Minutes of the Kimble Stewart Hall Committee Meeting held on
Wednesday 1st February 2017 at 7pm

1. Attendance and Apologies

Attendance

Sue Howgate
Julie Bunker
Gerald Redding
Peter Parsons
John Simmons

Apologies

Delia Burton
Richard Needle

2. To agree and sign the minutes from meeting 7th December 2016

The minutes were agreed and signed as a correct record.

3. Matters Arising from minutes not included in this Agenda

None

4. Information update (items not covered in the agenda)

Robin is still undertaking some work before he completely retires.

5. Treasurer's Report

Account Balances @ 31 Jan 2017

Current - £5957.88

Deposit - £5217.81

No overdue accounts to report

6. Booking Secretary's Report

There have been several enquiries about hourly hire, Patrick Prendergast hires on an hourly basis so perhaps we need to formalise this option.

Bucks Art Week have booked again – 10th –25th June 2017

St Nicholas Chapter have sent through meeting dates

7. To consider an increase for Booking Secretary

It was proposed that we increase the booking secretary grant by £10 per month with a review in 6 months' time and annually after that. The Chairman and Secretary will work on a hall budget.

8. To discuss and agree to employ a Village Hall Caretaker

It was unanimously agreed that Elliot Shearer should be our Caretaker, initially under the supervision of Gerald Redding. A rate of £11 per hour was also agreed. We will provide Elliot with a list of jobs that need to be undertaken, routine and ad-hoc.

9. Fund Raising Events

- Casino Night – 11th March 2017
Peter will purchase the beer. Wine and soft drinks from Costco
2 x bottle of Prosecco will be brought for the winners
Raffle tickets already purchased.
Need to push ticket sales.

10. Maintenance

- **Kitchen Refurbishment – Water Heater update**
Robin is waiting for connection for heater and has installed the boiler room light
- **ToolShed – Internal decorating – update**
Sue will approach them to carry out replacement of rotten door in roof space.

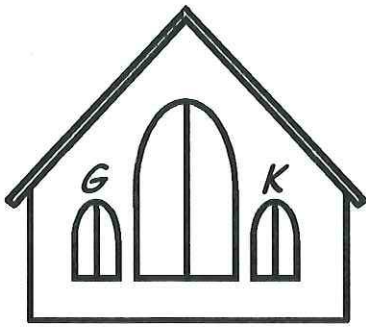
- **Heating – To firm up a rota for checking and setting up heating timer for hirers each week**
This will now be the responsibility of the Caretaker.

11. Any Other Business

- Sue has returned the questionnaire required by the Insurers
- Hall Filing cabinet needs to be sorted
- Fire inspections is due at the end of 2017
- Fire Extinguisher inspection has been carried out, there will be some additional expenditure next year as some will need refilling.
- Lighting in the hall – look into upgrading to LED, could be expensive and new dimmers will be needed. RCD Electrical are a local firm who would be able to help with hall electrics once Robin has retired.

Signed.....

Date: 1 March 2017



Great Kimble C of E Infant School
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Great Kimble
Nr. Aylesbury
Bucks. HP17 9TH
Telephone / Fax 01844 346189
E Mail office@greatkimble.bucks.sch.uk
Headteacher Mrs M Cozadinos

22nd February 2017

Dear Consultee

**Expansion of Great Kimble Church of England School from an Infant School (Ages 4-7)
to a Combined Primary School (Ages 4-11)**

Great Kimble Church of England School has provided an education for children since 1821 and has existed in a variety of guises over its 196 year history. We are extremely proud of our excellent reputation, Christian ethos and the quality of education we provide. The past 6 years has seen a steady increase in the number of children attending Great Kimble C of E School due to our outstanding provision and popularity with parents. We have also seen a growth in the local population and know our area will be subject to significant housing expansion in the coming decade.

There has long been a parental demand for Great Kimble C of E School to educate children from 4-11 years of age. Although we have close links with a number of schools, for a long time our parents have been faced with difficult choices because we don't currently provide for Key Stage 2 (children aged 7 – 11) and places are limited in local schools. Unfortunately, due to this situation we begin to lose children at various stages of their education. We lose approximately 4-5 children throughout the academic year as parents try to secure Key Stage 2 places at combined schools.

