

Great & Little Kimble cum Marsh Parish Council

Notice of the Annual Meeting of Great & Little Kimble cum Marsh Parish Council

To: Cllrs J Austin, D Williams, G Redding, D Burton, A Jones, J Good, J Cripps

You are hereby summoned to the Annual Meeting of the Parish Council to be held Kimble Stewart Hall Committee Room on **Wednesday 10th May 2017 at 7pm** for the purposes of transacting the following business

Members of the Public are welcome to attend

AGENDA

1. Election of Chairman

To elect the Chairman of the Parish Council and receive the Chairman's Declaration of Acceptance of Office, to be signed in the presence of the Clerk.

2. Election of 3 members of the Planning Working Group and to elect one of those members as Chairman

3. Apologies

To receive and accept any apologies for absence

4. Declaration of interest in any item on this agenda by a member

5. Minutes

To agree and sign the minutes of the Parish Council meeting held on 12th April 2017

6. To approve payments for May 2017

Payments for approval at May 2017 Meeting			
971	Sovereign Playgrounds	Deposit for phase 3	£2,160.00
972	Clerks Salary	May-17	£312.50
973	Clerks Expenses	May-17	£47.94
974	Mrs D Goodchild	Rest and Be Thankful Bench rent	£20.00
975	D A Fane	Payrol Admin 2016/17	£120.00
976	MHP	Domain Renewal (kimblecouncil.org)	£21.58
977	Kimble Stewart Hall	Room Hire April 17 to Mar 18	£223.00
	Total for month		£2,905.02

7. Planning Applications and appeals

To review and confirm the responses made to Wycombe District Council by the planning committee. (Updated list sent prior to meeting)

8. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)

9. Neighbourhood Plan – Update

10. Broadband in the Parish - Update

11. Correspondence, reports and Issues (for information only)

- a. Clerks Report
- b. Reports/Issues from Councillors
- c. Correspondence Received

12. To receive items for inclusion on the agenda for the next meeting to be held on Wednesday 14th June 2017

Julie Bunker
Clerk

4th May 2017

Minutes of the Meeting of Great and Little Kimble cum Marsh Parish Council held on Wednesday 12th April 2017 at Kimble Stewart Hall at 7.30pm

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting, for statements or questions from members of the public*

Attendance

Cllr John Austin (Chair), Cllr Gerald Redding, Cllr Alun Jones, Cllr Delia Burton, Cllr David Williams, Julie Bunker (Clerk) and 8 members of the public

1. Apologies

To receive and accept any apologies for absence

Cllr James Good, Cllr James Cripps

2. Declaration of interest in any item on this agenda by a member

None declared.

3. Minutes

To agree and sign the minutes of the Parish Council meeting held on 8th March 2017

The minutes were accepted and signed by the Chairman.

4. To approve payments for April 2017

The accounts were acknowledged and payments agreed. The Clerk informed the meeting that she would be taking the books to the auditor within the next week.

Payments for approval at April 2017 Meeting			
963	Clerks Salary	Apr-17	£312.50
964	Clerks Expenses	Apr-17	£53.94
965	Richard Billyard	April Grass Cutting/bin emptying	£639.50
966	Glasdon	Dog waste bin fixing kit	£28.12
967	MHP	Website Management	£828.00
968	MHP	Website hosting for kimblecouncil.org	£108.00
969	BMALC	Association membership	£169.95
	Total for month		£2,140.01

5. Planning Applications and appeals

To review and confirm the responses made to Wycombe District Council by the planning committee. (Updated list sent prior to meeting)

All new applications were reviewed and comments, where applicable, were agreed.

6. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)

It was reported that new chairs had been ordered for the hall, the old ones being sold off to offset some of the expenditure. A new secretary has been found so Julie Bunker will step down for that role and remain as treasurer.

7. Playground Refurbishment Phase 3 – Update - Cllr Delia Burton

Martin Saunders has offered to clear the ditch, this needs to take place before ordering the bridge to ensure the correct size. Richard Billyard will also assist in planting up the ditch after installation of the bridge.

8. Neighbourhood Plan – Update and decide on next steps.

Councillors had met with Penelope Tollitt and Chris Schmidt-Reid of WDC for an informal meeting. The meeting had been informative, positive and helpful. As timeframes are very short, WDC are looking into adding wording into their local plan that would outline what our NP would work towards setting out. The PC reiterated they would be against any development within the Greenbelt or AONB in the Parish. Councillors agree the next step was to meet and produce a pathfinder document.

- 9. Parish Broadband – To consider backing a move install wireless broadband into the village**
 The Parish Council were supportive of this initiative and would be willing to publicise but would be unable to give any financial assistance. It was also mentioned that the EE 4G coverage was good locally but may be too expensive. The Clerk will report back to Nick Hall.
- 10. Chiltern AONB Hill Fort – request for funding from Chilterns Conservation Board**
 (information circulated via email) After discussion it was unanimously agreed that we would not be able to grant money to this scheme at the present time.
- 11. Annual Parish Meeting 10th May 2017 – Agenda and planning**
 Agenda to stay the same as previous year as it was felt that it was too soon to include and specifics about the Neighbourhood Plan. Cllr Austin gave his apologies for this meeting and the Annual Meeting of the Parish Council but will prepare his report beforehand. The Clerk will invite Mrs Sue Howgate, as chair of the Kimble Stewart Hall Committee, to give a report at the APM.
- 12. Correspondence, reports and Issues (for information only)**
- *Clerks Report*
 Nothing further to report
 - *Reports/Issues from Councillors*
 None
 - *Correspondence Received*
 All email correspondence received has been circulated to Councillors and, where necessary, added to the agenda for discussion.
- 13. To receive items for inclusion on the agenda for the next meeting to be held on Wednesday 10th May 2017**

