

Great & Little Kimble cum Marsh Parish Council

Notice of a Meeting of Great & Little Kimble cum Marsh Parish Council

To: Cllrs J Austin, D Williams, G Redding, D Burton, A Jones, J Good
You are summoned to a meeting of the Parish Council to be held Kimble Stewart Hall on Wednesday 11th November 2015 at 7.30pm for the purposes of transacting the following business

Members of the Public are welcome to attend

AGENDA

- 1 **Apologies**
To receive and accept any apologies for absence
- 2 **Declaration of interest in any item on this agenda by a member**
- 3 **Minutes**
To agree and sign the minutes of the Parish Council meeting of 9th September 2015 and 14th October 2015
- 4 **To review accounts up to end of October and approve payments for October and November 2015**
- 5 **To review draft budget 2016-17 Budget and discuss Precept**
- 6 **Casual Vacancy – The Parish Council are now able to Co-opt a new member**
To discuss recruitment of suitable candidates.
- 7 **Planning Applications and appeals**
To review and confirm the responses made to Wycombe District Council by the planning committee.
(Updated list sent prior to meeting)
- 8 **Playground Refurbishment –Update - Cllr Delia Burton.**
- 9 **Royal British Legion Poppy Wreath**
To agree a donation with the RBL for the Poppy Wreath
- 10 **Children’s Fitness Classes – Cllr Delia Burton**
To discuss possible funding of classes at Gt Kimble School
- 11 **Invitation for a Volunteer to join Bucks Local Access Forum regarding historical research towards achieving more joined up public access on rights of way.**
To receive any nominations for this project
- 12 **Correspondence, reports and Issues from Councillors and Parish Clerk**
 - ***Parish Council maintained areas (to include grass cutting, play area, litter bins etc)***
 - ***Report/Issues from Clerk***
 - EW Rail
 - ***Reports/Issues from Councillors***
 - ***Correspondence Received***
- 13 To receive items for inclusion on the agenda for the next meeting of the council on **Wednesday 9th December 2015 at 7.30pm** at Kimble Stewart Hall Committee Room.

Julie Bunker
Clerk
5th November 2015

**Minutes of the Parish Council Meeting of Great and Little Kimble cum Marsh held on
Wednesday 14th October 2015 at Kimble Stewart Hall at 7.30pm**

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting,*
for statements or questions from members of the public

Five members of the public attended to discuss the EW Rail Consultation process

14 Apologies

To receive and accept any apologies for absence

Apologies were received and accepted from Councillors – John Austin, Delia Burton, David Williams

With only 3 Councillors available the meeting was cancelled as no business could be transacted as the meeting was not quorate.

The next meeting will be held on Wednesday 11th November 2015 at Kimble Stewart Hall Committee Room starting at 7.30pm

**Minutes of the Parish Council Meeting of Great and Little Kimble cum Marsh held on
Wednesday 9th September 2015 at Kimble Stewart Hall at 7.30pm**

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting,*
for statements or questions from members of the public

2 Member of the Public attended to discuss various proposed planning applications

Attendance

Councillor John Austin (Chairman), Councillor Delia Burton, Councillor Gerald Redding, Councillor James Good Julie Bunker – Clerk.

15 Apologies

To receive and accept any apologies for absence
Cllr David Williams and Cllr Alun Jones
Resignation from Councillor Donna Johnson was received and accepted

**16 Declaration of interest in any item on this agenda by a member
None declared**

17 Minutes

To agree and sign the minutes of the Parish Council meeting of 8th July 2015
The minutes were unanimously agreed and signed by the Chairman and Clerk

**18 To review accounts up to end of July 2015 an approve payments for August and September 2015
(List of payments attached)**

| | | | |
|-----|------------------------|-----------------------------|----------------|
| 869 | Radley Aylesbury | Disabled Door at VH Deposit | 180.00 |
| 870 | Julie Bunker | Clerks Salary (August) | 312.50 |
| 871 | Julie Bunker | Clerks Expenses (August) | 63.35 |
| 872 | Saint and Co | Payroll Admin | 57.00 |
| 873 | Richard Billyard | June and July Grass cutting | 1469.00 |
| 874 | Julie Bunker | Clerks Salary (September) | 312.50 |
| 875 | Julie Bunker | Clerks Expenses (Sept) | 35.00 |
| 876 | Radley Aylesbury | Disable Door at VH Balance | 720.00 |
| | Total for month | | 3149.35 |