Taking into account the wishes of our parents and our desire to have a local school for local children, the Governing Body would like to consult to fully assess the possibility of expanding the provision at Great Kimble Church of England School by increasing the age range to Year 6 (Key Stage 2), starting in September 2018. This proposal has the full support of the Governing Body, Bucks County Council and The Oxford Diocesan Board of Education.

The proposal to extend our age range to Year 6 has been developed in response to the wishes of our parents who would like the opportunity for their children to stay on and finish their primary education at Great Kimble Church of England School. Becoming a Primary School would offer stability and security for the school and our children.

The expansion proposals will be dependent on securing sufficient capital funding for an additional purpose built space to accommodate additional children in Key Stage 2. We are working with the Local Authority to secure funding for the new build which will provide a hall, capacity for hot school meals and 2 additional classrooms (on the Springwood bungalow site next to the school).

We propose to reduce our annual admission number to 15 in September 2018, enabling our first Year 3 class to start. To be financially viable, classes will eventually be mixed with 15 pupils in each year group, 30 in a mixed year class. The conversion to a primary school will be a gradual process and we envisage that it



A member of the Risborough Liaison Group

will take approximately 6 years to reach full capacity. If the proposal is approved the school's existing junior feeder link schools will remove the feeder link option from September 2018.

It has always been our mission to provide a caring, Christian community where all children are educated to become confident, happy, successful, independent learners. This remains unchanged and is a driving force for the expansion. The proposed expansion will:

- Deliver improved facilities for all our children
- Remove uncertainty for parents, offering educational continuity from ages 4 to 11 years.
- Will increase pupil numbers from 67 to 105.
- Ensure the long term viability of the school.
- Provide greater flexibility and efficiency in the use of staff and other resources.
- Create larger peer groups for pupils to socialise and learn from each other.
- Provide greater financial resilience to changing circumstances e.g. pupil roll fluctuations.
- Deliver improved traffic flow and off road parking for staff.
- Provide greater opportunities for staff development and improved recruitment and retention

To fully consider this proposal and its implications we now need to start which a consultation process to obtain the views of all interested parties. This letter marks the start of this formal process.

Bucks County Council will seek planning permission and funding to provide the additional accommodation necessary to enable this expansion to take place. The LA and School will work with the Planning Department at Bucks County Council to draw up appropriate plans to meet the requirements of a combined primary school whilst being sympathetic to the rural nature of our site. If it is agreed to proceed to the second phase of consultation, there will be a public meeting for parents and members of the community to look at these plans and to discuss the proposals with the School, Officers from the County Council and the architects.

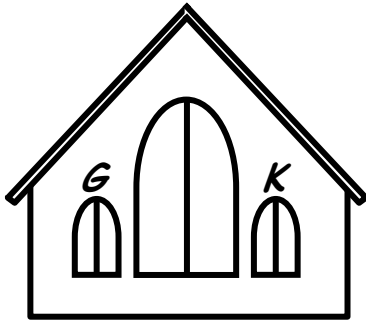
We appreciate this letter may raise questions for you and hope that the accompanying Question and Answer sheet will provide you with additional information to address the questions you may have.

We would welcome your feedback during this formal consultation phase. The deadline in which to respond to the expansion consultation is at 5pm on 31st March. Please send your comments on the attached response form to: Andrew Tusting from the School's Commissioning Team at gkconsult@buckscc.co.uk or deliver to the school.

Yours sincerely,



Mrs Mala Cozadinos
Headteacher.



Great Kimble C of E Infant School

Church Lane

Great Kimble

Nr. Aylesbury

Bucks. HP17 9TH

Telephone / Fax 01844 346189

E Mail office@greatkimble.bucks.sch.uk

Headteacher Mrs M Cozadinos

Expansion of Great Kimble Church of England School from an Infant School (Ages 4-7) to a Combined Primary School (Ages 4-11)

Q. What evidence is there to suggest that there is a need to expand provision at Great Kimble on a permanent basis?

A. There has long been a desire from parents who would like the opportunity for their children to stay on into Key stage 2 (Year 3-Year 6) and finish their primary education at Great Kimble Church of England School. We also know that a significant number of houses are planned for the local area over the coming years and this will increase the need for local school places. We would like to provide education for the full primary age range for the local community.

