

Great & Little Kimble cum Marsh Parish Council

Notice of a Meeting of Great & Little Kimble cum Marsh Parish Council

To: Cllrs J Austin, D Williams, G Redding, D Burton, A Jones, J Good, J Cripps

You are hereby summoned to a meeting of the Parish Council to be held Kimble Stewart Hall Committee Room on Wednesday 14th September 2016 at 7.30pm for the purposes of transacting the following business

Members of the Public are welcome to attend

AGENDA

1. Apologies

To receive and accept any apologies for absence

2. Declaration of interest in any item on this agenda by a member

3. Minutes

To agree and sign the minutes of the Parish Council meeting held on 13th July 2016

4. To review accounts up to end of August 2016 and approve payments for September 2016

Payments for approval at September 2016 Meeting			
930	Clerk Salary	Aug-16	£312.50
931	Clerk Salary	Sep-16	£312.50
932	Clerks Expenses	Aug-Sept 16	£55.00
933	D A Fane	Payroll Management FY 2015/16	£60.00
934	Richard Billyard	Gras cutting - July- Aug	£1,329.00
935	Mazars	External Audit fee	£240.00
936	Roger Nash	Internal Audit fee	£150.00
937	Friends of Kimble School	Summer Fayre Grant	£250.00
	Total for month		£2,709.00

5. Planning Applications and appeals

*To review and confirm the responses made to Wycombe District Council by the planning committee.
(Updated list sent prior to meeting)*

6. Handyman – To discuss the need for a Parish Handyman

7. Kimble Stewart Hall – to discuss a letter received from the outgoing Treasurer of the Kimble Stewart Hall Committee

8. Correspondence, reports and issues

- *Clerks Report*
- *Reports/Issues from Councillors*
- *Correspondence Received*

9. To receive items for inclusion on the agenda for the next meeting to be held on Wednesday 12th October 2016

Julie Bunker
Clerk

8th September 2016

Minutes of the Meeting of Great and Little Kimble cum Marsh Parish Council held on Wednesday 13th July 2016 at Kimble Stewart Hall at 7.30pm

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting*,
for statements or questions from members of the public

8 Residents of Old Chapel Close attended regarding item 8 on the agenda

Attendance

Councillor John Austin (Chair), Councillor Delia Burton, Councillor Gerald Redding, Councillor Alun Jones, ,
Councillor James Good, Councillor David Williams (part) and Julie Bunker (Clerk)

1. Apologies

To receive and accept any apologies for absence

Apologies were received and accepted from Councillor James Cripps

2. Declaration of interest in any item on this agenda by a member

None declared

3. Minutes

To agree and sign the minutes of the Parish Council meeting held on 8th June 2016

The minutes were unanimously agreed and signed by the Chairman of the meeting.

4. To approve payments for July 2016

All payments were reviewed and agreed. The cheques were not signed as the bank mandate issues has not been resolved. It is hope this will resolve later this week and the Clerk will then get cheques signed. Lloyds Bank have accepted that the mandate has taken too long to update and have compensated us £150.

Payments for approval at July 2016 Meeting			
921	Sovereign Design Play systems	Interim payment (payment sent at start of works)	£3,594.24
922	Sovereign Design Play systems	Final Payment	£5,990.40
923	Clerks Salary	Jul-16	£312.50
924	Clerks Expenses	Jul-16	£62.77
925	WDC	Playground Inspection	£72.00
926	Safe and Sound	Repair to swing cradle	£162.00
927	Richard Billyard	Grass cutting, spraying & bins	£1,209.00
928	BALC	Annual Subs	£152.15
929	Chiltern Society	Annual Subs	£30.00
Total for month			£11,585.06

5. Planning Applications and appeals

To review and confirm the responses made to Wycombe District Council by the planning committee.

(Updated list sent prior to meeting)

The Parish Council reviewed all current applications and agreed comments were necessary.

14/07190/FUL – An amended application has been received for the Bernard Arms Hotel, Cllr Good would look through the application in more detail and circulate his findings.

