

Great & Little Kimble cum Marsh Parish Council

Notice of a Meeting of Great & Little Kimble cum Marsh Parish Council

To: Cllrs J Austin, D Williams, G Redding, D Burton, A Jones, J Good, J Cripps

You are hereby summoned to a meeting of the Parish Council to be held Kimble Stewart Hall Committee Room on Wednesday 11th January 2017 at 7.30pm for the purposes of transacting the following business

Members of the Public are welcome to attend

AGENDA

1. Apologies

To receive and accept any apologies for absence

2. Declaration of interest in any item on this agenda by a member

3. Minutes

To agree and sign the minutes of the Parish Council meeting held on 14th December 2016

4. To review accounts up to end of December 2016 and approve payments for January 2017

Payments for approval at January 2017 Meeting			
950	Clerks Salary	Jan-17	£312.50
951	Clerks Expenses	Jan-17	£33.38
952	Kimble PCC	Newsletter Grant	£600.00
	Total for month		£945.88

5. Planning Applications and appeals

*To review and confirm the responses made to Wycombe District Council by the planning committee.
(Updated list sent prior to meeting)*

6. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)

7. To further discuss additional verge cutting through Marsh

8. To finalise questions for Wycombe District Council prior to the Public meeting on 19th January 2017

9. To discuss and finalise 2017/18 budget and precept

10. Correspondence, reports and Issues

- *Clerks Report*
- *Reports/Issues from Councillors*
- *Correspondence Received*

11. To receive items for inclusion on the agenda for the next meeting to be held on Wednesday 8th February 2017

Julie Bunker
Clerk

6th January 2017

Minutes of the Meeting of Great and Little Kimble cum Marsh Parish Council held on Wednesday 14th December 2016 at Kimble Stewart Hall at 7.30pm

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting, for statements or questions from members of the public*

The new headmistress of Gt Kimble School attend the meeting to meet councillor and observe

Attendance

Councillor John Austin (Chair), Councillor Gerald Redding, Councillor Alun Jones, Councillor David Williams, Cllr Delia Burton Cllr James Cripps and Julie Bunker (Clerk)

1. Apologies

To receive and accept any apologies for absence

Apologies were received and accepted from Cllr James Good

2. Declaration of interest in any item on this agenda by a member

None were declared

3. Minutes

To agree and sign the minutes of the Parish Council meeting held on 9th November 2016

The minutes were unanimously agreed and signed by the Chairman of the meeting

4. To review accounts up to end of November 2016 and approve payments for December 2016

The accounts were acknowledged and all payments agreed

Payments for approval at December 2016 Meeting			
945	RBL Poppy Appeal	Donations	£100.00
946	Kimble Stewart Hall	Meeting 19th Jan hall hire	£27.30
947	Clerk Salary	Dec-16	£312.50
948	Clerks Expenses	Dec-16	£59.87
949	Richard Billyard	Grass cut (Nov) and bins	£762.00
	Total for month		£1,261.67

5. Planning Applications and appeals

To review and confirm the responses made to Wycombe District Council by the planning committee.

(Updated list sent prior to meeting)

16/08176/FUL – It was agreed that an objection to this application would be submitted.

6. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)

It was reported that the Committee Room, Entrance Hall and outside doors had been redecorated by a Community Group at a cost of £180, considerably less than commercial companies. The group had been fully supervised at all times and had made a very good job. The Hall Committee will be looking into using them again for other works at the hall.

7. To discuss and agree a grant to Kimble PCC for the Newsletter production.

It was unanimously agreed that a grant of £600 be given to enable the production of the newsletter, this amount has been budgeted.

8. To discuss additional verge cutting through Marsh

Discussion as to how much should be done and when was held. The Clerk will speak to the contractor and ask if he is willing to cut the verge on an ad-hoc basis and also if he would be able to litter pick the area.

9. To confirm Public meeting date with WDC regarding the New Local Plan and Neighbourhood Plan as Thursday 19th January at 7pm, Kimble Stewart Hall.

It was felt the onus should be put on WDC to answer questions on this and generally run the meeting. John will chair. We will submit some questions to WDC prior to the meeting and also send round flyers to each household in early January to remind them of the meeting. The Clerk will ask if the usual newsletter distributors would be willing to distribute flyers despite there being no newsletter in January.

10. To discuss a way forward regarding the issue of long term overnight parking in the War Memorial layby.

It was decided that the Parish Council should write a letter to the keeper of this vehicle asking him to cease parking in the layby, the Chairman offered to hand deliver the letter to discuss the matter face to face. We will also peruse getting a parking restriction introduced at the layby.