Over the last 6 years the numbers of pupils attending Great Kimble School has steadily increased due to:

- The quality of educational provision (Ofsted Outstanding 2011)
- Statutory Inspection of Anglican and Methodist Schools graded outstanding (2011 and 2016)
- Parental choice

The proposal will make the school more sustainable both financially and educationally in the longer term as small infant schools are coming under increasing pressure and are unlikely to be able to continue to operate with small class sizes and deliver an effective curriculum due to budget pressures. This is exacerbated by children leaving before the end of KS1 due to concerns about the availability of a place at one of their feeder schools. Expanding the school will provide greater opportunities for staff development and recruitment and retention. It will also provide pupils with a larger peer group to socialise and learn as well as a greater flexibility and efficiency in the use of staff and other resources.

Q. When is this expansion to take place?

A. The plan is to have a phased expansion beginning with a Year 3 class from September 2018.

Q. How will the expansion to the school take place?

A. It is anticipated that Springwood (bungalow adjacent to the school, currently owned by Bucks County Council) would be demolished to allow for a purpose-built hall, two classrooms, additional staff parking and an off-road drop off point. Plans are currently being drawn up and a public meeting will be held in advance of any planning application being submitted. This will allow the local community and parents to view the plans and discuss them with the architects and representatives from the Local Authority.

Q. What are the requirements for the proposed building works and what is the planning process?

A. The provision of a new building on the Springwood (bungalow adjacent to the school) site will necessitate planning permission. The design will be sympathetic to the style of the existing building and local area. It will include parking for staff and a drop off point for children.



Q. How would this proposal affect other schools in the area?

A. We believe that this expansion will have minimal effect on local schools. The expansion would remove the need for neighbouring schools to keep open places in Year 3 for children of Great Kimble School. Therefore if this proposal was approved there would be no automatic link to the junior feeder schools at Year 3 from September 2018.

Q. Will the admissions criteria or catchment area change as a result of the expansion?

A. The admissions number for Reception (4-5years old) will decrease from 20 to 15 pupils in September 2018 such that the overall capacity of the school will be 105 pupils. We do not anticipate any changes to our current catchment area.

Q. Who will fund the building works and what are the costs involved?

A. The Local Authority (Bucks County Council) is working to secure the funds for a new building which will be funded from Section 106 contributions from housing developers and Government Basic Need funding. There will be further costs to furnish the additional classrooms and hall, as well as providing additional teaching staff, these costs will also be met by the Local Authority.

Q. How will the proposal affect staff at Great Kimble Church of England School?

A. The school already has a committed and capable team of staff who are positive about the future and are passionate about providing a high-quality education at Great Kimble C of E School.

Q. How will the proposal affect pupils at Great Kimble Church of England School?

A. In the long term this expansion would ensure that pupils living in the Great Kimble Catchment area have access to a village school with provision from Reception to Year 6 giving them an uninterrupted primary education.

The proposed size of the school means that in the long term there will be mixed age classes. The Governing body believe that mixed age classes have significant benefits for the pupils including:

- Transitions between years and key stages are generally much smoother.
- Mixed classes often nurture thinking & problem solving skills, vocabulary & social competences.
- The children usually have more than one year with the same teacher and this provides the perfect opportunity for the teacher to develop a deeper understanding of a child's needs and strengths and is therefore in a stronger position to support the child's learning.
- The idea of Lower Key Stage 2 (Years 3 and 4) and Upper Key Stage 2 (Years 5 and 6) classes fits in well with the new curriculum.
- The Governors have visited many outstanding and good schools in the county that have successfully expanded and are positive about mixed year group teaching and the benefits they have seen.

The expansion will provide a whole school space separate from the classrooms and we will be able to provide hot lunches for our children. There will be improved educational facilities, ICT and resources for all children in the school.

Q. How will the extra traffic and parking be dealt with?

A. The school plans to have a phased expansion of pupil numbers. Our admission number will drop to 15 in September 2018, with pupils in catchment taking priority for places. Our aim is to provide a local primary school for local children. Additional parking spaces will be provided for staff reducing the number of cars parked on Church Lane. The school will continue to promote walking to school and car sharing. We will continue our 'drop off' facilities so parents don't have to park in the morning, as well as walking crocodiles after school to reduce traffic down Church Lane. Removing the need for parents to move their children to another school at the end of Key Stage 1 will not only improve social cohesion but will reduce awkward drop off issues for parents and current levels of home to school transport.

