

# Great & Little Kimble cum Marsh Parish Council

## Notice of a Meeting of Great & Little Kimble cum Marsh Parish Council

To: Cllrs J Austin, D Williams, G Redding, D Burton, A Jones, J Good, J Cripps

You are hereby summoned to a meeting of the Parish Council to be held Kimble Stewart Hall Committee Room on Wednesday 14<sup>th</sup> December 2016 at 7.30pm for the purposes of transacting the following business

***Members of the Public are welcome to attend***

### AGENDA

**1. Apologies**

*To receive and accept any apologies for absence*

**2. Declaration of interest in any item on this agenda by a member**

**3. Minutes**

*To agree and sign the minutes of the Parish Council meeting held on 9<sup>th</sup> November 2016*

**4. To review accounts up to end of November 2016 and approve payments for December 2016**

Payments for approval at December 2016 Meeting			
945	RBL Poppy Appeal	Donations	£100.00
946	Kimble Stewart Hall	Meeting 19th Jan hall hire	£27.30
947	Clerk Salary	Dec-16	£312.50
948	Clerks Expenses	Dec-16	£59.87
	<b>Total for month</b>		<b>£499.67</b>

**5. Planning Applications and appeals**

*To review and confirm the responses made to Wycombe District Council by the planning committee.  
(Updated list sent prior to meeting)*

**6. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)**

**7. To discuss and agree a grant to Kimble PCC for the Newsletter production.**

**8. To discuss additional verge cutting through Marsh**

**9. To confirm Public meeting date with WDC regarding the New Local Plan and Neighbourhood Plan as Thursday 19<sup>th</sup> January at 7pm, Kimble Stewart Hall.**

**10. To discuss a way forward regarding the issue of long term overnight parking in the War Memorial layby.**

**11. To discuss 2017/18 budget and precept**

**12. Dog Waste Bins and Litter bins on playground – to discuss and agree expenditure for both, including waste collection service costs.**

**13. Correspondence, reports and Issues**

- *Clerks Report*
- *Reports/Issues from Councillors*
- *Correspondence Received*

**14. To receive items for inclusion on the agenda for the next meeting to be held on Wednesday 11<sup>th</sup> January 2017**

## Minutes of the Meeting of Great and Little Kimble cum Marsh Parish Council held on Wednesday 9<sup>th</sup> November at Kimble Stewart Hall at 7.30pm

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting, for statements or questions from members of the public*

*Prior to the start of the meeting Helen Fincher from BCC gave a presentation on Modernising Local Government*

---

### Attendance

Councillor John Austin (Chair), Councillor Gerald Redding, Councillor Alun Jones, Councillor David Williams, Cllr Delia Burton and Julie Bunker (Clerk)  
County Councillor David Carroll and District Councillor Clive Harriss

### 1. Apologies

*To receive and accept any apologies for absence*

Apologies were received and accepted from Cllr James Good and Cllr James Cripps

### 2. Declaration of interest in any item on this agenda by a member

None were declared.

### 3. Minutes

*To agree and sign the minutes of the Parish Council meeting held on 14<sup>th</sup> September 2016*

The minutes were unanimously agreed and signed by the Chairman of the meeting

### 4. To review accounts up to end of October 2016 and approve payments for November 2016

The accounts were acknowledged and all payments agreed.

Payments for approval at November 2016 Meeting			
941	Kevin Issaks	Wheeler bin stickers	£691.00
942	Village Bazaar	Fee for table	£5.00
943	Clerk Salary	Nov-16	£312.50
944	Clerks Expenses	Nov-16	£45.28
	<b>Total for month</b>		<b>£1,053.78</b>

### 5. Planning Applications and appeals

*To review and confirm the responses made to Wycombe District Council by the planning committee. (Updated list sent prior to meeting)*

16/07712(13)/NOTR - Grangelands Farm – Noting the near neighbour's comments submitted to WDC it was agreed that the Parish Council would submit comments observing that full use of the access road leading to Cadesden Road rather than Rifle Range Lane.

### 6. Wycombe District Council Local Plan – To discuss a way forward in the light of Wycombe District Council recent announcement regarding the building of new houses in the Parish.

