

# Great & Little Kimble cum Marsh Parish Council

## Notice of a Meeting of Great & Little Kimble cum Marsh Parish Council

To: Cllrs J Austin, D Williams, G Redding, D Burton, A Jones, J Good, J Cripps

You are hereby summoned to a meeting of the Parish Council to be held Kimble Stewart Hall Committee Room on Wednesday 12<sup>th</sup> October 2016 at 7.30pm for the purposes of transacting the following business

***Members of the Public are welcome to attend***

### AGENDA

**1. Apologies**

*To receive and accept any apologies for absence*

**2. Declaration of interest in any item on this agenda by a member**

**3. Minutes**

*To agree and sign the minutes of the Parish Council meeting held on 14<sup>th</sup> September 2016*

**4. To review accounts up to end of September 2016 and approve payments for October 2016**

Payments for approval at October 2016 Meeting			
930	Clerk Salary	Oct-16	£312.50
932	Clerks Expenses	Oct-16	£106.00
935	Richard Billyard	Grass cutting - September	£638.50
	<b>Total for month</b>		<b>£1,057.00</b>

**5. Planning Applications and appeals**

*To review and confirm the responses made to Wycombe District Council by the planning committee.  
(Updated list sent prior to meeting)*

**6. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)**

**7. HS2 – to discuss a way forward with noise mitigation to protect the Parish.**

**8. Wheelie Bin Stickers** - to discuss the purchase of more stickers.

**9. Correspondence, reports and Issues**

- *Clerks Report*
- *Reports/Issues from Councillors*
- *Correspondence Received*

**10. To receive items for inclusion on the agenda for the next meeting to be held on Wednesday 9<sup>th</sup> November 2016**

**Julie Bunker**  
Clerk

**12<sup>th</sup> October 2016**

**Minutes of the Meeting of Great and Little Kimble cum Marsh Parish Council held on  
Wednesday 14<sup>th</sup> September 2016 at Kimble Stewart Hall at 7.30pm**

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting,*  
*for statements or questions from members of the public*

**Attendance**

Councillor John Austin (Chair), Councillor Gerald Redding, Councillor Alun Jones, Councillor James Good, and Julie Bunker (Clerk)

**1. Apologies**

*To receive and accept any apologies for absence*

Apologies were received and accepted from Cllr Delia Burton, Cllr James Cripps and Cllr David Williams.

**2. Declaration of interest in any item on this agenda by a member**

Cllrs Redding and Austin declared an interest in item 7 of this agenda

**3. Minutes**

*To agree and sign the minutes of the Parish Council meeting held on 13<sup>th</sup> July 2016*

The minutes were unanimously agreed and signed by the Chairman of the meeting

**4. To review accounts up to end of August 2016 and approve payments for September 2016**

The accounts and payments were reviewed and agreed.

Payments for approval at September 2016 Meeting			
930	Clerk Salary	Aug-16	£312.50
931	Clerk Salary	Sep-16	£312.50
932	Clerks Expenses	Aug-Sept 16	£55.00
933	D A Fane	Payroll Management FY 2015/16	£60.00
934	Richard Billyard	Gras cutting - July- Aug	£1,329.00
935	Mazars	External Audit fee	£240.00
936	Roger Nash	Internal Audit fee	£150.00
937	Friends of Kimble School	Summer Fayre Grant	£250.00
	<b>Total for month</b>		<b>£2,709.00</b>

**5. Planning Applications and appeals**

*To review and confirm the responses made to Wycombe District Council by the planning committee.  
(Updated list sent prior to meeting)*

All applications were reviewed and comments, where deemed necessary, were agreed.

**6. Handyman – To discuss the need for a Parish Handyman**

The clerk will contact 3 local tradesmen to quote so work needed around the parish.

**7. Kimble Stewart Hall – to discuss a letter received from the outgoing Treasurer of the Kimble Stewart Hall Committee**

There were not enough eligible Councillors to discuss the full details of Mrs Austin's letter, however it was agreed that, from October 2016, every Parish Council Agenda will have a Kimble Stewart Hall item under which a report will be received from the representatives. The minutes of the KSH Committee meetings will also be distributed to all Councillors.

The KSH Committee meet on the first Wednesday of each month where the minutes of the previous meeting are agreed by the committee, so Councillors will receive minutes one month in arrears, in the same way the PC publish their minutes to the public. If there is anything that the representatives feel needs to be brought to the attention of the PC as a matter of urgency, this will be covered in their monthly report.

**8. Correspondence, reports and Issues**

- *Clerks Report*  
The Clerk sought advice on back up storage for the Parish Council computer, she had been using Dropbox but this was now over its cost free limit. It was agreed that she should continue to use Dropbox at a cost of £79 per annum.
  