Q. How many classes will there be?

- A.** We envisage that when at full capacity there will be four classes:
- an EYFS class (Reception)
 - a KS1 class (Year 1 children and Year 2 children)
 - a Lower KS2 class (Year 3 children and Year 4 children)
 - an Upper KS2 class (Year 5 children and Year 6 children)

Q. How will all children be fully catered for in what will still be a relatively small village school?

A. Staff at Great Kimble School have long been used to operating with limited space and the proposal would greatly increase the available classrooms. In addition, the school would benefit from a purpose- built hall for indoor PE, hot lunches and assemblies.

Q. What is the statutory consultation process for proposals to expand the school?

A. A summary of the statutory stages is provided below:

Stage 1: Consultation

It is best practice for the Local Authority to first consult all interested parties on proposals. There will be a period of six weeks for consultation on this proposal.

The consultation period will commence on 20th February 2017 and end at 5pm on 31st March 2017.

Stage 2: Publication of Proposal

Buckinghamshire County Council and the Great Kimble Governing Body will then consider the views expressed during the consultation period before reaching any final decision on whether to publish proposals in the form of a statutory notice. This will be published in a local newspaper and also posted at the entrances to the school and at some other conspicuous place in the area served by the school (e.g. the shop, community notice board etc.).

Stage 3: Representations

Once proposals are published there is a four-week statutory period during which representations (e.g. support for, objections or comments) can be made. These must be sent to the Local Authority.

Stage 4: Decision

The decisions on the proposal will be taken by the Cabinet Member for Education and Skills. We would aim for the process to be completed by the end of 2017 subject to the outcome of planning and confirmation of funding.

Q. How will we be kept informed?

A. There will be a public meeting at Great Kimble C of E School during Stage 3 of the process.

It has always been our mission to provide a caring, Christian community where all children are educated to become confident, happy, successful, independent learners. This remains unchanged and is a driving force for the expansion.

PHASES	PHASE 1
	TIMEFRAME: 05.06.15 TO 20.10.15
	FINAL MILESTONE: WDC decision on Neighbourhood Area obtained
KEY PURPOSES	<ol style="list-style-type: none"> 1. Raise awareness of initiative 2. Recruit Working Group & Task Groups 3. Consult on Neighbourhood Area 4. Inform of outcome of consultation on Area
ENGAGING THE COMMUNITY (How to reach the Key Purposes)	
INITIATIVES	
SEQUENCE & TIMING	
COMMUNICATING WITH THE COMMUNITY (Purposes and/or engag	
INDIRECT MEANS	<ol style="list-style-type: none"> A. PC website (All Purposes) B. PC notice boards (for 3 & 4; separate notices) C. Articles in Parish magazines (All Purposes)
DIRECT MEANS	<ol style="list-style-type: none"> D. E-mails to various e-mail lists (All)
SEQUENCE & TIMING	<ol style="list-style-type: none"> A. 24.08 (for 1 & 3); 04.09 (for 2); 1.11 (for 4) B. 24.08 (for 3); 1.11 (for 4) C. Oct edition (for 1 & 2); Nov edition (for 4) D. 04.09 (for 1, 2 & 3); 1.11 (for 4)
IMPLEMENTATION	
DATE & ACTION	<p>24.08 - Area consultation in PC website</p> <p>02.09 - Area consultation in PC notice boards</p> <p>10.09 - Volunteers recruitment in PC website</p> <p>11.09 - Volunteers recruitment email out</p> <p>Oct/15 - Area consultation in Parish magazines</p> <p>16.10 - Area designation in PC website</p> <p>19.10 - Area designation in PC notice boards</p> <p>23.10 - Email to PC + other Mailing Lists</p> <p>Dec/15 - Area designation in Parish magazines</p>