It was agreed to ask WDC to hold a public meeting in the Parish as soon as possible. The Clerk will liaise with Penelope Tollitt, Head of Planning and Sustainability at Wycombe District Council, to arrange a date and agree a format. Notification to go into the December newsletter, website on all notice boards.

### 7. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)

The minutes were acknowledged.

### 8. To agree a donation the RBL Poppy Appeal and nominate a member of the Parish Council to lay a wreath on behalf to the Parish Council

It was unanimously agreed to donate £100 to the RBL Poppy Appeal and that Cllr Redding should lay the wreath on behalf of the Parish Council.

**9. Playground - to discuss proposal for fencing around the play area – Cllr Gerald Redding**

The proposal for fencing around the playground was discussed. It is still felt that hard wooden fencing would not be in keeping with the rural nature of the Parish. It was suggested that a rope could be looped between the posts along the playground side of the access road to the Swan as a deterrent for horses. This will be explored but could be an issue with RoSPA.

**10. Correspondence, reports and Issues**

○ *Clerks Report*

- Bus Shelter near Griffin House School has been severely damaged. The Clerk has contacted the Police and Arriva Buses but no report of an incident has been filed. Sharp Fencing have been to inspect and have advised that the whole shelter will need to be replaced due to the amount of damage. They have quoted for the work and the Clerk will follow up as an insurance claim.
- The Phone Box at the entrance to Brookside Lane is to be removed by BT due to the lack of use.

○ *Reports/Issues from Councillors*

- Possible dates for another Litter Pick – put on next month’s agenda
- Possible extra verge cuts in Marsh to discourage litter – Clerk will contact contractors for quote.
- Bin Emptying on Playground – Look into contactor emptying bins along with dog waste bins once these are installed.
- Cllr Williams had attended a talk on Counter Terrorism which he reported was very worthwhile.
- Cllr Williams reported the Vicky Phillips from Bidwells had represented the Parish before the HS2 Select committee and had made a good case.
- Cllr Burton reported that the matting under the zip wire and slide needs repair under the warranty and she will contact Sovereign.

○ *Correspondence Received*

All email correspondence had been distributed to Councillors throughout the month.

**11. To receive items for inclusion on the agenda for the next meeting to be held on Wednesday 14<sup>th</sup> December 2016**