19 Planning Applications and appeals

To review and confirm the responses made to Wycombe District Council by the planning committee. (Updated list sent prior to meeting)

20 Playground Refurbishment –Update - Cllr Delia Burton and Cllr Donna Johnson.

First Phase agreed to go ahead as soon as possible to include zip wire and wooden football goal and basketball with net and painted cricket stumps. Also to include grassguard tiles and removal of metal goal end, at a cost of £11724.91. This was unanimously agreed.

21 Meeting Secretary of State to discuss Gypsy and Traveller Issues – 13th October 2015

To select a delegate from the Parish Council.
Councillor James Good will attend on behalf of the Council.

22 HS2 – Select Committee Hearings

To agree to appoint Edward Briggs of Bidwells to speak on behalf of the Parish at the Hearings
It was unanimously agreed that Edward Briggs would be appointed.

23 Right to Buy– amendment of Policy

To discuss and agree a response to the Rt Hon Greg Clark MP
Councillor Good will draft a response to Rt Hon Greg Clark as the Parish felt he was not fully understanding of the rural housing exception scheme.

24 East West Rail – Public Consultation (Starting 5th September 2015)

Review consultation and agree a response. The clerk will collate responses from Councillors and Parishioners and draft a response of behalf of the Council for submission by 16th October 2015.

The Parish Council had received incorrect consultation documents and it was felt that EW Rail have been giving out mixed and inaccurate information which has caused a great deal of anxiety within the Parish. The Clerk will contact EW with these concerns and ask for a Public Meeting in the village.

25 Correspondence, reports and Issues from Councillors and Parish Clerk

- **Parish Council maintained areas (to include grass cutting, play area, litter bins etc)**
 - The Clerk will chase up removal of the broken bench opposite Swan Cottages
 - The Clerk will obtain quotes for cutting back verges in Marsh
 - Grit bin in Marsh near the stream bridge needs filling or removing, the Clerk will contact TfB
- **Report/Issues from Clerk**
 - The Parish have been contacted by WDC to inform us that the Prince of Wales PH is up for sale and that the CRtB moratorium period has now started. Item will go in the newsletter.
- **Reports/Issues from Councillors**
 - Cllr Austin informed the meeting that he had written to TfB regarding the Footway and ditches along the Risborough Road.
- **Correspondence Received**
 - *Chiltern Society Magazine – Autumn 2015*
 - *Countryside Voice – CPRE – Summer 2015*
 - *Clerks and Councils Direct - July 2015*

26 To receive items for inclusion on the agenda for the next meeting of the council on **Wednesday 9th September at 7.30pm** at Kimble Stewart Hall Committee Room.

Councillor John Austin (Chairman)
11th November 2015

Julie Bunker (Parish Clerk)
11th November 2015

| Payments for approval at November 2015 Meeting | | | | Initials |
|---|------------------------|-------------------------------|---------------|-----------------|
| 878 | Julie Bunker | Clerks Salary (November) | 312.50 | |
| 879 | Julie Bunker | Clerks Expenses (November) | 53.02 | |
| | Total for month | | 365.52 | |