6. Playground Refurbishment and Safety Inspection - Cllr Delia Burton

The Playground has been completed on time and many positive comments have been received. A routine inspection will be undertaken by the Clerk and Cllr Burton on a monthly basis and a written record kept.

7. Response from Bucks County Council to the Petition submitted to them regarding Speed reduction and carriageway repairs, on the A4010, by resident of Chapel Close.

To acknowledge and agree any appropriate action

Residents of Old Chapel Close reported that Mr Simon Dando from TfB had made a site visit and had agreed to help resolve the issue of the condition of the carriageway. The Clerk will follow this up with a letter to Mr Dando. TVP Community Speedwatch initiative could be useful. One of the residents has already contacted them and is awaiting a response.

We will move the MVAS from the B4009 to A4010 near the Kimble Stewart Hall to remind Aylesbury bound motorists of the speed limit and after that it can be moved the other side of Old Chapel Close to remind the Risborough Bound motorist.

8. Website price increase

To acknowledge and discuss the price increase for 2017-18 website management from MHP

Prior to the meeting the Clerk was informed that MHP had sent incorrect letters out and that there would now be no increase in the webhosting package but there would be a £30 increase in the domain fee, this was agreed, however it was also noted that the website could benefit from an update and more flexibility for the Clerk to update news items which have more impact than the current news facility. It was also felt that the Parish Council may benefit from social media accounts.

9. Village Diary website

To discuss a proposed Village Diary Website

A local resident has offered to design a Village Diary website to promote village/local events and groups. The Parish Council would have access to this to promote any events and we would be able to link it to our website.

10. New Local Plan Consultation – Wycombe District

To discuss and agree a response to the WDC New Local Plan

<https://www.wycombe.gov.uk/pages/About-the-council/Have-your-say/Current-consultations/Planning-consultations/Consultation-draft-Wycombe-district-local-plan.aspx>

Councillor Good will review this and draft a response.

11. Vale of Aylesbury Local Plan (VALP): Draft Plan Consultation

To discuss and agree a response to the VALP

<http://www.aylesburyvaldc.gov.uk/vale-aylesbury-local-plan-draft-plan>

Councillor Good will review this and draft a response.

12. Application by Friends of Kimble School for a grant towards their School Fayre 2016

To propose and agree a donation

A donation of £250 was unanimously agreed

13. Correspondence, reports and Issues

o *Clerks Report*

- The Headmistress at Gt Kimble School, Gill Harrington is retiring at the end of August. The Clerk will write on behalf of the Parish Council.
- The Transport Assessment on Church Lane has been received and distributed. It was agreed that no further action will be taken on the feasibility studies proposed by TfB for this area until the proposals from the report have been agreed.
- It was agreed to ask Richard Billyard to trim the edges of the footway on the A4010 as there was so much overhanging grass and vegetation.
- Dog Bins – we have had a very kind offer from two members of the Parish who will install the bins free of charge if the Parish Council will provide bins and materials.

o *Reports/Issues from Councillors*

- *None*

o *Correspondence Received*

- All email correspondence has been circulated via email to all Councillors.