- *Reports/Issues from Councillors*
  - A report of fly tipping opposite Lake Adams, the Clerk will notify WDC
  - It was noted that the jet patcher had been through Marsh and filled the worst of the potholes and some larger patches had been marked up for repair. Councillor Carroll had been asked to flag up the issue of the condition of the road through Marsh,
  - Kerbing – Cllrs Good and Williams will identify locations and measure length. A meeting with Richard Ashford Ltd could then take place to establish costs.
  -
  
- *Correspondence Received*
  - All email correspondence had been distributed to Councillors.

9. To receive items for inclusion on the agenda for the next meeting to be held on Wednesday 12<sup>th</sup> October 2016

Cllrs Good and Jones sent apologies for the October meeting.

Signed.....  
Chairman

12<sup>th</sup> October 2016

Unaudited accounts for the year April 2016- March 2017

Great and Little Kimble cum Marsh Parish Council

	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
<b>Receipts</b>												
<b>Lloyds Bank Deposit Account</b>			1.01			1.01						
Cash receipt												
Precept from WDC / Grant	15680.34					15000.00						
Kimble Stewart Hall Rent			1.00			1.00						
Refund of VAT / Insurance Claim				5150.58								
Wayleave income from utilities					34.17							
Contribution to Parish Funds												
BCC Agency Receipts												
Transfer from Deposit Account												
<b>TOTAL RECEIPTS</b>	<b>15680.34</b>		<b>2.01</b>	<b>5150.58</b>	<b>34.17</b>	<b>15002.01</b>						
<b>Payments</b>												
General Admin	505.17	310.80	62.50	60.71		405.00						
Staff Costs	312.50	312.50	312.50	312.50		685.00						
Kimble Stewart Hall												
Open Spaces (not incl Grass Cutting)	20.00											
Maintenance	135.00			195.00								
Grass Cutting/Bin Emptying		1392.00		1209.00		1329.00						
Grants						250.00						
Parish Projects 2016/17		1996.80	2995.20	4992.00								
Website Costs	60.00	690.00										
Subscriptions	60.00			182.15								
VAT Payments	39.00	593.86	599.04	1039.46		40.00						
S137		282.50										
<b>TOTAL PAYMENTS</b>	<b>1131.67</b>	<b>5578.46</b>	<b>3969.24</b>	<b>7990.82</b>		<b>2709.00</b>						
<b>RECEIPTS less PAYMENTS</b>	<b>14548.67</b>	<b>-5578.46</b>	<b>-3967.23</b>	<b>-2840.24</b>	<b>34.17</b>	<b>12293.01</b>						
<b>Cash Summary</b>												
<b>Lloyds Bank</b>												
Opening Balance	2388.52	16937.19	11358.73	7390.49	4550.25	4584.42						
Receipts less payments	14548.67	-5578.46	-3967.23	-2840.24	34.17	12293.01						
Closing Balance	16937.19	11358.73	7391.50	4550.25	4584.42	16877.43						
<b>From Statements</b>												
<b>Lloyds Bank Deposit Account</b>	8038.47	8038.47	8039.48	8039.48	8039.48	8040.49						
<b>Lloyds Bank Current Account</b>	17017.19	11358.73	7390.49	6550.67	4584.42	17126.42						
less unpaid cheques & plus non credited receipts	80.00			2000.42		250.00						
<b>Lloyds Bank Current Account NET</b>	16937.19	11358.73	7390.49	4550.25	4584.42	16876.42						
<b>Total net Net bank balance</b>	<b>25055.66</b>	<b>19397.20</b>	<b>15429.97</b>	<b>14590.15</b>	<b>12623.90</b>	<b>25166.91</b>						
<b>Total Funds (End Month)</b>	<b>25055.66</b>	<b>19397.20</b>	<b>15429.97</b>	<b>14590.15</b>	<b>12623.90</b>	<b>25166.91</b>						
Playground Refurbishment	10000.00	8004.00	5008.80	16.80	16.80	16.80						
Ped Refuge Feasibility Study/Layby Church Lane	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00						
General Reserve	8000.00	8000.00	8000.00	8000.00	8000.00	8000.00						
<b>Net available funds</b>	<b>4055.66</b>	<b>393.20</b>	<b>-578.83</b>	<b>3573.35</b>	<b>1607.10</b>	<b>14150.11</b>						