| Unaudited accounts for the year April 2015- March 2016 | | | | | | | | | | | | Great and Little Kimble cum Marsh Parish Council | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----|-----|-----|-----|-----|--|--|-----------------|-----------------|----------|--|
| | | | | | | | | | | | | Total spend to date | 2015/16 Budget | Balance | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | | | | | | |
| Receipts | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lloyds Bank Deposit Account 309038 06199650 | | | | | | | | | | | | | 0.43 | 0.22 | | | | | | | | | | | | 0.65 | 3.00 | 2.35 | |
| Cash receipt | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Precept from WDC / Grant | | | | | | | | | | | | 17487.29 | | | | | 15000.00 | | | | | | | | | 32487.29 | 30000.00 | -2487.29 | |
| Kimble Stewart Hall Rent | | | | | | | | | | | | | | 1.00 | | | 1.00 | | | | | | | | | 2.00 | 4.00 | 2.00 | |
| Refund of VAT / Insurance Claim | | | | | | | | | | | | | | | | | 2916.04 | | | | | | | | | 2916.04 | 2500.00 | -416.04 | |
| Wayleave income from utilities | | | | | | | | | | | | | | | | 33.77 | | | | | | | | | | 33.77 | 30.00 | -3.77 | |
| Contribution to Parish Funds | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BCC Agency Receipts | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Transfer from Deposit Account | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL RECEIPTS | | | | | | | | | | | | 17487.29 | 0.43 | 1.22 | | 33.77 | 17917.04 | | | | | | | | | 35439.75 | 32537.00 | | |
| Payments | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| General Admin | | | | | | | | | | | | 74.79 | 826.86 | 87.61 | 255.00 | | 98.35 | 253.02 | | | | | | | | 1595.63 | 2000.00 | 404.37 | |
| Staff Costs | | | | | | | | | | | | 307.10 | 562.50 | 312.50 | 312.50 | | 682.00 | 312.50 | | | | | | | | 2489.10 | 3982.00 | 1492.90 | |
| Kimble Stewart Hall | | | | | | | | | | | | | | | | | 750.00 | | | | | | | | | 750.00 | | -750.00 | |
| Open Spaces (not incl Grass Cutting) | | | | | | | | | | | | 645.00 | 20.00 | | 64.00 | | | | | | | | | | | 729.00 | 500.00 | -229.00 | |
| Grass Cutting/Bin Emptying | | | | | | | | | | | | | 870.00 | 1127.00 | | | 1467.00 | 1375.00 | | | | | | | | 4839.00 | 5500.00 | 661.00 | |
| Grants to Parish Organisations/Parish Projects | | | | | | | | | | | | 2763.50 | | 250.00 | 4653.25 | | | 2344.98 | | | | | | | | 10011.73 | 28500.00 | 18488.27 | |
| Agency (Buckinghamshire County Council) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Website Costs | | | | | | | | | | | | 75.98 | 707.98 | | | | | | | | | | | | | 783.96 | 900.00 | 116.04 | |
| Subscriptions | | | | | | | | | | | | | 145.64 | 25.00 | | | | | | | | | | | | 170.64 | 350.00 | 179.36 | |
| VAT Payments | | | | | | | | | | | | 708.30 | 256.95 | 7.32 | 925.45 | | 161.40 | 509.00 | | | | | | | | 2568.42 | | -2568.42 | |
| S137 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL PAYMENTS | | | | | | | | | | | | 4574.67 | 3389.93 | 1809.43 | 6210.20 | | 3158.75 | 4794.50 | | | | | | | | 23937.48 | 41732.00 | | |
| RECEIPTS less PAYMENTS | | | | | | | | | | | | 12912.62 | -3389.50 | -1808.21 | -6210.20 | 33.77 | 14758.29 | -4794.50 | | | | | | | | | | | |
| Cash Summary | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lloyds Bank | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Opening Balance | | | | | | | | | | | | 8260.28 | 20672.90 | 17282.97 | 12474.54 | 6264.34 | 6989.14 | 21056.40 | | | | | | | | | | | |
| Receipts less payments | | | | | | | | | | | | 12912.62 | -3389.50 | -1808.21 | -6210.20 | 33.77 | 14758.29 | -4794.50 | | | | | | | | | | | |
| Closing Balance | | | | | | | | | | | | 21172.90 | 17283.40 | 15474.76 | 6264.34 | 6298.11 | 21747.43 | 16261.90 | | | | | | | | | | | |
| From Statements | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lloyds Bank Deposit Account 309038 06199650 | | | | | | | | | | | | 5034.81 | 5035.24 | 8035.46 | 8035.46 | 8035.46 | 8035.46 | 8035.46 | | | | | | | | | | | |
| Lloyds Bank Current Account 309038 00182195 | | | | | | | | | | | | 21092.90 | 18786.17 | 14296.54 | 7169.14 | 6989.14 | 21056.40 | 16261.90 | | | | | | | | | | | |
| less unpaid cheques & plus non credited receipts | | | | | | | | | | | | 420.00 | 1503.20 | 1822.00 | 904.80 | | | | | | | | | | | | | | |
| Lloyds Bank Current Account NET | | | | | | | | | | | | 20672.90 | 17282.97 | 12474.54 | 6264.34 | 6989.14 | 21056.40 | 16261.90 | | | | | | | | | | | |
| Total net Net bank balance | | | | | | | | | | | | 26547.71 | 23821.41 | 22332.00 | 15204.60 | 15024.60 | 29091.86 | 24297.36 | | | | | | | | | | | |
| Total Funds (End Month) | | | | | | | | | | | | 26547.71 | 23821.41 | 22332.00 | 15204.60 | 15024.60 | 29091.86 | 24297.36 | | | | | | | | | | | |
| Playground Refurbishment | | | | | | | | | | | | 10000.00 | 10000.00 | 10000.00 | 10000.00 | 10000.00 | 10000.00 | 7655.02 | | | | | | | | | | | |
| Reserve for website | | | | | | | | | | | | 800.00 | 800.00 | 800.00 | 800.00 | 800.00 | 800.00 | 800.00 | | | | | | | | | | | |
| Ped Refuge Feasibility Study | | | | | | | | | | | | 3000.00 | 3000.00 | 3000.00 | 3000.00 | 3000.00 | 3000.00 | 3000.00 | | | | | | | | | | | |
| Councillor Led Parish Projects (School Layby) | | | | | | | | | | | | 5000.00 | 5000.00 | 5000.00 | 3750.00 | 3750.00 | 3000.00 | 3000.00 | | | | | | | | | | | |
| General Reserve | | | | | | | | | | | | 8000.00 | 8000.00 | 8000.00 | 8000.00 | 8000.00 | 8000.00 | 8000.00 | | | | | | | | | | | |
| Net available funds | | | | | | | | | | | | -252.29 | -2978.59 | -4468.00 | -10345.40 | -10525.40 | 4291.86 | 1842.34 | | | | | | | | | | | |