14. To receive items for inclusion on the agenda for the next meeting to be held on Wednesday 14th September 2016

Signed.....
Chairman

14th September 2016

Unaudited accounts for the year April 2016- March 2017

Great and Little Kimble cum Marsh Parish Council

	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Receipts												
Lloyds Bank Deposit Account			1.01									
Cash receipt												
Precept from WDC / Grant	15680.34											
Kimble Stewart Hall Rent			1.00									
Refund of VAT / Insurance Claim				5150.58								
Wayleave income from utilities					34.17							
Contribution to Parish Funds												
BCC Agency Receipts												
Transfer from Deposit Account												
TOTAL RECEIPTS	15680.34		2.01	5150.58	34.17							
Payments												
General Admin	505.17	310.80	62.50	60.71								
Staff Costs	312.50	312.50	312.50	312.50								
Kimble Stewart Hall												
Open Spaces (not incl Grass Cutting)	20.00											
Maintenance	135.00			195.00								
Grass Cutting/Bin Emptying		1392.00		1209.00								
Grants												
Parish Projects 2016/17		1996.80	2995.20	4992.00								
Website Costs	60.00	690.00										
Subscriptions	60.00			182.15								
VAT Payments	39.00	593.86	599.04	1039.46								
S137		282.50										
TOTAL PAYMENTS	1131.67	5578.46	3969.24	7990.82								
RECEIPTS less PAYMENTS	14548.67	-5578.46	-3967.23	-2840.24	34.17							
Cash Summary												
Lloyds Bank												
Opening Balance	2388.52	16937.19	11358.73	7390.49	4550.25	4584.42						
Receipts less payments	14548.67	-5578.46	-3967.23	-2840.24	34.17							
Closing Balance	16937.19	11358.73	7391.50	4550.25	4584.42							
From Statements												
Lloyds Bank Deposit Account	8038.47	8038.47	8039.48	8039.48	8039.48							
Lloyds Bank Current Account	17017.19	11358.73	7390.49	6550.67	4584.42							
less unpaid cheques & plus non credited receipts	80.00			2000.42								
Lloyds Bank Current Account NET	16937.19	11358.73	7390.49	4550.25	4584.42							
Total net Net bank balance	25055.66	19397.20	15429.97	14590.15	12623.90							
Total Funds (End Month)	25055.66	19397.20	15429.97	14590.15	12623.90							
Playground Refurbishment	10000.00	8004.00	5008.80	16.80	16.80							
Ped Refuge Feasibility Study/Layby Church Lane	3000.00	3000.00	3000.00	3000.00	3000.00							
General Reserve	8000.00	8000.00	8000.00	8000.00	8000.00							
Net available funds	4055.66	393.20	-578.83	3573.35	1607.10							

Planning Applications to be reviewed at September 2016 Parish Council Meeting

10-Sep-16		Planning Proposals			Brief description of proposal	Current status of application	Comments
14/07190/FUL	20-08-14	The Bernard Arms Hotel	Risborough Road	Great Kimble	Demolition of existing public house and erection of 1 x detached 4 bed dwellinghouse and 2 x 3 bed semi-detached dwellinghouses and detached triple garage	Amended application received July 2016 - awaiting descion by WDC	Further comments submitted on amended application
15/06133/FUL	28-04-15	OS Parcel 3479	Marsh Lane	Bishopstone	Change of use of land from Traveller site for the siting of one mobile home & 2 touring caravans to a Traveller site with four plots each with 2 caravans & 1 detached utility block, hard standing, landscaping and shared use of package treatment plant	Awaiting decision by WDC (expiry dates for comment 2nd June 2015)	Objection Comments submitted and District Councilor Contacted
CHANGE OF STATUS SINCE LAST MEETING							
16/06659/FUL	15-06-16	The Dairy	Grove Lane	Great Kimble	Erection of a processing and storage barn for apple juice products & attached lean-to shed (part retrospective)	Application permitted	No objection
NEW APPLICATIONS SINCE LAST MEETING							
16/07166/FUL	23-08-16	Timborora	Upper Icknield Way	Cadesden	Householder application for demolition of attached double garage and removal of timber balcony on front facade, construction of two storey front extension and part two storey, part single storey rear extension	Awaiting decision by WDC (expiry dates for comment 21st September 2016)	
16/07312/PNP6A	23-08-16	Brook Farm	Marsh Lane	Marsh	Prior notification application (Part 6, Class A) for erection of general purpose secure storage barn for machinery and crops	Awaiting decision by WDC (expiry dates for comment 19th September 2016)	
16/07414/HPDN	05-09-16	8 Hill View	Great Kimble	Great Kimble	Notification of proposed single storey rear extension; Depth extending from the original rear wall of 4.955 metres, a maximum height of 3.960 metres and an eaves height of 2.300 metres	Awaiting decision by WDC (expiry dates for comment 28th September 2016)	

Minutes of the Meeting of Great and Little Kimble cum Marsh Parish Council held on Wednesday 8th June 2016 at Kimble Stewart Hall at 7.30pm

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting*,
for statements or questions from members of the public

Attendance

Councillor Delia Burton, Councillor Gerald Redding, Councillor Alun Jones, Councillor James Cripps,
Councillor James Good, Clerk: Julie Bunker

In the absence of Cllr Austin, Cllr Williams was unanimously elected to chair the meeting.