11. To discuss 2017/18 budget and precept

The budget was discussed and it was provisionally decided to precept for £30K, the same as last year.

12. Dog Waste Bins and Litter bins on playground – to discuss and agree expenditure for both, including waste collection service costs.

It was agreed to fund the installation and emptying of 3 dogs waste bins and also the 2 litter bins in the Playground. Funding was also agreed for the playground bins to be permanently fixed.

13. Correspondence, reports and Issues

- *Clerks Report*
Bus shelter – Insurance have paid out and Sharpe's are constructing the shelter and will install in January 2017
- *Reports/Issues from Councillors*
Cllr Redding reported that he had attended a meeting with Hastoe Housing and DEFRA. The Parish is deemed not to have sufficient need for more affordable developments like those at Redding Court. Affordable homes should be considered as part of the forthcoming Neighbourhood Plan.
- *Correspondence Received*
All email correspondence had been distributed to Councillors throughout the month.

14. To receive items for inclusion on the agenda for the next meeting to be held on Wednesday 11th January 2017

Signed.....
Chairman

14th December 2016

Unaudited accounts for the year April 2016- March 2017

Great and Little Kimble cum Marsh Parish Council

	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Receipts												
Lloyds Bank Deposit Account			1.01			1.01						
Cash receipt												
Precept from WDC / Grant	15680.34					15000.00						
Kimble Stewart Hall Rent			1.00			1.00			1.00			
Refund of VAT / Insurance Claim				5150.58					2885.00			
Wayleave income from utilities					34.17							
Contribution to Parish Funds												
BCC Agency Receipts												
Transfer from Deposit Account												
TOTAL RECEIPTS	15680.34		2.01	5150.58	34.17	15002.01			2886.00			
Payments												
General Admin	505.17	310.80	62.50	60.71		405.00	106.00	45.28	87.17			
Staff Costs	312.50	312.50	312.50	312.50		685.00	312.50	312.50	312.50			
Kimble Stewart Hall												
Open Spaces (not incl Grass Cutting)	20.00											
Maintenance	135.00			195.00								
Grass Cutting/Bin Emptying		1392.00		1209.00		1329.00	638.50		762.00			
Grants						250.00						
Parish Projects 2016/17		1996.80	2995.20	4992.00				696.00				
Website Costs	60.00	690.00										
Subscriptions	60.00			182.15								
VAT Payments	39.00	593.86	599.04	1039.46		40.00						
S137		282.50							100.00			
TOTAL PAYMENTS	1131.67	5578.46	3969.24	7990.82		2709.00	1057.00	1053.78	1261.67			
RECEIPTS less PAYMENTS	14548.67	-5578.46	-3967.23	-2840.24	34.17	12293.01	-1057.00	-1053.78	1624.33			
Cash Summary												
Lloyds Bank												
Opening Balance	2388.52	16937.19	11358.73	7390.49	4550.25	4584.42	16876.42	14765.42	14764.64			
Receipts less payments	14548.67	-5578.46	-3967.23	-2840.24	34.17	12293.01	-1057.00	-1053.78	1624.33			
Closing Balance	16937.19	11358.73	7391.50	4550.25	4584.42	16877.43	15819.42	13711.64	16388.97			
From Statements												
Lloyds Bank Deposit Account	8038.47	8038.47	8039.48	8039.48	8039.48	8040.49	8040.49	8040.49	8040.49			
Lloyds Bank Current Account	17017.19	11358.73	7390.49	6550.67	4584.42	17126.42	15819.42	14765.64	16389.97			
less unpaid cheques & plus non credited receipts	80.00			2000.42		250.00						
Lloyds Bank Current Account NET	16937.19	11358.73	7390.49	4550.25	4584.42	16876.42	14765.42	14765.64	16389.97			
Total net Net bank balance	25055.66	19397.20	15429.97	14590.15	12623.90	25166.91	22805.91	22806.13	24430.46			
Total Funds (End Month)	25055.66	19397.20	15429.97	14590.15	12623.90	25166.91	22805.91	22806.13	24430.46			
Playground Refurbishment	10000.00	8004.00	5008.80	16.80	16.80	16.80	16.80	16.80	16.80			
Ped Refuge Feasibility Study/Layby Church Lane	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00			
General Reserve	8000.00	8000.00	8000.00	8000.00	8000.00	8000.00	8000.00	8000.00	8000.00			
Net available funds	4055.66	393.20	-578.83	3573.35	1607.10	14150.11	11789.11	11789.33	13413.66			