2015/16

Julie Bunker
Parish Clerk and RFO

Draft Budget 2016/17

| | | |
|---|--------------|--------------|
| Staff Cost | 3750 | |
| Payroll Administration | 125 | |
| Office Sundries | 200 | |
| Mileage Expenses | 70 | |
| Office/Telephone/Broadband | 270 | |
| Grass Cutting | 5800 | |
| Play Area Maintenance (incl Waste Bin emptying) | 500 | |
| Insurance | 700 | |
| Hire of Hall for all PC Meetings | 350 | |
| Website Annual Fee | 700 | |
| Website Extras | 200 | |
| Subscriptions (CPRE/SLCC/BALC/WDALC etc) | 350 | |
| Internal/External Audit fees | 350 | |
| Usual Grants | | |
| Risborough Community Bus | 500 | |
| Childrens Xmas Party | 500 | |
| Carol Singing | 250 | |
| Friends of Kimble School Donation | 250 | |
| Parish Magazine Donation | 600 | |
| RBL Wreath (S137) | 30 | |
| | <u>15495</u> | 15495 |
| Projects 2016/17 | | |
| Playground refurb and upgrade Phase 2 (prev agreed) | 10000 | |
| | <u>10000</u> | 10000 |
| | | <u>25495</u> |

Total expenditure for year

| | | |
|---|--------------|-------|
| Cash Balance at end of October 2015 | <u>24297</u> | 24297 |
| Less committed funds for Salary/grants/siding out etc till end March 16 | 4901 | |
| Less committed funds for School | 6000 | |
| Less General Reserves | <u>8000</u> | |
| | <u>5396</u> | 5396 |
| Plus suggested Precept (no change in precept) | <u>30000</u> | 30000 |
| Plus VAT refund | <u>4000</u> | 4000 |
| | | 39396 |