- Budget and Precept

Signed.....  
Chairman

14<sup>th</sup> December 2016

Unaudited accounts for the year April 2016- March 2017

Great and Little Kimble cum Marsh Parish Council

	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
<b>Receipts</b>												
<b>Lloyds Bank Deposit Account</b>			1.01			1.01						
Cash receipt												
Precept from WDC / Grant	15680.34					15000.00						
Kimble Stewart Hall Rent			1.00			1.00						
Refund of VAT / Insurance Claim				5150.58								
Wayleave income from utilities					34.17							
Contribution to Parish Funds												
BCC Agency Receipts												
Transfer from Deposit Account												
<b>TOTAL RECEIPTS</b>	<b>15680.34</b>		<b>2.01</b>	<b>5150.58</b>	<b>34.17</b>	<b>15002.01</b>						
<b>Payments</b>												
General Admin	505.17	310.80	62.50	60.71		405.00	106.00	45.28				
Staff Costs	312.50	312.50	312.50	312.50		685.00	312.50	312.50				
Kimble Stewart Hall												
Open Spaces (not incl Grass Cutting)	20.00											
Maintenance	135.00			195.00								
Grass Cutting/Bin Emptying		1392.00		1209.00		1329.00	638.50					
Grants						250.00						
Parish Projects 2016/17		1996.80	2995.20	4992.00				696.00				
Website Costs	60.00	690.00										
Subscriptions	60.00			182.15								
VAT Payments	39.00	593.86	599.04	1039.46		40.00						
S137		282.50										
<b>TOTAL PAYMENTS</b>	<b>1131.67</b>	<b>5578.46</b>	<b>3969.24</b>	<b>7990.82</b>		<b>2709.00</b>	<b>1057.00</b>	<b>1053.78</b>				
<b>RECEIPTS less PAYMENTS</b>	<b>14548.67</b>	<b>-5578.46</b>	<b>-3967.23</b>	<b>-2840.24</b>	<b>34.17</b>	<b>12293.01</b>	<b>-1057.00</b>	<b>-1053.78</b>				
<b>Cash Summary</b>												
<b>Lloyds Bank</b>												
Opening Balance	2388.52	16937.19	11358.73	7390.49	4550.25	4584.42	16876.42	15819.42				
Receipts less payments	14548.67	-5578.46	-3967.23	-2840.24	34.17	12293.01	-1057.00	-1053.78				
Closing Balance	16937.19	11358.73	7391.50	4550.25	4584.42	16877.43	15819.42	14765.64				
<b>From Statements</b>												
<b>Lloyds Bank Deposit Account</b>	8038.47	8038.47	8039.48	8039.48	8039.48	8040.49	8040.49	8040.49				
<b>Lloyds Bank Current Account</b>	17017.19	11358.73	7390.49	6550.67	4584.42	17126.42	15819.42	14765.64				
less unpaid cheques & plus non credited receipts	80.00			2000.42		250.00						
<b>Lloyds Bank Current Account NET</b>	16937.19	11358.73	7390.49	4550.25	4584.42	16876.42	14765.42	14765.64				
<b>Total net Net bank balance</b>	<b>25055.66</b>	<b>19397.20</b>	<b>15429.97</b>	<b>14590.15</b>	<b>12623.90</b>	<b>25166.91</b>	<b>22805.91</b>	<b>22806.13</b>				
<b>Total Funds (End Month)</b>	<b>25055.66</b>	<b>19397.20</b>	<b>15429.97</b>	<b>14590.15</b>	<b>12623.90</b>	<b>25166.91</b>	<b>22805.91</b>	<b>22806.13</b>				
Playground Refurbishment	10000.00	8004.00	5008.80	16.80	16.80	16.80	16.80	16.80				
Ped Refuge Feasibility Study/Layby Church Lane	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00				
General Reserve	8000.00	8000.00	8000.00	8000.00	8000.00	8000.00	8000.00	8000.00				
<b>Net available funds</b>	<b>4055.66</b>	<b>393.20</b>	<b>-578.83</b>	<b>3573.35</b>	<b>1607.10</b>	<b>14150.11</b>	<b>11789.11</b>	<b>11789.33</b>				