PLANNING APPLICATIONS FOR DISCUSSION AT JANUARY 2017 MEETING

6-Jan-17	Date of application	Address			Brief description of proposal	Comments	Current status of application
16/07518/VCDN	23-08-16	Lowlands	Marsh Lane	Bishopstone	Variation of condition 5 and 7 attached to PP 11/06050/FUL (Change of use of land to include the stationing of 3 mobile homes and 3 touring caravans for 3 gypsy pitches and hard-standing ancillary to that use) to allow alternative site layout and occupation of the site by only gypsies and travellers	Objection comments submitted	Awaiting decision by WDC (expiry dates for comment 27th October 2016)
16/07682/FUL	26-10-16	Barn Pollards Farm	Moreton Road	Kimblewick	Householder application for construction of detached triple bay garage with storage / office over (alternative scheme to pp 15/07725/FUL)		Awaiting decision by WDC (expiry dates for comment 24th November 2016)
16/08176/FUL	04-12-16	Stables Farm	Marsh Road	Little Kimble	Change of use of land to provide 4 additional mobile homes and creation of additional access	Objection comments submitted	Awaiting decision by WDC (expiry dates for comment 4th January 2017)
CHANGE OF STATUS SINCE LAST MEETING							
14/07190/FUL	20-08-14	The Bernard Arms Hotel	Risborough Road	Great Kimble	Demolition of existing public house and erection of 1 x detached 4 bed dwellinghouse and 2 x 3 bed semi-detached dwellinghouses and detached triple garage	Further comments submitted on amended application	Application permitted
16/07683/FUL	25-10-16	Barn Pollards Farm	Moreton Road	Kimblewick	Householder application for erection of single storey side extension		Awaiting decision by WDC (expiry dates for comment 24th November 2016)
16/07983/FUL	29-11-16	The Red House	Church Lane	Great Kimble	Householder application for construction of two storey side extension, alterations to roof in connection with loft conversion and construction of detached outbuilding (alternative scheme to pp 16/05148/FUL)		Application permitted
NEW APPLICATIONS SINCE LAST MEETING							
16/08407/FUL	22-12-16	K Y Green Funeral Directors	Marsh Road	Little Kimble	Construction of single storey extension to front of existing garage, infill extension to form 1 x additional garage space and associated internal and external alterations		Awaiting decision by WDC (expiry dates for comment 26th January 2017)

Possible questions for our mid January village meeting.

- 1 There seems to be a dispute between the BCC & AVDC regarding the possible inclusion of green belt land into the areas for building in the wider Local Area Plans, would this have any bearing on our Local Village Plan?
- 2 Do WDC OR AVDC own any land in the Parish of Great & Little Kimble cum Marsh?
- 3 How are conflicts of interest (ie "not in my back yard) overcome by any proposed committee working on our LVP?
- 4 Had WDC approach any of the owners of the land which was etched in black on some available plans because it has caused a certain amount of anguish for homeowners close to those locations.
- 5 Are there any available plans for the new junction by the railway bridge at the junction of the A4010 and the B4009?
- 6 Whilst the thoughts of Aylesbury becoming a Garden Town are new to many of us, had WBC & AVDC received prior notice of the proposals, either way, what are your thoughts please?

Great and Little Kimble cum Marsh Parish Council

Draft Budget and Precept 2017-2018

January 2017

Overview

Please see tables below but note that the budget does not include any costs for the possible Neighbourhood Plan which could be significant.

Reserves

We hold £8000 as general reserves. This should be reviewed

Great Kimble School Projects

We have committed to £3000 towards funding of safety and parking issues around Church Lane/A4010 and we now have cost relating to the feasibility studies on these projects to consider. This project is currently on hold.

Cash Balance at end of November 2016			£22,806.00
Committed budget for Salary/subscriptions/fees till end March 2017	£3,000.00		
	£3,000.00		
Total funds at end March 2016			£19,806.00
Plus precept for 2017/18(with no increase on 2016/17)			£30,000.00
			£49,806.00
Less standard budget items	£15,587.00		
Less ear marked funds for School traffic and Parking Issues	£3,000.00		
Less General Reserves	£8,000.00		
Planned projects for FY2017/18 (see budget)	£20,778.00		
	£47,365.00		
Balance at end of March 2018			£2,441.00