PROJECT PHASES MANAGED BY BcS NP WG	
PHASE 2	PHASE 3
TIMEFRAME: 21.10.15 TO 02.06.16	TIMEFRAME: 03.06.16 TO 26.08.16
FINAL MILESTONE: Neighbourhood Plan drafted	FINAL MILESTONE: Proposed Neighbourhood Plan submitted to WDC
1. Maintain awareness of initiative 2. Define content of Pre-Submission Plan and gather relevant evidence	1. Consult on Pre-Submission Plan 2. Gather comments and amend Pre-submission Plan accordingly before submission to WDC 3. Submit Proposed Plan to WDC
i. Parish survey (All) ii. Two public meetings (Bledlow and Bledlow Ridge halls) to discuss findings from Parish questionnaire and NDP policy ideas (All) iii. Communication and/or meetings with local organisations and groups & public exhibitions linked to established local events (All) iv. Two NP clinics for residents to ask questions to NP Team	i. Formal pre-submission consultation with residents and statutory consultees (1 & 2) ii. Two NP Clinics (1 & 2) iii. Consultation Statement (2)
i. Survey launched on 11.01; formally closed on 25.01 ii. 27.02 + 05.03 iii. On-going iv. 16.03 + 17.03	i. 08.06 to 20.07 ii. 28.06 + 06.07 iii. 19.08
Implementation Initiatives	
A. PC website (for i; ii; iv) B. PC notice boards (for i; ii; iv) C. Articles in Parish magazines (for i; ii) D. A4 Flyer (for i; ii) and A5 leaflet (for i; ii; iii) E. Letter from Simon to all households (for i) F. E-mails to PC + other e-mail lists (for i; ii; iv) G. NDP presentation (for iii)	A. PC website (for i; ii + 3) B. PC notice boards (for i; ii) C. Articles in Parish magazines (for i; ii + 3) D. Paper NP + SEA + comment forms in place E. Letter from Clerk to all households, businesses & interested parties (for i; ii) F. E-mail to statutory consultees (for i) H. E-mail to PC e-mail list (for i + 3)
A. 10.12 (for i); 26.01.16 (for ii); 07.03 (for iv) B. 21.12 (for i; ii); 08.03 (for iv) C. Dec and Jan/16 editions (for i); Feb/16 and Mar/16 editions (for ii) D. On-going from 15.12 E. 07.12 F. 23.10 (for i); 19.02.16 & 13.04 (for ii); 07.03 (for iv) G. On-going from Jan/16	A. 06.06 for (for i; ii); 26.08 (for 3) B. 07.06 C. Jun/Jul edition (for i; ii); Sep edition (for 3) D. 07.06 E. 06.06 F. 06.06 H. 22.06 (for i); 26.08 (for 3)
23.10 - Email to PC Mailing List (i) Dec/15 - Survey in Parish magazines 04.12 - Letter from Simon posted 10.12 - Questionnaire advertised in PC website Dec/15 - A4 flyers (see below) Jan/16 - A5 leaflets (see below) Jan/16 - NP update, survey and public meetings in Parish Magazines 13.01 - Questionnaire delivered 26.01 - Presentation to Bledlow Belles 19.02 - Email to PC + other Mailing Lists (ii)	Jun/16 - General info on Pre-Sub consultation in Parish Magazines 02.06 - Letter from Clerk posted (arrived 04.06) 05.06 - PC website updated (i; ii) 06.06 - Email to statutory and other consultees From 06.06 - Leaflet (see below) 07.06 - Paper documents in place 20.06 - Email to PC + other Mailing Lists (i) 26.08 - PC Website updated (3) 26.08 - Email to PC Mailing List (3)

24.02 - Presentation to BR Friendship Club 06.03 - Email to PC + other Mailing Lists (iii) 08.03 - NP clinics in PC notice boards & other boards 23.03 - Bledlow Ridge settlement workshop 13.04 - Email to PC (ii) 04.05 - Presentation to WI Bledlow Ridge	
COMPLETED	COMPLETED

