

Great & Little Kimble cum Marsh Parish Council

Notice of a Meeting of Great & Little Kimble cum Marsh Parish Council

To: Cllrs J Austin, D Williams, G Redding, D Burton, A Jones, J Good, J Cripps

You are hereby summoned to the Annual Meeting of the Parish Council to be held Kimble Stewart Hall Committee Room on **Wednesday 13th March 2019 at 7.30pm** for the purposes of transacting the following business

Members of the Public are welcome to attend

AGENDA

1. Apologies

To receive and accept any apologies for absence

2. Declaration of interest in any item on this agenda by a member

3. Minutes

To agree and sign the minutes of the Parish Council meeting held on 13th February 2019

4. To approve payments for March 2019

5.

Payment for approval March 2019 Meeting			
1120	Julie Bunker	Mar-19	£312.50
1121	Julie Bunker	Expenses	£31.19
1122	TBS	Dog Waste disposal	£32.40
1124	A1 Building and Landscaping	Repair to Noticeboards	£50.00
1125	Greenbarnes Ltd	Replacement door for noticeboard	£341.19
Neighbourhood Plan Expenses			
	Kimble Stewart Hall		£18.00
			£785.28

6. Planning Applications and appeals

To review and confirm the responses made to Wycombe District Council by the planning committee. (Updated list sent prior to meeting)

7. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)

8. To discuss a Footway maintenance schedule for 2019 – Cllr Jones

9. To discuss and agree Annual Insurance Renewal

10. To discuss and agree mobile phone contract for Clerk

11. To discuss the BCC Rights of Way improvement plan – information circulated prior to the meeting

12. Neighbourhood Plan

- o To note minutes and receive progress report from the Working Group
- o To approve recommendations from the Kimble NP Working Group

13. Correspondence, reports and Issues (for information only)

- a. Clerks Report
- b. Reports/Issues from Councillors
- c. Correspondence Received

14. To receive items for inclusion on the agenda for the next meeting to be held on 10th April 2019

Julie Bunker
Clerk

6 March 2018

Minutes of meeting of Great and Little Kimble cum Marsh Parish Council held on Wednesday 13th February 2019 at Kimble Stewart Hall at 7.30pm

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting, for statements or questions from members of the public*

Attendance

Cllr Gerald Redding, , Cllr John Austin (Chairman), Cllr Alun Jones, Cllr James Cripps

1. Apologies

To receive and accept any apologies for absence

Cllr Delia Burton, Cllr David Williams, Cllr James Good, Julie Bunker (Clerk)

2. Declaration of interest in any item on this agenda by a member

None were declared

3. Minutes

To agree and sign the minutes of the Parish Council meeting held on 9th January 2019

The minutes were unanimously agreed and signed by the Chairman

4. To approve payments for February 2019

All payments were reviewed and agreed

Payment for approval February 2019 Meeting			
1114	Julie Bunker	Feb-19	£312.50
1115	Julie Bunker	Expenses	£68.83
1116	TBS	Dog Waste disposal	£32.40
1117	Parish Newsletter	Grant to for Parish Newsletter	£600.00
1118	A1 Building and Landscaping	Bus Shelters Maintenance	£2,480.00
1119	SLCC	Membership Subscription	£89.00
Neighbourhood Plan Expenses			
			£3,582.73

5. Planning Applications and appeals

To review and confirm the responses made to Wycombe District Council by the planning committee. (Updated list sent prior to meeting)

It was noted how many outstanding applications had been determined this month.

Cllr Cripps draft for the holding objection for the Laurels was agreed.

6. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)

The boiler at the Hall failed last month and was out of action for 10 days, it was repaired under the service contract. It is expected that a new boiler will be needed within the next 3 years.

7. To discuss information sent through from our current website supplier regarding a makeover of the website in 2019

Cllrs felt that current website package was restrictive in what we were able to update on the site and the list of what was currently be done was basic. The Clerk had noted that if we are to change provider and do more, she would need help from a nominated Councillor and possibly extra time to keep the site current, Clerk was asked to research more.