## Planning for discussion at December 2016 meeting

8-Dec-16		Planning Proposals			Brief description of proposal	Current status of application	Comments
14/07190/FUL	20-08-14	The Bernard Arms Hotel	Risborough Road	Great Kimble	Demolition of existing public house and erection of 1 x detached 4 bed dwellinghouse and 2 x 3 bed semi-detached dwellinghouses and detached triple garage	Amended application received July 2016 - awaiting descion by WDC	Further comments submitted on amended application
16/07518/VCDN	23-08-16	Lowlands	Marsh Lane	Bishopstone	Variation of condition 5 and 7 attached to PP 11/06050/FUL (Change of use of land to include the stationing of 3 mobile homes and 3 touring caravans for 3 gypsy pitches and hard-standing ancillary to that use) to allow alternative site layout and occupation of the site by only gypsies and travellers	Awaiting decision by WDC (expiry dates for comment 27th October 2016)	Objection commencts subitted
<b>CHANGE OF STATUS SINCE LAST MEETING</b>							
16/07644/VCDN	06-10-16	Cradle Dene	Cadesden Road	Cadesden	Variation of Condition 02 (Replace GCR-293-001(A) with GCR-293-001(F) of pp/15/05128/FUL	Application permitted	
16/07879/FUL	24-10-16	10 Horsetone Cottages	Kimblewick Road	Great Kimble	Householder application for erection of single storey rear extension	Application permitted	
16/07888/CONSA	24-10-16	OS Parcel 0051	Marsh Lane	Bishopstone	Consultation under The Overhead Line (Exemption) (England & Wales) Regulations 2009 to construct an in-line H-pole	No objection	
16/07712/NOTR	06-10-16	Grangelands Farm	Rifle Range Lane	Great Kimble	Notification (Part 3, Class R) for change of use of 46 sqm of existing agricultural building and 46 sqm of curtilage to a flexible commercial use falling within use class B1 (Offices & Workshops) under 150 sqm	Noted by WDC	Request to use access road from Cadesden Road rather than Rifle Range Lane submitted
16/07713/NOTR	07-10-16	Grangelands Farm	Rifle Range Lane	Great Kimble	Notification (Part 3, Class R) for change of use of 102.5 sqm of existing agricultural building and 102.5 sqm of curtilage to a flexible commercial use falling within use class B8 (Storage & Distribution) under 150 sqm	Noted by WDC	Request to use access road from Cadesden Road rather than Rifle Range Lane submitted
16/07683/FUL	25-10-16	Barn Pollards Farm	Moreton Road	Kimblewick	Householder application for erection of single storey side extension	Awaiting decision by WDC (expiry dates for comment 24th November 2016)	
16/07682/FUL	26-10-16	Barn Pollards Farm	Moreton Road	Kimblewick	Householder application for construction of detached triple bay garage with storage / office over (alternative scheme to pp 15/07725/FUL)	Awaiting decision by WDC (expiry dates for comment 24th November 2016)	
<b>NEW APPLICATIONS SINCE LAST MEETING</b>							
16/07983/FUL	29-11-16	The Red House	Church Lane	Great Kimble	Householder application for construction of two storey side extension, alterations to roof in connection with loft conversion and construction of detached outbuilding (alternative scheme to pp 16/05148/FUL)	Awaiting decision by WDC (expiry dates for comment 29th December 2016)	
16/08176/FUL	04-12-16	Stables Farm	Marsh Road	Little Kimble	Change of use of land to provide 4 additional mobile homes and creation of additional access	Awaiting decision by WDC (expiry dates for comment 4th January 2017)	

# **Kimble Stewart Hall Committee**

Minutes of the Kimble Stewart Hall Committee Meeting held on  
Wednesday 2<sup>nd</sup> November 2016 at 7pm

## **1. Attendance and Apologies**

### **Attendance**

Delia Burton  
Gerald Redding  
Peter Parsons

John Simmons  
Julie Bunker

### **Apologies**

Richard Needle  
Sue Howgate

## **2. To agree and sign the minutes from meeting 5<sup>th</sup> October 2016**

Minutes were signed as a correct record

## **3. Matters Arising from minutes not included in this Agenda**

There were none

## **4. Information update (items not covered in the agenda)**

None to report

## **5. Treasurer's Report**

Current Account stands at £5680.66

Deposit Account £5217.25

Outstanding invoices

1719 for £19.00 from 12 July 2016 - Cymbeline

1741 for £1274.80 from 6<sup>th</sup> October 2016 – Cymbeline

1720 for £61.75 from 29<sup>th</sup> July 2016 – Chiltern Hills - I have been in contact with Chiltern Hills as I had a note from them saying they had paid the overdue account on 13<sup>th</sup> October but having reconciled the bank statement yesterday no payment has been received so will need to look into this further

## **6. Booking Secretary's Report**

Chris Fenton not using hall Nov or Dec.

Entente Cordiale have sent 2017 dates

FOKS have cancelled 27<sup>th</sup> November booking as they need larger venue

Julia Meads has given dates she will not be using the hall in 2017

WI January 2017 meeting will now be 11<sup>th</sup> January not 4<sup>th</sup>

Hall email was hacked, not changed to [kimblestewarthall@gmail.com](mailto:kimblestewarthall@gmail.com)

Thanks were given to Amanda for sorting the new email out and arranging a new one. New posters and leaflets will be distributed with the new details on.