PROJECT PHASES MANAGED BY WDC	
PHASE 4	PHASE 5
TIMEFRAME: 27.08.16 TO 07.02.17	TIMEFRAME: 08.02.17 TO ...
FINAL MILESTONE: Independent examination report publicised	FINAL MILESTONE: Neighbourhood Plan made
1. Consult on Submission Plan 2. Appoint Examiner 3. Examine Submission Plan 4. Issue examination report	1. Organise referendum 2. Run referendum 3. Make Plan
	i. Executive summary of NP to be used for communication purposes
	i. 17.02
A. PC website (for 1; 2; 4) B. Articles in Parish magazines (for 1; 2; 4) C. PC notice boards (for 1)	A. PC website (for 1; 2; 3) B. Articles in Parish magazines (for 1; 2; 3) C. PC notice boards (for 1; 3)
D. E-mail to PC e-mail list (for 1; 4)	D. E-mail to PC e-mail list (for 1; 2; 3) E. Letter from Simon to all households (for 1)
A. 09.09 (for 1); 24.09 (for 2); 07.02 (for 4) B. Oct edition (for 1); Nov edition (for 2); Mar edition (for 4) C. 11.09 D. 09.09 (for 1); 08.02 (for 4)	A. TBD once referendum date known (for 1); TBD once referendum results known (for 2); TBD after cabinet meeting (for 3) B. TBD (for 1); TBD (for 2); TBD (for 3) C. TBD once referendum date known (for 1); TBD (for 3) D. TBD (for 1); TBD (for 2); TBD (for 3) E. TBD once referendum date known
11.09 - PC website updated (1) Oct/16 Parish Magazines (1) 11.09 - E-mail to PC mailing list (1) 11.09 - Leaflet on PC notice boards 24.09 - PC website updated (2) Nov/16 Parish Magazines (2) 07.02 - PC website updated (4) 08.02 - E-mail to PC mailing list (4)	

COMPLETED	TO BE STARTED

Comments: Dear Cllr Austin,

As you are probably aware, Risborough Area Residents Association have just started a project to obtain 3,000 petition signatures to appeal to Wycombe District Council to reduce the number of 3,200 houses that their Local Plan will be proposing to build on the outskirts of our local market town.

Also, to ensure that all the resultant infrastructure needs will be fully provided well in advance.

These developments will have a major impact on the Kimble area and its road networks, so we are asking if your parish council would see any way to help us obtain signatures for the petition ?

More detailed appeal information can be found on the RARA website which can be found via this link:-

www.risboroughresidents.org/rescue-risborough/

Via village halls and public houses we plan to encourage locals to sign the petition copies which could be on display on their entrance tables.

We could be available to detail the background to the petition at a meeting if you wished.

If your council could support us with public access to copies of the petition we would be very grateful.

Thank you in anticipation.

Kind regards,

Pat Voss,
for Risborough Area Residents Association.



Risborough Area Residents Association

Wycombe District Council is proposing that Princes Risborough expands by more than 2,600 houses as part of their Local Plan, with vague, deficient and divisive infrastructure recommendations. With current developments and plans for development in the area surrounding Princes Risborough, this number swells to over 3,200 homes.

Risborough Area Residents Association (RARA) acknowledges the need for growth in the town, but is opposed to this scale of development. RARA believes that Princes Risborough deserves a better Town Plan, with lower housing numbers (e.g. 1000 – 1500 new homes) and more detailed and thought through infrastructure improvements that support a sustainable town and surrounding area.

We, the undersigned, support RARA in their demand for a better Town Plan for Princes Risborough and surrounding area, and call on the Planning Inspector to:

- Force WDC to reconsider its plan for Princes Risborough, and propose a lower scale of development;
- Investigate better solutions for the Wycombe District that makes better use of available land;
- Fully consult with local residents on future proposals and act on their views and feedback.

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From: Clerk @ Ellesborough.org.uk [<mailto:clerk@ellesborough.org.uk>]
Sent: 10 February 2017 14:58
To: Julie Smith (Clerk to Little Kimble PC <clerk@kimblecouncil.org>
Subject: COMMUNITY VEHICLE

Julie,

Hi, how are you and a happy New Year to you!!

At our last council meeting, the Chairman had asked councillors to come up with ideas for projects for 2017. Because of the poor bus service to Ellesborough, one of the ideas put forward was to see if we could augment it with some form of community vehicle. However, as we are a relatively small parish, the discussion that followed soon led us to the conclusion that for Ellesborough to have its own dedicated vehicle would be very costly and difficult to operate as we would be unlikely to obtain a sufficient number of volunteers to drive it. However, one thought was possibly to share a vehicle and so I have written to Wendover and Princes Risborough to see if there is any chance we could "share" their vehicle albeit for some form of financial contribution. Looking at the Risborough vehicle web site I see that it comes out to the Kimbles so would be interested in how much of an asset it is to your parishioners. If you use it a lot, would Kimble be interested in joining with Ellesborough to operate a vehicle together?

We would appreciate your thoughts.

Thanks,

Rex