8. To discuss the BCC Rights of Way improvement plan

Postponed until March Meeting – Clerk was asked to recirculate information.

9. Neighbourhood Plan

- To note minutes and receive progress report from the Working Group
No minutes to note.

Draft submission with WDC who have now responded with some questions and comments, The next NP meeting will review these. AECOM report is to be tidied up and current site reporting reviewed.

- To approve recommendations from the Kimble NP Working Group
No recommendations approve

10. Correspondence, reports and Issues (for information only)

- *Clerks Report*
No report
- *Reports/Issues from Councillors*

Cllr Jones is chasing quotes for the Village Entry gate replacement.

A4010 Footpath is getting narrow again from overgrowing vegetation. Agenda item for March to discuss a plan to resolve this.

Cllr Austin – Footpath that is at the same level as the road and causing water to flow off the carriageway into properties TfB admitted in 2015 that it needs a full repair but no funds and it would be monitored. Clerk to contact TfB to ask how many times it has been monitored over the last four years and when was it last inspected?

- *Correspondence Received*

All email correspondence received has been circulated to Councillors and, where necessary, added to the agenda for discussion

11. To receive items for inclusion on the agenda for the next meeting to be held on 13th March 2019

- Footway clearance schedule

Chairman.....

Date: 13th March 2019

PLANNING FOR DISCUSSION AT MARCH 2019 MEETING

7/Mar/19	Date of application	Address			Brief description of proposal	Comments	Current status of application
18/07945/FUL	04/12/2018	Lake House	Marsh	Marsh	Conversion and alterations to existing outbuildings and garage to form new 3 bed dwelling including new detached double garage	Objection submitted	Awaiting decision by WDC (expiry dates for comment 21st Dec 2018)
18/07975/OUT	04/12/2018	The Laurels	Marsh Road	Little Kimble	Outline application (including details of access) for residential development of up to 14 x 2-storey residential units with associated access	Objection submitted	Awaiting decision by WDC (expiry dates for comment 25 Dec 2018)
19/05074/FUL	14/01/2019	Sunnybank	Church Lane	Gt Kimble	Householder application for creation of patio		Awaiting decision by WDC (expiry date for comment 20 Feb 19)
CHANGE OF STATUS SINCE LAST MEETING							
18/07051/FUL	20/08/2018	Cradle Coombe	Cadesden Road	Cadsden	Demolition of existing detached dwelling, garage and outbuildings and erection of 1 x 4 bed replacement dwelling with new detached garage, bin stores and entrance gates		Application permitted
18/08027/FUL	05/12/2018	Pollards Farm	Moreton Road	Kimblewick	Conversion of existing barn to 1 x 2 bedroom residential dwelling with associated external alterations		Application refused
18/08094/FUL	07/12/2018	Briarden	Cadsden Road	Gt Kimble	Householder application for triple bay carport		Application permitted
19/05021/FUL	04/01/2019	4 Marsh Hill Farm Cottages	Marsh Lane	Marsh	Householder application for front porch and two storey side extension		Application permitted
NEW APPLICATIONS SINCE LAST MEETING							
19/05260/FUL	02/02/2019	4 Horstone Cottages	Kimblewick Road	Gt Kimble	Householder application for construction of single storey rear extension		Awaiting decision by WDC (expiry dates for comment 1st March 2019)
19/05121/FUL	06/06/2019	12 Swan Cottages	Lower Icknield Way	Gt Kimble	Householder application for replacement single storey rear extension, insertion of roof light to front roof slope and construction of dormer window to rear		Awaiting decision by WDC (expiry dates for comment 27th Feb 2019)
19/05458/FUL		Hill View Farm	Moreton Road	Kimblewick	Erection of cattle shed and farm machinery building (Retrospective)		Awaiting decision by WDC (expiry dates for comment 25th March 2019)

**Minutes of the Kimble Stewart Hall Committee Meeting held on
Wednesday 6th Feb 2019 at 7pm**

Attendance and Apologies

Sue Howgate
Delia Burton
Gerald Redding
Peter Parsons
Maggie Kaye
Penny Standen (new)

Apologies

Richard Needle Julie Bunker

2 To agree and sign the minutes not included in this Agenda

The Minutes of 5th December 2018 were agreed and signed as a correct copy

3 Matters Arising from minutes not included in this Agenda

Owing to the boiler break down some church heaters were borrowed from St. Nicholas to supply heating to the hall and the Committee agreed that the first church booking of 2019 should be free.

