

**Minutes of the Annual Meeting of Great and Little Kimble cum Marsh Parish Council held on Wednesday 11<sup>th</sup> May 2016 at Kimble Stewart Hall at 7pm**

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting, for statements or questions from members of the public*

**Attendance**

Councillor Delia Burton, Councillor Gerald Redding, Councillor Alun Jones, Councillor John Austin, Councillor James Cripps, Councillor James Good Clerk: Julie Bunker, County Councillor David Carroll

Councillor Carroll updated the Parish Council on current issues within the County and asked for feedback on these issues when we are consulted.

**1. Election of Chairman**

To elect the Chairman of the Parish Council and receive the Chairman's Declaration of Acceptance of Office, to be signed in the presence of the Clerk.

Councillor John Austin was proposed by Cllr James Good, seconded by Cllr James Cripps and was unanimously elected.

**2. Election of Vice Chairman**

To elect a Vice Chairman of the Parish Council

It was decided that no Vice-chairman would be elected this year.

**3. To appoint 3 members of the Planning Working Group and appoint 1 as Chairman**

Cllr Good, Cllr Burton and Cllr Redding with Cllr Good as Chairman, were proposed by Cllr John Austin, seconded by Cllr James Cripps and were unanimously elected.

**4. Apologies**

*To receive and accept any apologies for absence*

Apologies were received and accepted from Councillor David Williams

**5. Declaration of interest in any item on this agenda by a member**

There were none declared

**6. Minutes**

*To agree and sign the minutes of the Parish Council meeting of 13<sup>th</sup> April 2016*

The minutes were unanimously agreed and signed by the Chairman

**7. To approve payments for May 2016**

All payments were reviewed and agreed

Payments for approval at May 2016 Meeting			
911	Julie Bunker	Clerks Salary	£312.50
912	Julie Bunker	Clerks Expenses	£50.25
913	Came & Co	Annual Insurance (balance)	£47.35
914	Kimble Stewart Hall	Meeting Room Hire 2016/17	£213.20
915	MHP	Website Updating Plan	£828.00
916	Richard Billyard	Grass Cutting and bin empty	£1,392.00
917	Sovereign	Deposit for Phase 2	£2,396.16
918	Bidwells	HS2 Petition	£339.00
	<b>Total for month</b>		<b>£5,578.46</b>

**8. Planning Applications and appeals**

*To review and confirm the responses made to Wycombe District Council by the planning committee.*

*(Updated list sent prior to meeting)*

Applications were reviewed and comments agreed.

It was noted that WDC had visited Willow Croft and the alleged illegal building had been removed.

The Bernard Arms planning application is being held up as WDC are awaiting more information from the applicant.

**9. To receive a report from the meeting with Penelope Tollitt and Cllr Clive Harriss**

The report written by Cllr Harriss after the meeting with Penelope Tollitt and the Parish Council regarding Gypsy and Traveller pitch allocation in the Parish was agreed. We will submit our report to confirm our position on the matter.

**10. Local Priorities Funding Award – Church Lane – Update and next steps**

We are still awaiting the results of the Transport Assessment report which was untaken as part of the School expansion. As this may address some of the issues covered by the proposed feasibility studies to be carried out by TfB, it was decided not to give the go ahead for these to commence until more information is known. The Clerk will write to Ellesborough Parish Council to ask if they would be willing to contribute towards the cost of the feasibility studies should this go ahead.

**11. Playground Refurbishment - Update - Cllr Delia Burton**

Phase Two will start on 13<sup>th</sup> June 2016.

**12. Mobile VAS – To agree a rota for installation around the Parish**

The MVAS is now working correctly and is on the B4009 near Hollytree Farm. It was agreed that it would remain in place until both batteries have been exhausted and then moved to another location in the Parish. The Clerk will manage the rota for this and ask for volunteers once the sign needs to be moved.

**13. Bank Mandate – Update**

Lloyds are being very slow and not particularly helpful on this. The Clerk has asked for an investigation into how they have lost the previous mandate with personal information on it and will hand deliver the letter and new mandate to the branch in Aylesbury.

**14. Correspondence, reports and Issues from Councillors and Parish Clerk**

- **Parish Council maintained areas (to include grass cutting, play area, litter bins etc)**
- **Report/Issues from Clerk**
  - *Request for installation of dog waste bins in the Parish*  
Several requests have been received about installation of some dog waste bins in the Parish. This will need to be budgeted for in the next FY. It was felt that there should be a maximum of 3 as this is a rural parish.
  - *East West Rail*  
The Clerk had asked EW Rail for an update on the project and received information from EW Rail. It appears the project has now been put back until the mid-2020's but may still be dual tracked and electrified. The Clerk will write to EW Rail and BCC to ask that the safeguarding buffer be removed from their mapping system. It was also noted that Network Rail are still considering a bridge across the line at the Footpath from the School to the B4009.
- **Reports/Issues from Councillors**
  - Several Highway maintenance issues were highlighted and Cllr Carroll asked that photos be taken and then reported to him and he will take forward to BCC. Many of these issues have been reported several times with little or no response let alone action.
- **Correspondence Received**  
All email correspondence has been circulated via email to all Councillors..

**15. To receive items for inclusion on the agenda for the next meeting to be held on Wednesday 8<sup>th</sup> June 2016 at 7.30pm at Kimble Stewart Hall Committee Room.**

Signed.....  
Chairman

8<sup>th</sup> June 2016