7-Oct-16		Planning Proposals			Brief description of proposal	Current status of application	Comments
14/07190/FUL	20-08-14	The Bernard Arms Hotel	Risborough Road	Great Kimble	Demolition of existing public house and erection of 1 x detached 4 bed dwellinghouse and 2 x 3 bed semi-detached dwellinghouses and detached triple garage	Amended application received July 2016 - awaiting descion by WDC	Further comments submitted on amended application
15/06133/FUL	28-04-15	OS Parcel 3479	Marsh Lane	Bishopstone	Change of use of land from Traveller site for the siting of one mobile home & 2 touring caravans to a Traveller site with four plots each with 2 caravans & 1 detached utility block, hard standing, landscaping and shared use of package treatment plant	Awaiting decision by WDC (expiry dates for comment 2nd June 2015)	Objection Comments submitted and District Councilor Contacted
<b>CHANGE OF STATUS SINCE LAST MEETING</b>							
16/07166/FUL	23-08-16	Timborora	Upper Icknield Way	Cadesden	Householder application for demolition of attached double garage and removal of timber balcony on front facade, construction of two storey front extension and part two storey, part single storey rear extension	Applcation permitted	
16/07312/PNP6A	23-08-16	Brook Farm	Marsh Lane	Marsh	Prior notification application (Part 6, Class A) for erection of general purpose secure storage barn for machinery and crops	Details not required to be sumbitted	
16/07414/HPDN	05-09-16	8 Hill View	Great Kimble	Great Kimble	Notification of proposed single storey rear extension; Depth extending from the original rear wall of 4.955 metres, a maximum height of 3.960 metres and an eaves height of 2.300 metres	Details not required to be sumbitted	
<b>NEW APPLICATIONS SINCE LAST MEETING</b>							
16/07518/VCDN	23-08-16	Lowlands	Marsh Lane	Bishopstone	Variation of condition 5 and 7 attached to PP 11/06050/FUL (Change of use of land to include the stationing of 3 mobile homes and 3 touring caravans for 3 gypsy pitches and hard-standing ancillary to that use) to allow alternative site layout and occupation of the site by only gypsies and travellers	Awaiting decision by WDC (expiry dates for comment 27th October 2016)	

# **Kimble Stewart Hall Committee**

Minutes of the Kimble Stewart Hall Committee Meeting held on  
Wednesday 9<sup>th</sup> September 2016 2016 at 7pm

## **1. Attendance and Apologies**

### **Attendance**

Sue Howgate	Delia Burton
Gerald Redding	John Simmons
Richard Needle	Julie Bunker
Peter Parsons	

### **Apologies**

None

## **2. To agree and sign the minutes from meeting 6th July 2016**

Minutes were signed as a correct record.

## **3. Matters Arising from minutes not included in this Agenda**

There were no matters arising

## **4. Information update (items not covered in the agenda)**

Nothing to report

## **5. Hall insurance and valuation**

All the information required by Barrett Corp Harrington, to supply a rebuild cost validation for the village hall, have been submitted online. We are now awaiting a response, the cost is £120 and is a significant saving on having a physical survey done at a cost of £500-600.

## **6. Treasurer's Report**

The balances at 9<sup>th</sup> September were

Current Account - £3623.14

Deposit Account - £5216.33

There are a couple of outstanding invoices, Delia has chased one and the other is an oversight as the subsequent invoice has been paid.

- **Finance Arrangements**

Sue made the Committee aware that Jan Austin had written to the Parish Council raising concerns about the Hall Committee.

Following on from the resignation of the Treasurer at the July meeting Sue reported that she had had 2 offers from members of the committee to take on the role. The outgoing treasurer had said she would remain in post until October or until someone was found, but did not wish to deal with monies from the Theatre in the Villages event. Emails were circulated to all the committee and the decision was taken to put in post a new treasurer as soon as possible. Julie has taken over the role of all the booking keeping and on-line banking. Sue will receive cheque and cash payments and bank them, along with any cash taken at fundraising events. In future it is likely that key collections will also be from Sue's house.

Going forward, Gerald, Delia and Sue will remain cheque signatories and the treasurer will not be a signatory. Delia will be set up as secondary user for the bank account but will only have access to view the accounts.

- **Comments/Concerns raised by the previous treasurer.**

It was noted that the treasurer felt the committee was undemocratic with no votes being taken on specific items, this was discussed at acknowledge that formally voting on issues did not happen but that decisions were made by agreement at the meeting after discussion.

The outgoing treasurer also mentioned that she had found the new audit process very difficult and that it had been the main reason she had taken the decision to resign. Unfortunately, at the July meeting she was not able to report on the auditor's suggestions as she didn't have time to talk to him about it and said there seemed little point as she was resigning. Sue and Julie have since spoken with the auditor and found he had produced a new excel spreadsheet for recording of accounts and, as per his recommendation, this will be used in future.

## **7. Booking Secretary's Report**

No significant changes in hirers this month, compliment received after a Saturday hire for a Children's birthday party.

Lenka is returning after her very short maternity break!

Increase in hire charges were mentioned – to be added to the next agenda for discussion and decision.

