

Great & Little Kimble cum Marsh Parish Council

Notice of the Annual Meeting of Great & Little Kimble cum Marsh Parish Council

To: Cllrs J Austin, D Williams, G Redding, D Burton, A Jones, J Good, J Cripps
You are hereby summoned to the Annual Meeting of the Parish Council to be held Kimble Stewart Hall Committee Room on **Wednesday 8th May 2019 at 7pm** for the purposes of transacting the following business

Members of the Public are welcome to attend

AGENDA

1. Election of Chairman

To elect the Chairman of the Parish Council and receive the Chairman's Declaration of Acceptance of Office, to be signed in the presence of the Clerk.

2. Election of 3 members of the Planning Working Group and to elect one of those members as Chairman

3. Apologies

To receive and accept any apologies for absence

4. Declaration of interest in any item on this agenda by a member

5. Minutes

To agree and sign the minutes of the Parish Council meeting held on 10th April 2019

6. To approve payments for May 2019

Payment for approval May 2019 Meeting			
1145	Julie Bunker	May-19	£312.50
1146	Julie Bunker	Expenses	£44.19
1147	TBS	Dog Waste disposal	£60.00
1148	Richard Billyard	Grass Cutting	£707.40
1149	Richard Billyard	Churchyard Grass	£140.00
Neighbourhood Plan Expenses			
1150	Bucks Herald	NP Consultation Advert	£262.80
1151	Bucks Free Press	NP Consultation Advert	£605.76
1152	Kimble Stewart Hall	Room Hire	£17.50
			£2,150.15

7. Planning Applications and appeals

To review and confirm the responses made to Wycombe District Council by the planning committee. (Updated list sent prior to meeting)

8. Kimble Stewart Hall - Report from Committee members and to note the Annual Report from the Hall (Cllrs Burton and Redding)

9. To agree date for the Parish Litter Pick day

10. To agree timescales and advertising for Parish Logo Competiton

11. Neighbourhood Plan

- o To note minutes and receive progress report from the Working Group
- o To approve recommendations from the Kimble NP Working Group

12. Correspondence, reports and Issues (for information only)

- a. Clerks Report
- b. Reports/Issues from Councillors
- c. Correspondence Received

13. To receive items for inclusion on the agenda for the next meeting to be held on Wednesday 12th June 2019



Julie Bunker
Clerk

4th May 2019

Minutes of meeting of Great and Little Kimble cum Marsh Parish Council held on Wednesday 10th April 2019 at Kimble Stewart Hall at 7.30pm

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting, for statements or questions from members of the public*

Attendance

Cllr Gerald Redding, Cllr Alun Jones, Cllr Delia Burton, Cllr James Good, Cllr John Austin (Chairman), Cllr James Cripps, Cllr David Williams

1. Apologies

To receive and accept any apologies for absence
None

2. Declaration of interest in any item on this agenda by a member

None were declared

3. Minutes

To agree and sign the minutes of the Parish Council meeting held on 13th March 2019
The minutes were unanimously agreed and signed by the Chairman

4. To approve payments for April 2019

All payments were reviewed and agreed

Payment for approval April 2019 Meeting			
1133	Julie Bunker	Apr-19	£312.50
1134	Julie Bunker	Expenses	£58.25
1135	TBS	Dog Waste disposal	£90.00
1136	D A Fane	Payroll 2018-19	£120.00
1137	Came & Co	Annual Insurance	£667.30
1138	MHP	Website Plan	£828.00
1139	Community Impact Bucks	Community Buildings Membership	£55.00
1140	BALC	Annual Membership	£176.81
1141	MHP	Domain renewal	£23.98
1142	Richard Billyard	Grasscutting	£687.40
Neighbourhood Plan Expenses			
1143	Oneill Homer	Committee Room Hire	£3,300.00
1144	Kimble Stewart Hall	Room Hire	£18.00
			£6,337.24

5. Planning Applications and appeals

To review and confirm the responses made to Wycombe District Council by the planning committee.
(Updated list sent prior to meeting)
All applications were reviewed and comments were agreed

6. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)

The Committee have recruited a new member.
Hall fees will be reviewed in October
Forthcoming events, 16th November 2019 – Race Night, 4th September 2019 – Hall AGM

7. To discuss a Footway maintenance schedule for 2019 – Cllr Jones

Carried forward to next meeting

8. To discuss and agree agenda for Annual Parish Meeting on 8th May 2019

NP Pre-sub consultation will be launched at this meeting and agenda to include date for Parish Litter Pick and Parish Logo Competition.