1. Apologies

To receive and accept any apologies for absence

Apologies were received and accepted from Councillor John Austin

2. Declaration of interest in any item on this agenda by a member

None declared

3. Minutes

*To agree and sign the minutes of the Annual Parish Council meeting and the Annual Parish Meeting of 11th
May 2016*

The minutes were unanimously agreed and signed by the Chairman of the meeting.

4. To approve payments for June 2016

All payments were reviewed and agreed

919	Julie Bunker	Clerks Salary	£312.50
920	Julie Bunker	Clerk Expenses	£62.50
	Total for month		£375.00

5. Planning Applications and appeals

To review and confirm the responses made to Wycombe District Council by the planning committee.

(Updated list sent prior to meeting)

- Planning Reference - 15/06133/FUL – these are amended plans and we will restate our objections.
- The Bernard Arms -The Clerk has, once again, been in contact with WDC about the derelict and dangerous state of the building. WDC have tried to make contact with the Owner and Agent to get the building made safe and served notice to them to do so. However, the notice was ignored so WDC have boarded up the building. WDC are unable to do anything about the fly tipping in the car park as it is on private land.
- The parish council have been contacted regarding an alleged breach of planning at Brook Farm, Marsh, the Clerk will ask WDC to look into this.

6. To approve Annual Return 2015/16

The Clerk reported that the internal auditor had inspected the accounts and signed the section of the Annual Return relating to internal audit. He had made one suggestion of a different way of keeping the budget spreadsheet which the Clerk will introduce.

There being no questions or comments, the Annual Return was agreed and signed by the Chairman and Clerk. The Clerk stated that the Annual Return would now be submitted to the External Auditors.

7. Local Priorities Funding Award – Church Lane – Update

Ellesborough Parish Council have agreed to contribute up to £822 towards the cost of the feasibility studies, should they be deemed necessary after the results of the Transport Assessment are known.

8. Playground Refurbishment - Update - Cllr Delia Burton

Phase 2 is due to start on 13th June 2016, Councillor Burton will oversee.

The Clerk will contact WDC to establish if the annual RoSPA inspection has taken place and, if not, ask them to delay until after phase 2 is complete.

9. Petition submitted to Bucks County Council for Speed reduction and carriageway repairs, on the A4010, by resident of Chapel Close.

To nominate Councillor(s) to attend the LAF Meeting on Wednesday 6th July 2016 to hear BCC respond to this petition.

It was agreed no decision could be made about this issue until Bucks County Council have responded to the petition. This is due to take place at the next LAF meeting, the location of which is not yet known. The Clerk will distribute the information once known, Cllr Cripps offered to attend subject to his diary commitments.

10. Correspondence, reports and Issues from Councillors and Parish Clerk

- **Parish Council maintained areas (to include grass cutting, play area, litter bins etc)**
- **Report/Issues from Clerk**
 - *We have received further requests for dog waste bins in the Parish. It was agreed that the Clerk will look into costs and locations.*
 - *Richard Billyard is to be asked if he would weed kill the grass on the path near Holly Tree Farm heading towards Longwick.*
- **Reports/Issues from Councillors**
 - *It was noted that there is a large motorhome parked intermittently in the lay-by outside All Saints Church. The Clerk had also received reports, one of which stated they felt it was disrespectful for it to be parked beside the War Memorial for such long periods of time. The Clerk had contacted the Police who had added a note to the Vehicle registration log but said the owner was not actually breaking any laws. The Clerk will investigate the possibility of erecting a sign regarding stating no overnight parking in front of the war memorial. Exact wording to be agreed.*
- **Correspondence Received**
 - All email correspondence has been circulated via email to all Councillors.
 - Chiltern Society Magazine.
 - Chalk and Trees Magazine.

11. To receive items for inclusion on the agenda for the next meeting to be held on Wednesday 13th July 2016

Signed.....
Chairman

13th July 2016