## **8. Fund Raising Events**

- **Theatre in the Villages – 10<sup>th</sup> September 2016**

51 Tickets sold so far, need to sell 67 to break even on cost of act @ £675

Setting up from 5pm on Saturday 10<sup>th</sup>

Bar Licence in place and Sue will shop for drinks

- **Village Bazaar – 5<sup>th</sup> November 2016 (10am – 4pm) – Catering**

Sue, Delia and Mary Redding will provide refreshments for this event, possible tea/cake plus bacon butties or possible jacket potatoes. To be finalised at October meeting.

- **Casino Night – 19<sup>th</sup> November 2016**

Set up from 6pm, start selling tickets end September.

Sue will do poster, contact details of poster will be Richard, Sue and John

Flyer to go in Village Newsletter – Delia to arrange

Shopping for drinks etc – Roger and Sue

Cheque book needed on the night to pay Fish and Chips

Start collecting raffle prizes.

Discuss in more detail at October meeting.

## **9. Maintenance**

- **Kitchen Refurbishment**

Splash backs all in place, very positive feedback on these and the whole kitchen refurbishment. Some concern last year about the cost of this project but it has been managed well and we have not had to dip into the deposit account. Water heater is having a new bracket made and should be ready to install in a couple of weeks.

- **ToolShed – Internal decorating**

The Parish Council had passed on a flyer from ToolShed, a social enterprise that helps young people construct meaningful lives through training, personal development, employment and business mentoring. They are able to redecorate the Committee Room, Lobby and outside shed doors for the cost of the materials used. They would be fully supervised at all times. It was felt that magnolia paint throughout would brighten the areas well and also the possibility of lightening the wood work in the committee room would update the look. It was unanimously agreed that this was a good way forward and Sue would obtain more details and report back.

**10. Any Other Business**

- **Kimble Stewart Hall Committee Constitution**

Each member had received a copy of the constitution and will read it and bring any suggestions of amendments to the next meeting.

Sue asked if any of the Committee to any concerns, queries or questions about the financial arrangement. There were no questions raised.

Sue then asked each individual member of the committee if they were content with the way the committee is being run. All members present said they were happy.

Members of the committee offered to go with Sue to meet the Parish Council if that became necessary but felt that there the concerns raised were without substance.

- New Chairs for Hall – Delia will look into cost of new chairs for the hall
- We may have our performing rights charge reduced as we do not have much live music in the hall
- New members of the hall committee would be welcome, please ask around to see if we can obtain more members, especially from the hirer groups.

Signed.....

Chair

Date.....



Your  
ref:  
Our ref: VHP/MH/50426  
DD: 01865 797057  
E: Vicky.phillips@bidwells.co.uk  
Date: 28/09/16  
By Email

Ms J Bunker

*clerk@kimblecouncil.org*

Dear Julie

## **HS2 – HOUSE OF LORDS SELECT COMMITTEE**

We submitted a petition upon your behalf in April to the House of Lords to object to proposals under the HS2 Scheme. The summer recess is now over and our latest correspondence with Winkworth Sherwood who organise the schedules for appearances at the Select Committee indicate hearing are likely for your petition in late October/November. The schedule published on 20<sup>th</sup> September confirms this will not be before 18<sup>th</sup> October.

It will be sensible for us to discuss the petitions in more detail and re-cap on the progress to date before deciding whether to progress the Petitions to Select Committee. To assist with this, the House of Lords Select Committee made the following statement to guide petitioners:

‘In the light of our ruling on Additional Provisions given on Thursday 7 July, we wish to make it absolutely clear that, in the absence of an instruction from the House, we will not hear argument for measures which would require an additional provision – that is measures which would amount to significant changes to the scheme. In preparing their cases, petitioners should be extremely mindful of our limited powers. They will be squandering their time if they choose to present proposals which would require an additional provision, just as they will if they present proposals which go against the principle of the Bill. Instead, they would be wise to focus on issues and solutions over which the Committee does have the power to intervene.’

This is a very clear message that only specific, practical points will be considered and that that the general principle of the scheme is now firmly established, and any petition points need to reflect this to ensure this process is used most effectively.

As you may be aware, whilst we endeavour to invoice HS2 for as much of our time incurred as possible, outright objections to the scheme in the form of Petitioning and appearance at Select Committee are not undertaken by HS2 and we will have to invoice you directly for this element. This is not a clear cut process, and if you would like us to continue to assist you please don't hesitate to contact Edward or I to discuss this element further, as where we can demonstrate time incurred has mitigated the effects of the scheme, prior to the actual day of representation we have been successful in ensuring this is paid for by HS2.

It would be sensible for us to arrange for a telephone conversation and meeting in the near future to discuss our next steps.

Kind regards



**Vicky Phillips MRICS FAAV**  
Associate, Rural