Playground Refurbishment

Phase two of this project as previously agreed £10K

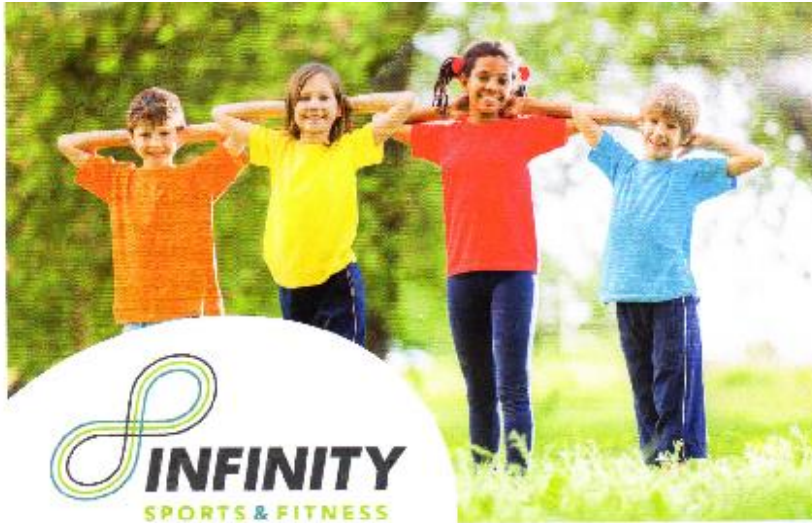
Great Kimble School Projects

We have budgeted for two projects here, one for a feasibility study for Pedestrian Refuges on the A4010 for £3K and one for Layby/20mph project at £3K, both these are at a standstill at the moment and I am trying to arrange a meeting with Cllr Carroll and reps from TfB to move forward on all of this. It is proving very difficult indeed

| Great and Little Kimble cum Marsh Parish Council | | | |
|---|----------------|-----------------------|-------------------|
| Precept History | Precept | Change in year | %%% Change |
| Precept 2002/3 | 8000.00 | | |
| Precept 2003/4 | 10165.00 | 2165.00 | 27.06% |
| Precept 2004/5 | 15200.00 | 5035.00 | 49.53% |
| Precept 2005/6 | 19600.00 | 4400.00 | 28.95% |
| Precept 2006/7 | 25000.00 | 5400.00 | 27.55% |
| Precept 2007/8 | 20000.00 | -5000.00 | -20.00% |
| Precept 2008/9 | 20000.00 | 0.00 | 0.00% |
| Precept 2009/10 | 17000.00 | -3000.00 | -15.00% |
| Precept 2010/11 | 21000.00 | 4000.00 | 23.53% |
| Precept 2011/12 | 17000.00 | -4000.00 | -19.05% |
| Precept 2012/13 | 26000.00 | 9000.00 | 52.94% |
| Precept 2013/14 | 25000.00 | -1000.00 | -3.85% |
| Precept 2014/15 | 25000.00 | 0.00 | 0.00% |
| Precept 2015/16 | 30000.00 | 5000.00 | 20.00% |