9. To agree subscription to Community Impact Bucks for 2019-20

Agreed and cheque signed

10. Parish Logo competition – to discuss and agree way forward and budget

Launch at Annual Parish Meeting

11. Parish Litter pick – discuss and agree a date

Launch at Annual Parish Meeting

12. Neighbourhood Plan

- To note minutes and receive progress report from the Working Group
Minutes noted
- To approve recommendations from the Kimble NP Working Group
Next steps.
After pre-sub is approved by Parish Council it will go to a 6-week public consultation, Reg 14, this may give us some protection from premature applications.
After any amendments from this pre-sub consultation the plan is formally submitted, Reg 16, this goes to the Examiner and then to a public referendum

*****Item 14 was brought forward to this point*****

*****Cllr Alun Jones left the meeting before agenda item 13 was discussed*****

13. Confidential Items

The Public Bodies (*Admission to Meetings*) Act 1960 makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest.

The Chairman of the NPWG presented the Pre-submission Neighbourhood Plan, and all its supporting documents, to the Parish Council with the recommendation that the public consultation be launched at the Annual Parish Meeting on Wednesday 8th May 2019,

This was unanimously agreed

There will be a NPWG meeting on Wednesday 17th April to discuss details of how the pre-sub plan is presented and the consultation advertised.

14. Correspondence, reports and Issues (for information only)

- *Clerks Report*
 - *Cllr Williams has agreed to work on the new website with MHP and the Clerk*
 - *A letter had been received from Mr and Mrs Rand regarding speeding from Marsh Crossing into Bishopstone – the Clerk will investigate solutions*
 - *The Clerk asked to purchase a new printer/scanner/copier as the ink cartridges for the old one have tripled in price – this was agreed and she will investigate.*
 - *Still awaiting response from various authorities regarding footpath with overflowing sewerage.*
- *Reports/Issues from Councillors*
 - *None received*
- *Correspondence Received*
 - *All email correspondence received has been circulated to Councillors and, where necessary, added to the agenda for discussion*

15. To receive items for inclusion on the agenda for the next meeting to be held on 8th May 2019

Chairman.....

Date: 8th May 2019

PLANNING FOR 8TH MAY 2019

2/May/19	Date of application	Address			Brief description of proposal	Comments	Current status of application
18/07975/OUT	04/12/2018	The Laurels	Marsh Road	Little Kimble	Outline application (including details of access) for residential development of up to 14 x 2-storey residential units with associated access	Objection submitted	Awaiting decision by WDC (expiry dates for comment 25 Dec 2018)
19/05596/FUL	02/04/2009	Opp Ashbrook Farm	Marsh	Marsh	Construction of 4 bed detached dwellinghouse and detached garage with office above including creation of access of Marsh Lane		Awaiting decision by WDC (expiry dates for comment 23rd April 2019)
CHANGE OF STATUS SINCE LAST MEETING							
18/07945/FUL	04/12/2018	Lake House	Marsh	Marsh	Conversion and alterations to existing outbuildings and garage to form new 3 bed dwelling including new detached double garage	Objection submitted	Application Refused
19/05708/FUL	22/03/2019	Hill View Farm	Moreton Road	Kimblewick	Erection of side extension to existing Agricultural Workshop to replace building lost by fire		Application permitted
19/05458/FUL	23/03/2019	Hill View Farm	Moreton Road	Kimblewick	Erection of cattle shed and farm machinery building (Retrospective)		Application permitted
NEW APPLICATIONS SINCE LAST MEETING							
19/05866/FUL	17/04/2019	Bracken House	Risborough Road	Little Kimble	Householder application for construction of single storey front, side and rear extensions, conversion of existing carport to create additional living area and replacement windows to dwelling		Awaiting decision by WDC (expiry dates for comment 9th May 2019)
19/05906/FUL	17/04/2019	1 & 2 Roundhill Cottages	Kimblewick Road	Kimblewick	Householder application for joint application of construction of two storey side extensions and single storey rear extensions together with alterations to parking area		Awaiting decision by WDC (expiry dates for comment 16th May 2019)
19/05866/FUL	17/04/2019	3 & 4 Roundhill Cottages	Risborough Road	Little Kimble	Householder application for construction of a two storey side extensions and single storey rear extensions and alterations to existing parking areas		Awaiting decision by WDC (expiry dates for comment 16th May 2019)
19/05551/FUL	17/04/2019	1 Arden	Grove Lane	Great Kimble	Householder application for construction of detached outbuilding		Awaiting decision by WDC (expiry dates for comment 16th May 2019)

Stewart Hall minutes for meeting April 3rd 2019

Present: Delia Burton Sue Howgate Richard Needle Gerald Redding Peter Parsons Penny Standen

Apologies: Julie Bunker, Maggie Kaye

Minutes of meeting of February 6th 2019 agreed (no meeting was held in March, not quorate)

Treasurer's Report

- Balances: Current £4312.34 Deposit £7011.72
- Roger Nash to audit the accounts again