4 Information update (items not covered in the agenda)

Sue Howgate reported that payment did not go through to the Performing Rights Society owing to the problems occurring with HSBC but has gone now. There was an issue with the password which has now been resolved and the internet banking is now up and running. The boiler insurance has been renewed and discounted for 5 years providing no claims are made. The Allied Westminster Insurance Services (for the village hall) has also been paid. British Gas Business Care is paid in instalments and the Valuation Agency has been dealt with as has the return to the Charities Commission.

5 Treasurer's Report February 2019 - Julie Bunker

Account Balances

Current Account Balance £4793.43

Deposit Account Balance £7008.26

6 Hire Charges for Hall

- The Committee discussed the hire charges for the hall and agreed that this be discussed again in April 2019.

7 Booking Secretary's Report

- Bucks Art is not using the hall in June.
- The Maternity Class cancelled in sufficient time as there were insufficient numbers for it to go ahead but there will be sessions booked in the future.
- A new booking has been received for Sunday.
- Letters to hirers have been circulated by Sue and Amanda regarding disposing of the rubbish but some hirers have not submitted up to date information about who to contact and who are Treasurers. The regular hirers have been asked to update their details.

8 Future Planned Spending

- The surface in the front of the hall is to be inspected.
- The appropriate sound system for the hall is still to be investigated as to whether it is for music or speech. There are 4 built in speakers already in the hall.
- Gerald Redding will enquire of the Horticultural Society about a future system.
- Sue Howgate had arranged to meet with Voneus but they had already visited the area and found there was no signal as aerial was not in the line of the site. Voneus had not responded to any emails. Gerald Redding will ask Alan Jones to try and negotiate with them to organise a line of site.

9 Fund Raising Events

- Unfortunately the Race Night has had to be cancelled as there was a local celebration on the same evening so not enough people would be attending. Richard Needle will confirm a new date.
- Peter Parsons suggested a Quiz Night and he will contact Peter Gehnich regarding this. It was suggested the profits could be split between the Village Hall and a charity.
- Delia Burton suggested Aylesbury College or Thame Players be contacted for future fund raising events and Cymberline's to be approached regarding their availability for repeat variety show with a fish and chip supper.

10 Maintenance

- The boiler is now working and the cost of replacing boiler parts was covered by the insurance with British Gas. The annual service has been completed.
- Any group affected by the boiler break down will be re-imbursed if they were inconvenienced by the breakdown.
- Sandy's have put in a new drain and created a soak-away. Their invoice has now been paid
- Terry Kaye has been asked to look at the leaking guttering at the side of the hall.
- Terry has repaired the waste pipes in the sinks in the ladies toilets.
- Sue Howgate thanked Gerald Redding and Terry Kaye regarding their help

while the boiler was being repaired.

- Sue Howgate reported all the radiators are now working.

11 **Health and Safety**

- Some of the hirers overloaded the fuses by bringing in extra heaters
- Sue Howgate will ask Remi to check the heaters on the wall and to see if a three phase system is possible. Also could the fuse board be re-sited.
- The outside lights at the disabled entrance are coming on too late. The sensor needs to be moved.

Expanding the Team

- The Committee hope that Penny Standen would like to join the Committee.

Any Other Business

- Peter Parsons reported that the long tables have been put away quite dirty with bits of tape on them. It is hoped that the recent letter will lead to an improvement.
- Gerald Redding reported that there was a new switch for the water heater which will be set at 3 hours before switching off. This will be installed by Remi Chapman.

Signed **Dated**

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