**Great and Little Kimble cum Marsh Parish Council
Draft Budget and Precept 2017-2018
January 2017**

Draft Budget 2017/18		
Staff Cost	3750	
Payroll Administration	125	
Office Sundries	200	
Milage Expenses	100	
Office/Telephone/Broadband	312	
Grass Cutting	6000	
Dog waste and bin emptying	400	
Playground Maintenance and Safety Inspeicton	1000	
Insurance	700	
Hire of Hall for all PC Meetings	400	
Website Annual Fee	700	
Website Extras	200	
Subscriptions (CPRE/SLCC/BALC/WDALC etc)	400	
Internal/External Audit fees	350	
Usual Grants		
Friends of Kimble School Donation	250	
Parish Magazine Donation	600	
RBL Wreath (S137)	100	
	15587	15587
Projects 2017/18		
Kerbing In Marsh	10000	
Playground refurb and upgrade Phase 2	10000	
Purchase and Installation of 3 x dog bins	778	
Total	20778	20778
		36365

**Great and Little Kimble cum Marsh Parish Council
Draft Budget and Precept 2017-2018
January 2017**

Great and Little Kimble cum Marsh Parish Council			
Precept History	Precept	Change in year	%%% Change
Precept 2002/3	8000.00		
Precept 2003/4	10165.00	2165.00	27.06%
Precept 2004/5	15200.00	5035.00	49.53%
Precept 2005/6	19600.00	4400.00	28.95%
Precept 2006/7	25000.00	5400.00	27.55%
Precept 2007/8	20000.00	-5000.00	-20.00%
Precept 2008/9	20000.00	0.00	0.00%
Precept 2009/10	17000.00	-3000.00	-15.00%
Precept 2010/11	21000.00	4000.00	23.53%
Precept 2011/12	17000.00	-4000.00	-19.05%
Precept 2012/13	26000.00	9000.00	52.94%
Precept 2013/14	25000.00	-1000.00	-3.85%
Precept 2014/15	25000.00	0.00	0.00%
Precept 2015/16	30000.00	5000.00	20.00%
Precept 2016/17	30000.00	0.00	0.00%

Minutes of the Meeting of Great and Little Kimble cum Marsh Parish Council held on Wednesday 12th October at Kimble Stewart Hall at 7.30pm

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting, for statements or questions from members of the public*

Attendance

Councillor John Austin (Chair), Councillor Gerald Redding, Councillor James Cripps, Councillor David Williams and Julie Bunker (Clerk)

1. Apologies

To receive and accept any apologies for absence

Apologies were received and accepted from Cllr James Good and Cllr Alun Jones.

2. Declaration of interest in any item on this agenda by a member

None were declared.

3. Minutes

To agree and sign the minutes of the Parish Council meeting held on 14th September 2016

The minutes were unanimously agreed and signed by the Chairman of the meeting

4. To review accounts up to end of September 2016 and approve payments for October 2016

The accounts were acknowledged and payments agreed.

Payments for approval at October 2016 Meeting			
938	Clerk Salary	Oct-16	£312.50
939	Clerks Expenses	Oct-16	£106.00
940	Richard Billyard	Grass cutting - September	£638.50
	Total for month		£1,057.00

5. Planning Applications and appeals

To review and confirm the responses made to Wycombe District Council by the planning committee. (Updated list sent prior to meeting)

16/07518/VCDN – Lowlands - The Parish Council agreed a response to WDC regarding this application.

15/06133/FUL – Charlottes Farm - A letter from WDC inviting us to attend the Planning Committee where this application would be discussed was acknowledged.

16/07312/PNP6A – Brook Farm – Report from WDC has allowed this development.

6. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)

Cllrs Redding and Burton reported that the KSH Committee were working well and a new treasurer was in place.

7. HS2 – to discuss a way forward with noise mitigation to protect the Parish.

It was agreed that the Parish Council will continue to seek to ensure full noise protection measures within the HS2 scheme from both the railway and the new Stoke Mandeville Bypass. The Clerk will write to Bidwells to inform them of our decision.

8. Wheelie Bin Stickers - to discuss the purchase of more stickers.

It was agreed to purchase more Wheelie bin stickers to allow each household to have one on every bin.

9. Correspondence, reports and Issues

o Clerks Report

Transport for Bucks have been, as usual, slow to respond to any communications. In respect of the missing railings on the bridge at Marsh they have still not come back with a repair date. The Clerk will continue to follow this up.