Hire Charges unanimous to leave at current rate look again in October 19

Bookings

Cycling event again in June will use the hall as a base

Future planned spending

- Electrics: Sensors in toilets; Replace outside sensor; Talk to Remi Chapman about phases; ask Remi Chapman to replace all light bulbs with LED
- Sign on water heater
- Guttering repairs: Delia to talk with Radley
- Sound system Delia to make further enquiries
- Solar signage to be considered again with planting
- Drive needs attention and pot holes appearing in car park

Future Events

- Eugene Matthias still to update on June event
- Race night 16th November

AOB

- Light bulbs ask Remi to replace all
- Extra checks in case of fly tipping
- AGM date to be moved to September 4th agreed

The Stewart Hall Annual Report to the Parish Council May 2019

Activities in the hall

This last year has seen continue: Pilates, Art Lessons, Whist, Horticultural Society, Dog Training, Women's Institute, Parish Meetings, Masons' Societies, Karate, Church and School Events, Reflexology, Private Celebrations, Local and National Elections. Ante-natal classes have now been added to the regulars. Sadly one of the regular art classes has now finished as the tutor, associated with the Stewart Hall for some 40 years, is experiencing ill-health. Ill-health also affected the exhibitors fo Bucks Art exhibition week so that did not go ahead in the hall, neither did their usual November event

Bookings continue at a high level, particularly regular hirings, and there are times we have to disappoint people. We receive many compliments about the hall and its facilities.

A small number of parents of Great Kimble C of E School continue to use the car park to facilitate walking along the footpath and across the fields to the school in order to relieve traffic congestion in Church Lane. The Women's institute also use the car park facility for their occasional trips out.

Finances

Our finances remain strong enabling us to continue with upgrading facilities within the hall. Thanks go to Julie Bunker, our treasurer, for the management of the monies. This year's audit, as last year's, is being carried out by Roger Nash.

Maintenance and Improvements

The redecoration of the main hall has been carried out. A wi-fi connection may now be a moving forward given the possibility of a signal from a property on the B4009. Heating issues faced us this winter but fortunately our contract with British Gas ensured the heating boiler was fully refurbished at no additional cost. Our hirers were very patient whilst it was being attended to. We did not charge those hirers who braved a cold hall.

Fire and Electrical inspections

Electrical work to comply with the latest regulations has been completed month. Remi Chapman who lives locally is now our 'resident' electrician.

General Housekeeping

Most hirers are responsible but we need to monitor the condition of the hall with daily checks and to perform such necessary tasks as putting out the dustbins. Terry Kaye is maintaining the main hall floor and additionally is setting the heating controls and carrying out small maintenance tasks. His experience is proving invaluable.

The cleaning of the hall continues to be satisfactory; cleaning is often restricted by occupation of the hall. Our cleaner, Doreen Tietjen, is very conscientious about notifying potential issues and is prepared to offer some degree of flexibility with the cleaning times.

Village Events/Fund Raising

We are grateful for the donations from the **Whist Group** towards the upkeep of the hall. A fun musical evening was enjoyed by many locals with entertainment provided by one of the groups that hires the hall. Committee member Peter Parsons showed off his talents at this event.

Stewart Hall Committee

Julie Bunker (treasurer), Delia Burton (vice chair), Sue Howgate (chair), Maggie Kaye (secretary) Richard Needle, Gerald Redding, Peter Parsons (representing hirers) and John Simmons. John Simmons has now moved from the area. Penny Standen who is new to the Parish has now joined the committee.

Booking Secretary: Amanda Robinson; Cleaner: Doreen Tietjen;

Small Maintenance: Terry Kaye

The Stewart Hall AGM is to be held on Wednesday 4th September 2019

It is important to stress that the successful management of the hall would not be achieved without the team of volunteers on the committee assuming responsibility for such roles as treasurer and secretary, responding to unexpected situations such as heating breakdowns and carrying out a multitude of small housekeeping tasks. The team devotes much time to creating a valuable community facility. We are fortunate in the responsible approach of our cleaner; the diligence and care for hirers by our booking secretary and importantly the valuable support of the Parish Council and the reliable and supportive local trades people.

***Sue Howgate May 2019
Chair, Stewart Hall Committee***

GREAT & LITTLE KIMBLE CUM MARSH PARISH ANNUAL PARISH MEETING

TO BE HELD AT
KIMBLE STEWART HALL
ON
WEDNESDAY 8TH MAY 2019 AT 8PM

AGENDA

1. Welcome by the Chairman
2. Chairman's Annual Report
3. Report from the Kimble Stewart Hall Committee
4. Forthcoming projects and events
 - Parish Litter Pick Day
 - Design a Parish Council Logo
 - Village Entry Gates – refurbishment and replacement
5. Open forum
6. Launch of the Public Consultation on the Great and Little Kimble cum Marsh Parish Pre-Submission Neighbourhood Plan