## **7. To agree a date for the Hall Christmas Decorations to be put up**

It was agreed to meet on Sunday 4<sup>th</sup> December 2016 @ 9am

## **8. Fund Raising Events**

- Village Bazaar – 5<sup>th</sup> November 2016 (10am – 4pm) – Catering  
Delia, Sue and Mary Redding will facilitate. There will be a choice of Ploughmans Lunches @ £5, bacon or bacon and egg sandwiches, cakes and teas coffees
- Casino Night – 19<sup>th</sup> November 2016  
Now re-arranged for Saturday 11<sup>th</sup> March 2017

## 9. Maintenance

- Kitchen Refurbishment – Water Heater update  
Awaiting electrician to wire up
- ToolShed – Internal decorating – update  
Will start on the Committee Room on Wednesday 9<sup>th</sup> and return each Wednesday until complete, likely to take 4 days.  
It was agreed the Committee Room should be white gloss and ceiling with pale green walls.  
All cupboards will need emptying prior to the start of the work.
- Boiler - To discuss and agree to fit a light in the boiler room  
All agreed it was necessary to have a light in the boiler room, John suggested one on a sensor so it does not get let on.
- Heating – To discuss rota for checking and setting up heating timer for hirers each week  
Gerald has asked if a rota be set up for people to take turns in setting the heating for the hirers. He will be at the hall from 3pm on Friday for a teaching session and then a rota can be drawn up.

## 10. Any Other Business

- Peter asked if we could get another Costco card – he will investigate how this has to happen.
- Window keys – Delia will speak to Radley about getting some more keys
- Delia has looked to costs and styles of new chairs, likely to be between £14 and £20 per chair – and need to consider selling old ones to offset some of the cost.
- Boiler has been fixed, gas engineer was audited whilst he was here so he was extra thorough and all working on now. New boiler likely to be in excess of £3k
- It was discussed and agreed that Doreen and Amanda be given a financial Christmas Box this year. The sum unanimously agreed was £25 each.
- Gerald asked if it would be possible to add a note to the invoices to remind hirers that all radiator valves must be returned to setting 4 and the end of the hire. Julie will ask Amanda.

Signed.....

Date: 7<sup>th</sup> December 2016

# Request a new waiting or parking restriction

Like most County Council's, we are often asked to help our residents to resolve local parking problems.

The types of issues residents raise include:

- Commuter parking on local roads:
  - clogging up local streets.
  - restricting access to residents parking and access to properties
  - affecting free flow of traffic
- Dangerous parking restricting drivers' vision:
  - Parking around junctions
  - Parking on bends
  - School parking
  - Residents' Parking Schemes, where residents have no off street parking and there is limited or insufficient on street parking

Please read the following information before proceeding with any request.

## **Requesting a new parking restriction or Resident's parking scheme**

To introduce these requires a formal legal process to be followed. This involves a number of steps including identification of need, public consultation and site surveys as well as any physical works to put restrictions on the road.

Any proposals must take due consideration of the possible impact of any neighbouring areas.

It is quite a lengthy process and requires a source of funding to be identified to cover the significant costs involved.

As such it is very important to take a community approach to any new scheme and this will involve residents, your local County Councillor and your Local Area Forum.

A Parking Toolkit has been developed to help guide the local community to identify the problems and to try and find the best solutions.

The Toolkit Aims:

To give the local community:

- Information and understanding to manage requests for parking schemes
- A structured approach investigating requests
- Help to manage the time it takes to develop parking schemes locally

It provides information on:

- The different types of waiting restrictions available
- Enforcement Traffic Regulation Orders, including timescales
- Examples of costs
- A methodology for prioritising requests for waiting restrictions
- Clear guidance on carrying out consultations



## The Legal Stuff

Waiting restrictions are known as Traffic Regulation Orders (TROs) and can only be implemented or changed through a legal process which is governed by strict legislation.

If the legal process isn't followed then the restrictions are unlawful and can't be enforced. Where and how the various TROs are used is governed by guidance issued by the Department for Transport

A Traffic Regulation Order can only be implemented for one or more of the following purposes

- Avoiding danger to persons or traffic
- Preventing damage to the road or to buildings nearby
- Facilitating the passage of traffic
- Preventing use by unsuitable traffic
- Preserving the character of a road especially suitable for walking or horse riding
- Preserving or improving amenities of the area through which the road runs
- For any of the purpose specified in paragraphs (a) to (c) of the Environment Act 1995 in relation to air quality

These are known legally as the Statement of Reasons

Once a scheme has been agreed then the legal process that must be followed is:

1. A consultation on the proposal with all frontages that will be affected and with statutory consultees
2. Advertising the proposals and statement of reasons in the local press
3. A review of all the feedback
4. The formal and documented decision to proceed
5. Advertising the proposals in the local press
6. Making the legal Traffic Regulation Order (legal sign off)
7. Then the lines and signs can be implemented
8. Enforcement can start

The hardest part of every scheme is getting a consensus.