The Clerk had received a report that Dove Décor vans were parking on the verge near Smokey Row obstructing the view of the road for pedestrians crossing near there and making a mess of the verge. The Clerk has written to the Company asking them to make other provisions for parking.

o *Reports/Issues from Councillors*

Councillor Redding asked Councillors to reconsider some form of fencing around the Children's play area to discourage horses and dogs from using the play area. This will be added to the next agenda for formal discussion.

o *Correspondence Received*

All email correspondence had been distributed to Councillors.

10. To receive items for inclusion on the agenda for the next meeting to be held on Wednesday 9th November 2016

Signed.....
Chairman

9th November 2016

Minutes of the Meeting of Great and Little Kimble cum Marsh Parish Council held on Wednesday 9th November at Kimble Stewart Hall at 7.30pm

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting, for statements or questions from members of the public*

Prior to the start of the meeting Helen Fincher from BCC gave a presentation on Modernising Local Government

Attendance

Councillor John Austin (Chair), Councillor Gerald Redding, Councillor Alun Jones, Councillor David Williams, Cllr Delia Burton and Julie Bunker (Clerk)
County Councillor David Carroll and District Councillor Clive Harriss

1. Apologies

To receive and accept any apologies for absence

Apologies were received and accepted from Cllr James Good and Cllr James Cripps

2. Declaration of interest in any item on this agenda by a member

None were declared.

3. Minutes

To agree and sign the minutes of the Parish Council meeting held on 14th September 2016

The minutes were unanimously agreed and signed by the Chairman of the meeting

4. To review accounts up to end of October 2016 and approve payments for November 2016

The accounts were acknowledged and all payments agreed.

Payments for approval at November 2016 Meeting			
941	Kevin Issaks	Wheellie bin stickers	£691.00
942	Village Bazaar	Fee for table	£5.00
943	Clerk Salary	Nov-16	£312.50
944	Clerks Expenses	Nov-16	£45.28
	Total for month		£1,053.78

5. Planning Applications and appeals

*To review and confirm the responses made to Wycombe District Council by the planning committee.
(Updated list sent prior to meeting)*

16/07712(13)/NOTR - Grangelands Farm – Noting the near neighbour's comments submitted to WDC it was agreed that the Parish Council would submit comments observing that full use of the access road leading to Cadesden Road rather than Rifle Range Lane.

6. Wycombe District Council Local Plan – To discuss a way forward in the light of Wycombe District Council recent announcement regarding the building of new houses in the Parish.

It was agreed to ask WDC to hold a public meeting in the Parish as soon as possible. The Clerk will liaise with Penelope Tollitt, Head of Planning and Sustainability at Wycombe District Council, to arrange a date and agree a format. Notification to go into the December newsletter, website on all notice boards.

7. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)

The minutes were acknowledged.

8. To agree a donation the RBL Poppy Appeal and nominate a member of the Parish Council to lay a wreath on behalf to the Parish Council

It was unanimously agreed to donate £100 to the RBL Poppy Appeal and that Cllr Redding should lay the wreath on behalf of the Parish Council.

9. Playground - to discuss proposal for fencing around the play area – Cllr Gerald Redding

The proposal for fencing around the playground was discussed. It is still felt that hard wooden fencing would not be in keeping with the rural nature of the Parish. It was suggested that a rope could be looped between the posts along the playground side of the access road to the Swan as a deterrent for horses. This will be explored but could be an issue with RoSPA.

10. Correspondence, reports and Issues

o *Clerks Report*

- Bus Shelter near Griffin House School has been severely damaged. The Clerk has contacted the Police and Arriva Buses but no report of an incident has been filed. Sharp Fencing have been to inspect and have advised that the whole shelter will need to be replaced due to the amount of damage. They have quoted for the work and the Clerk will follow up as an insurance claim.
- The Phone Box at the entrance to Brookside Lane is to be removed by BT due to the lack of use.

o *Reports/Issues from Councillors*

- Possible dates for another Litter Pick – put on next month's agenda
- Possible extra verge cuts in Marsh to discourage litter – Clerk will contact contractors for quote.
- Bin Emptying on Playground – Look into contactor emptying bins along with dog waste bins once these are installed.
- Cllr Williams had attended a talk on Counter Terrorism which he reported was very worthwhile.
- Cllr Williams reported the Vicky Phillips from Bidwells had represented the Parish before the HS2 Select committee and had made a good case.
- Cllr Burton reported that the matting under the zip wire and slide needs repair under the warranty and she will contact Sovereign.

o *Correspondence Received*

All email correspondence had been distributed to Councillors throughout the month.

11. To receive items for inclusion on the agenda for the next meeting to be held on Wednesday 14th December 2016

- Budget and Precept

Signed.....
Chairman

14th December 2016