Julie Bunker
Clerk and RFO
Nov 2015

| 03 November 2015 | | Planning Proposals | | | Brief description of proposal | Current status of application | Comments |
|--|------------|------------------------|-----------------|---------------|--|---|---|
| 14/07190/FUL | 20/08/2014 | The Bernard Arms Hotel | Risborough Road | Great Kimble | Demolition of existing public house and erection of 1 x detached 4 bed dwellinghouse and 2 x 3 bed semi-detached dwellinghouses and detached triple garage | Awaiting decision by WDC (expiry dates for comment 9th October 2014) | Objection Comments submitted |
| 15/06133/FUL | 28/04/2015 | OS Parcel 3479 | Marsh Lane | Bishopstone | Change of use of land from Traveller site for the siting of one mobile home & 2 touring caravans to a Traveller site with four plots each with 2 caravans & 1 detached utility block, hard standing, landscaping and shared use of package treatment plant | Awaiting decision by WDC (expiry dates for comment 2nd June 2015) | Objection Comments submitted and District Councilor Contacted |
| 15/06843/FUL | 07/07/2015 | Springwood | Church Lane | Great Kimble | Change of use of existing dwellinghouse to teaching space (Use Class D1 - Non-Residential Institutions) and creation of additional hardstanding to front | Awaiting decision by WDC (expiry dates for comment 31st August 2015) | Comment of support submitted |
| 15/07173/FUL | 07/08/2015 | Dodds Charity | Kimblewick Road | Little Meadle | Erection of single storey detached flesh house and single storey detached kennel building following demolition of existing kennel, flesh house and open runs. | Awaiting decision by WDC (expiry dates for comment 16th September 2015) | |
| CHANGE OF STATUS SINCE LAST MEETING | | | | | | | |
| 15/06737/FUL | 26/06/2015 | Chestnut Barn | Kimblewick Road | Kimblewick | Householder application for insertion of 6 x roof lights to front roof slope and construction of porch with gallows brackets | Awaiting decision by WDC (expiry dates for comment 31st July 2015) | Application permitted |
| 15/06899/FUL | 14/07/2015 | The Glebe House | Risborough Road | Little Kimble | Householder application for construction of single storey rear orangery extension | Awaiting decision by WDC (expiry dates for comment 31st July 2015) | Application permitted |
| 15/06843/FUL | 22/07/2015 | Lark Rise | Risborough Road | Great Kimble | Householder application for insertion of solar panels to the flat green roof and the addition of an external spiral staircase to the northern terrace | Awaiting decision by WDC (expiry dates for comment 26 Aug 2015) | Application permitted |
| 15/07004/FUL | 20/07/2015 | Pickade Cottage | Risborough Road | Great Kimble | Householder application for construction of single storey rear conservatory to existing annexe (ancillary to main dwelling) | Awaiting decision by WDC (expiry dates for comment 1 Sept 2015) | Application Refused |
| 15/07044/FUL | 22/07/2015 | Kestrels | Cadesden Lane | Cadesden | Householder application for extension to existing single garage creating a two bay garage and store room | Awaiting decision by WDC (expiry dates for comment 8th September 2015) | Application permitted |
| NEW APPLICATIONS SINCE LAST MEETING | | | | | | | |
| 15/07413/CLP | 24/08/2015 | Camp Cottage | Station Road | Little Kimble | Certificate of lawfulness for proposed construction of single storey rear extension and front porch | Awaiting decision by WDC (expiry dates for comment 8th October 2015) | |
| 15/07366/FUL | 26/08/2015 | Hatch Furlong | Station Road | Little Kimble | Householder application for erection of two storey rear extension following removal of existing conservatory | Awaiting decision by WDC (expiry dates for comment 8th October 2015) | Application permitted |
| 15/07863/OUT | 14/10/2015 | Willow Croft | Marsh Lane | Marsh | Outline application with all matters reserved for demolition of existing bungalow and erection of two storey dwellinghouse | Awaiting decision by WDC (expiry dates for comment 19th November 2015) | |
| 15/07725/FUL | 01/10/2015 | Pollards Farm | Moreton Road | Kimblewick | Householder application for demolition of existing barn, erection of two storey detached 3-bed dwelling to the same design to form an annex for elderly parents, new double garage/workshop to rear and new porch to front | Awaiting decision by WDC (expiry dates for comment 20th November 2015) | |



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With organised and fun exercise classes your child will enhance:

- **Motor skills** • **Balance** • **Co-ordination**
- **Confidence** • **Agility** • **and much more**

A **FREE OPEN DAY** will be held at **Aqua Vale** on **Friday 16th October 2015** and the sessions will be running for 10 weeks.

Time: **3.40pm - 4.25pm**
aged between 5 - 7 years

Time: **4.35pm - 5.20pm**
aged between 8 - 11 years

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