This can take up to 18 months (and maybe longer!) before any lines can be painted.

## How do I make a request?

Having reviewed the information above, if you feel new restrictions are the best way forward, then please provide the following information to your [Local Area Forum](#) or [County Councillor](#). If it is agreed as a local priority, then the Parking Toolkit will help them manage the process, together with support from the Parking team.

Please ensure you provide:

- Location; Road name/s of proposed changes and the extents of the proposed restriction
- Type of restriction envisaged
- The reasons why you feel a parking restriction is necessary
- Your name, address and contact details

## Minutes of the Meeting of Great and Little Kimble cum Marsh Parish Council held on Wednesday 12<sup>th</sup> October at Kimble Stewart Hall at 7.30pm

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting, for statements or questions from members of the public*

---

### Attendance

Councillor John Austin (Chair), Councillor Gerald Redding, Councillor James Cripps, Councillor David Williams and Julie Bunker (Clerk)

### 1. Apologies

*To receive and accept any apologies for absence*

Apologies were received and accepted from Cllr James Good and Cllr Alun Jones.

### 2. Declaration of interest in any item on this agenda by a member

None were declared.

### 3. Minutes

*To agree and sign the minutes of the Parish Council meeting held on 14<sup>th</sup> September 2016*

The minutes were unanimously agreed and signed by the Chairman of the meeting

### 4. To review accounts up to end of September 2016 and approve payments for October 2016

The accounts were acknowledged and payments agreed.

Payments for approval at October 2016 Meeting			
938	Clerk Salary	Oct-16	£312.50
939	Clerks Expenses	Oct-16	£106.00
940	Richard Billyard	Grass cutting - September	£638.50
	<b>Total for month</b>		<b>£1,057.00</b>

### 5. Planning Applications and appeals

*To review and confirm the responses made to Wycombe District Council by the planning committee. (Updated list sent prior to meeting)*

16/07518/VCDN – Lowlands - The Parish Council agreed a response to WDC regarding this application.

15/06133/FUL – Charlottes Farm - A letter from WDC inviting us to attend the Planning Committee where this application would be discussed was acknowledged.

16/07312/PNP6A – Brook Farm – Report from WDC has allowed this development.

### 6. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)

Cllrs Redding and Burton reported that the KSH Committee were working well and a new treasurer was in place.

### 7. HS2 – to discuss a way forward with noise mitigation to protect the Parish.

It was agreed that the Parish Council will continue to seek to ensure full noise protection measures within the HS2 scheme from both the railway and the new Stoke Mandeville Bypass. The Clerk will write to Bidwells to inform them of our decision.

### 8. Wheelie Bin Stickers - to discuss the purchase of more stickers.

It was agreed to purchase more Wheelie bin stickers to allow each household to have one on every bin.

### 9. Correspondence, reports and Issues

#### o Clerks Report

Transport for Bucks have been, as usual, slow to respond to any communications. In respect of the missing railings on the bridge at Marsh they have still not come back with a repair date. The Clerk will continue to follow this up.

The Clerk had received a report that Dove Décor vans were parking on the verge near Smokey Row obstructing the view of the road for pedestrians crossing near there and making a mess of the verge. The Clerk has written to the Company asking them to make other provisions for parking.

- *Reports/Issues from Councillors*

Councillor Redding asked Councillors to reconsider some form of fencing around the Children's play area to discourage horses and dogs from using the play area. This will be added to the next agenda for formal discussion.

- *Correspondence Received*

All email correspondence had been distributed to Councillors.

10. To receive items for inclusion on the agenda for the next meeting to be held on Wednesday 9<sup>th</sup> November 2016

Signed.....  
Chairman

9<sup>th</sup> November 2016