Signed.....
 Chairman

10th May 2017

PLANNING APPLICATION FOR DISCUSSION AT MAY 2017 MEETING

1/May/17	Date of application	Address			Brief description of proposal	Comments	Current status of application
16/08176/FUL	04/12/2016	Stables Farm	Marsh Road	Little Kimble	Change of use of land to provide 4 additional mobile homes and creation of additional access	Objection comments submitted	Awaiting decision by WDC (expiry dates for comment 24th November 2016)
16/08454/FUL	24/01/2017	Land at Stables Farm	Marsh Road	Little Kimble	Application for erection of single storey 3-bed detached dwelling (Retrospective)	Objection comments submitted	Awaiting decision by WDC (expiry dates for comment 22th February 2017)
17/05590/FUL	21/03/2017	Hideaway	Hill View	Great Kimble	Householder application for erection of single storey side extension and new front porch, pitched roof over existing flat roofed side/rear element		Awaiting decision by WDC (expiry dates for comment 27th April 2017)
CHANGE OF STATUS SINCE LAST MEETING							
17/05494/HEDGE	23/02/2017	OS Parcel 8087	Marsh Road	Little Kimble	Hedgerow Removal Notice		Not to issue a Hedge Retention notice
17/05576/FUL	14/03/2017	Timboroa	Upper Icknield Way	Cadsden	Householder application for demolition of attached double garage and removal of timber balcony on front facade, construction of two storey front extension and part two storey, part single storey rear extension, basement and raised decking (alternative scheme to pp 16/07166/FUL)		Application permitted
17/05305/FUL	06/03/2017	Kasturi Indian Resturant	Risborough Rd	Little Kimble	Demolition of an existing restaurant and erection of a terrace of 4 x 3 -bed terraced homes with associated parking	Objection comments submitted	Application permitted
NEW APPLICATIONS SINCE LAST MEETING							
17/05920/FUL	19/04/2017	Old Rifle Range Farm	Risborough Rd	Great Kimble	Erection of detached agricultural building to provide handling facilities and temporary accommodation for stags.		Awaiting decision by WDC (expiry dates for comment 19th May 2017)

Kimble Stewart Hall Committee

Minutes of the Kimble Stewart Hall Committee Meeting held on Wednesday 5th April 2017 at 7pm

- 1 **Attendance and Apologies**
 Attendance
 Sue Howgate
 Julie Bunker
 Gerald Redding
 Peter Parsons
 John Simmons
 Delia Burton
 Maggie Kaye

 Apologies
 Richard Needle

- 2 **Maggie Kaye has agreed to be Secretary. The Committee voted Maggie onto the Committee, Proposed by Delia Burton and seconded by Peter Parsons.**

- 3 **To agree and sign the minutes from Meeting of 1st March 2017**
 The Minutes were agreed and signed as a correct record.

- 1 **Matters Arising from minutes not included in this Agenda**
 None

- 2 **Information update (items not covered in the agenda)**

 Fund Raising
 The Committee agreed that for Charitable Events there will be no charge but each event will be considered on its own merits

- 3 **Treasurer's Report**
 Current Account Balance £7044.74
 Deposit Account Balance £5218.32
 No outstanding overdue invoices

 The Committee members were thanked for getting all the expenses ready for Audit
 Roger Nash has agreed to audit and the accounts should be ready by July 2017

- 4 **Booking Secretary's Report**

 The Dog Training Class have requested using hall facilities while using adjoining field.
 After discussion it was felt that Sue Howgate would discuss issues with Julie Meades.

- 5 **To discuss and agree weekend hire charge rates.**
 The weekend hire charges were discussed and it was felt that if people needed to set up prior to event and extra flat fee of £10 should be charged. This is to reviewed in 6 months.

6 **Village Hall Caretaker – update**

Elliot has currently done 1.5 hours up to current date.

7 **Fund Raising Events**

- **Casino Night - 11th March 2017**

This raised £731.00 profit. The Committee thanked Peter for organising the drink and Richard for being the main organiser of the event. Thanks for due to everyone who helped with this event.

- **Theatre in our Village - 14th October 2017**

The hall has been booked and a £200 deposit paid. The total fee is £600 and this amount has kindly been sponsored.

- **Proposed Jumble Sale**

This was discussed and further details available later.

8 **Maintenance**

- **Water Heater**

A new switch has been added and is now functioning correctly

- **ToolShed**

Ross Prenter is organising repairs to the door in the roof and clearance of the guttering

- **British Gas**

The annual service is due on 19th April 2017

- **New Hall Chairs**

Delia will be ordering the new chairs at a cost of £2,247.60 for 100 chairs

There was a lengthy discussion regarding whether new stacking trolleys should be ordered and Delia was asked to check whether there was a brake and rubber wheels were on the trolley.

Delia suggested adding adhesive labels to below the seat of the chairs stating “Stewart Hall Property”. This was agreed.

- **Hall Floor**

Terry Kaye has agreed to polish the hall floor and several parts need attention. The Committee is very grateful.

- Sue informed the Committee that it had been agreed to renew the supply with British Gas.

9 **Any Other Business**

- **The weeds in the car park**

John agreed to look into this.

Signed

Date 3rd May 2017